



Intl \_\_\_\_\_

## Rosamond Community Services District

3179 35<sup>th</sup> Street West Rosamond, CA 93560

Tele: 661-256-3411 fax: 661-256-2557

### Application for Service

Date: \_\_\_\_\_

Location Service ID: \_\_\_\_\_

The Application for Water Service is to be completed by the requestor of service and signed by the owner of the property if the tenant is requesting service. In the event that the owner cannot be present when establishing service, a valid ID will be required. In the event that the properly signed form is not on file with the District, the water service will be subject to discontinuance without further notice. The owner may request that the bill be sent to the tenant at the property address. The owner may also instruct the District to send the bill to himself at another mailing address or a property manager.

When a change in property ownership occurs, the water service is temporary and subject to shut off without further notice pending satisfaction of District requirements. The water service can only become permanent upon satisfaction of District requirements, including payments of outstanding bills, completion and signing of this form, and presentation of verifiable proof of ownership/lease agreement, and a valid ID.

Name	Service Address
Home Phone      Cell Phone	Social Security #      Driver's License #
Mailing Address (if different from above) c/o:	Others allowed to inquire on account:
Employer	Work phone
Address	City                      State                      Zip
<b>Applicant Signature:</b>	<b>Date</b>

**The owner understands that by sending the bill to a tenant does not relieve them as the obligor on the water bill. The purpose of this form is to provide the District with the correct billing information and to notify the property owner that he/she is ultimately responsible for the water bill for the property to the extent permitted by law.**

**I certify (or declare) under penalty of perjury under the laws of the State of California that I am the legal owner of the service address listed above.**

<b>Owner- Print Name (required if tenant is applying for service)</b>	<b>Owner Signature: (required if tenant is applying for service)</b>
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Customers with satisfactory credit will not be required to pay a deposit. Customers with credit check results showing unsatisfactory credit will be required to pay a deposit..

Intl \_\_\_\_\_ - Yes please run my credit. (\*A \$10 credit check fee will apply.)      Intl \_\_\_\_\_ - No I wish to pay the deposit.

Tampering with District equipment may result in meter removal and repair charges to be paid before service will be restored. It is agreed that Rosamond Community Services District shall not be responsible for damages to persons or property caused by failure or defects of pipes, high or low pressure, be escape or leakage due to conditions on said premises existing or after beginning service and applicant will hold Rosamond Community Services district harmless therefrom. By signing this application, the applicant agrees to the terms and conditions of service set forth in the District Policies, Procedures, Rules and Regulations. Upon signing this application, customer also acknowledges receipt of the Customer Informational Flyer.

<b>For office use only</b>	Route number	<b>Must provide:</b>
Deposit paid _____      Date paid _____	_____ / _____	Proof of ownership: _____
Credit Score _____      Copy of ID attached _____		Other: _____
		Due by: _____

ACCT # \_\_\_\_\_  
START SERVICE ON: \_\_\_\_\_



## Customer Information Flyer

### Step 1 – Application Form

The District requires a deposit at the time of application unless the Customer requests to have their credit ran and has a satisfactory score of 625 or above. (If credit is ran, a **\$10 credit check fee** will apply and is due at the time application is made) The Application for Water Service is to be completed by the requestor of service and signed by the owner of the property if the tenant is requesting service. An account setup charge of **\$35.00** is due at the time application is made.

Applications can be mailed or faxed. Customers must return signed application approving the credit check and the request for service together with a copy of a picture I.D. (i.e. current Driver License, State ID Card, military ID, etc.), a copy of the social security card, the application fee along with any other fees required to start service and the rental agreement if account is being established under the tenants name. If the information is returned by FAX, the original application must be received within 5 business days. No service will be started until the fees have been paid and/or the credit check has been completed. Please note: You can fax your service request documents, however we do not offer same day service on faxes as it can take up to 7 business days to process. **Please call the office to verify that your fax was received.**

### Property Management Firms

Accounts will be in property owner's name and bills can be sent in care of the property management firm. No Tax ID Numbers will be allowed for credit check.

### Real Estate for Sale

Accounts will be in the property owner's name and bills can be sent in care of the agent. No Tax ID Numbers will be allowed for credit check.

### Step 2 - Establishment of Credit

Rosamond Community Services District requires a deposit for services in the amount of \$200.00 which will remain on file until the account is closed. In lieu of this requirement, the District can run a credit check (inquiry) to determine credit worthiness in which case the initial deposit may be waived. If credit is ran, a **\$10 credit check fee** will apply.

CREDIT WORTHINESS - As established by the District, if you would like the District to run a credit inquiry, please fill out the bottom section of the Application for Service. We are unable to run credit inquiries on business or company names.

### Issues that can delay or cause your application from being processed include the following:

- Incomplete or missing information on the Application for Service.
- Inability to provide proof of ownership. (ie, copy of recorded deed, current property tax bill, escrow closing statement)
- Inability to provide a copy of a rental agreement.
- If applicable, inability to provide Property management agreement.

### Rules and Regulations are as follows:

Customers who request activation of service shall be responsible for damage resulting from such activation due to open or faulty piping and/or fixtures on the customer's property.

### Policy regarding liens for unpaid charges:

In accordance with California Government Code section 61115, RCSD has the power to prescribe and collect charges for any services or facilities rendered by the District. The District may place a lien against the property to which services were provided. If a lien is filed, a fee of Sixty Dollars (\$60.00) shall be charged for the processing and recordation of each lien.

**Do not attempt to turn on your Water Service Yourself!**