

Some of our customers have experienced challenges accessing and using our web payment portal. We understand this can be frustrating and are here to help. If you experience difficulty accessing the online payment portal, try these tips:

 Ensure that you are using the new account number found on your current bill.

On January 1st, 2023, we launched a new billing system that required our customers to be assigned new account numbers. Ensure you are using your new account number, which can be found at the top and bottom of the front page of your December 2022 or later bill. Your new account number is made up of only numbers, no letters.



Try using the Google Chrome web browser to access the site.



Different web browsers can display and interact with webpages differently. We have tested several web browsers and recommend Google Chrome for accessing our website and web payment portal. Chrome is free and can be downloaded from:

## https://www.google.com/chrome/

Clear the cached images and files from your web browser

If you are still having trouble accessing our web payment portal after following the tips above, try clearing your web browser's cache. These are files your browser has downloaded and reuses to help web pages load faster. Clearing your cache should not delete your history, passwords, or log you out of accounts.

(continued on next page)

## How to clear your browser's cache using Google Chrome

1. Open Google Chrome and click the three small gray dots in the top right corner.



2. Click on Settings

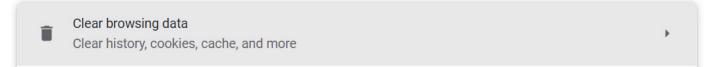
Settings

3. Click Privacy and security

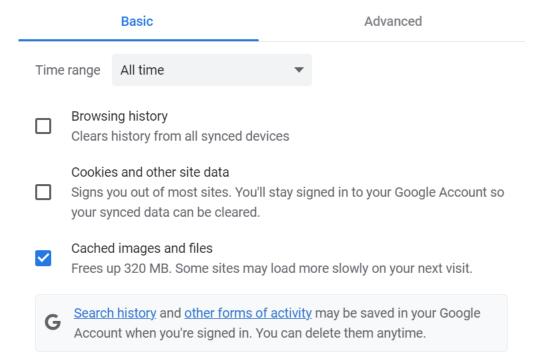


Privacy and security

4. Click Clear browsing data



5. Under the Basic tab, uncheck <u>Browsing history</u> and <u>Cookies and other site</u> <u>data</u>, so <u>Caches images and files</u> is the only box checked



6. Click the blue Clear data button

Clear data

