

*Rosamond Community Services District
Regular Board Meeting – Agenda
Wednesday, March 22, 2023 @ 5:30PM*

REGULAR MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

5:30PM Closed Session
6:00 PM Regular Board Meeting
Wednesday, March 22, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference
1-877-411-9748
Access Code: 5150560

Agenda

CALL TO ORDER Time: _____

ROLL CALL

Director Greg Washington
Director Alfred Wallis
Director Rick Webb
Vice President Ben Stewart
President Byron Glennan

General Manager Kim Domingo
Director of Public Works John Houghton
Director of Administration Sherri Timm
Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA Motion: _____ 2nd: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION Time: _____

Motion _____ 2nd _____

CS 1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Representative: Kim Domingo

Organization: American Federation of State, County and Municipal Employees (AFSCME),
Local 1902

CS 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

APNs: 473-023-06, 473-023-08

Agency negotiator: Kim Domingo

Negotiating party: Owners of at issue parcels

Under negotiation: Price and Terms

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Time Out of Closed Session: _____

Motion _____ 2nd _____

_____ No Reportable Action _____ Reportable Action by: _____

6:00 P.M. OPEN SESSION Time: _____

PUBLIC COMMENTS

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VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CONSENT CALENDAR

CC 1 Review and receive Check/Voucher Register dated February 28, 2023 through March 13, 2023, Payroll (Direct Deposit) dated March 1 2023, Payroll (checks) dated March 1, 2023.

Motion: _____ 2nd: _____

MINUTES

M 1 Approve February 27, 2023 Sewer Committee Meeting Minutes.

M 2 Approve March 8, 2023 Regular Board Meeting Minutes.

Motion: _____ 2nd: _____

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

GENERAL COUNSEL UPDATE

John Komar, Esq

GENERAL MANAGER UPDATE

Kim Domingo

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm

PUBLIC WORKS UPDATE

John Houghton

ADJOURNMENT Time: _____ Motion: _____ 2nd: _____

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the

*Rosamond Community Services District
Regular Board Meeting – Agenda
Wednesday, March 22, 2023 @ 5:30PM*

meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

STAFF REPORT

Rosamond Community Services District

DATE: March 22, 2023
TO: Board of Directors
FROM: Brad Rockabrand, CPA
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk
SUBJECT: Review of the check/voucher register dated February 28, 2023 through March 13, 2023 | Payroll (Direct Deposit) dated March 1, 2023 | Payroll (Checks) dated March 1, 2023

RECOMMENDATION:

By motion, receive and file.

EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$965,634.96 as follows:

Checks issued to vendors	\$907,944.02
Payroll direct deposit and checks	<u>57,690.94</u>
Total	\$965,634.96

Significant disbursements included the following payments:

- \$14,053.82 was remitted to CalPERS on March 1, 2023 for required contributions
 - \$9,689.51 (Employer portion)
 - \$4,364.31 (Employee portion)
- \$4,844.39 was remitted to the Employment Development Department on March 1, 2023
 - \$ 24.77 (Employer portion)
 - \$4,819.62 (Employee portion)

- \$24,083.70 was remitted to the Internal Revenue Service on March 1, 2023
 - \$ 6,867.85 (Employer portion)
 - \$17,215.85 (Employee portion)
- \$534,535.55 was paid to State Water Resources Control Board on March 1, 2023 for contract 08817
- \$32,552.30 was paid to Eide Bailly LLP on March 7, 2023 for February 2023 transition and accounting services
- \$57,143.40 was paid to Quad Knopf, Inc. on March 7, 2023 for the 56 pipeline easements for arsenic mitigation
- \$172,260.00 was paid to Semitropic-Rosamond Water Bank Authority on March 7, 2023 for the 2023 management and maintenance fee

DISCUSSION/ANALYSIS:

The check/voucher register dated February 28, 2023 through March 13, 2023 includes check numbers 62599 through 62654 (Attachment 1)

Payroll (Direct Deposit) number 25883 through 25889, 25890 (overflow), 25891 through 25896, 25897 (overflow) and 25898 through 25906, 25908, and 25910 were issued on March 1, 2023 in the amount of \$55,519.93. Payroll (Checks) number 25907, 25909 and 25911 were issued on March 1, 2023 in the amount of \$2,171.01 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated February 28, 2023 through March 13, 2023

Attachment 2 – Payroll (Direct Deposit) dated March 1, 2023 and Payroll (Checks) dated March 1, 2023

Rosamond Community Services District
 Check/Voucher Register
 10101 - General Checking - Wells Fargo
 From 2/28/2023 Through 3/13/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
3/1/2023	62599	3D IMAGING SYSTEMS	COPIER MAINTENANCE AGREEMENTS & OVERAGES	253.62	253.62
3/1/2023	62600	AUTOZONE	BRAKE PADS	31.09	102.37
3/1/2023	62601	BABCOCK LABORATORIES, INC.	WINDSHIELD WASHER FLUID, OIL FILTER & 5W-30 OIL	71.28	102.37
3/1/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	598.52
3/1/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	97.00	598.52
3/1/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	201.52	598.52
3/1/2023	62602	CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM	PAYROLL REMITTANCE	14,053.82	14,053.82
3/1/2023	62603	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	4,249.05	4,249.05
3/1/2023	62604	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	389.53	389.53
3/1/2023	62605	CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TESTS	182.00	182.00
3/1/2023	62606	CORE & MAIN LP	SDRS35	45.23	45.23
3/1/2023	62607	DOMINGO, KIM	REIMBURSEMENT: GM PHOTO	207.27	207.27
3/1/2023	62608	EAGLE PUMP SERVICES, INC.	POWER SUPPLY	2,516.80	2,516.80
3/1/2023	62609	EMPLOYMENT DEVELOPMENT DEPARTMENT	EMPLOYMENT TRAINING TAX	0.67	4,844.39
3/1/2023		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	774.67	4,844.39
3/1/2023		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	4,044.95	4,844.39
3/1/2023		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE UNEMPLOYMENT TAX ACT	24.10	4,844.39
3/1/2023	62610	FAMCON PIPE & SUPPLY INC.	3 QTY CURB STOP	1,389.96	1,389.96
3/1/2023	62611	GET HOOKED CRANE SERVICE INC.	BOOMTRUCK & PREVALING WAGE	372.50	745.00
3/1/2023	62612	GET HOOKED CRANE SERVICE INC.	BOOMTRUCK & PREVALING WAGE	185.00	185.00
3/1/2023	62613	GLENNAN, BYRON	PER DIEM ALLOWANCE: SDRMA SPRING CONFERENCE	240.00	240.00
3/1/2023	62614	INTERFACE SECURITY SYSTEMS LLC	FIRE ALARM MONITORING: 02/21/23 - 05/21/23	10,348.00	24,083.70
3/1/2023		INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	2,603.56	24,083.70
3/1/2023		INTERNAL REVENUE SERVICE	MEDICARE	11,132.14	24,083.70
3/1/2023		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	711.08	711.08
3/1/2023	62615	P & J ELECTRIC, INC.	REPAIR TO HEADWORKS CRANE	158.11	158.11
3/1/2023	62616	ROSAMOND CSD	2700 20TH ST	2,122.35	2,122.35
3/1/2023	62617	ROSAMOND CSD	3179 35TH ST W	217.31	402.32
3/1/2023	62618	ROSAMOND CSD	WWTP (PHYDRO)	185.01	402.32
3/1/2023	62619	ROSAMOND CSD	SEWER PLANT B POND	951.05	951.05
3/1/2023	62620	SOUTHERN CALIF. EDISON	UNITED, 1/4 M N/O PATTRSN: 03/31/22 - 05/01/22	896.35	896.35
3/1/2023	62621	SOUTHERN CALIF. EDISON	UNITED, 1/4 M N/O PATTRSN: 05/02/22 - 05/31/22	1,346.64	1,346.64
3/1/2023	62622	STATE WATER RESOURCES CONTROL BOARD	CONTRACT NO. 08817 PROJECT NO. 4148-110	534,535.55	534,535.55
3/1/2023	62623	STATE WATER RESOURCES CONTROL BOARD	PER DIEM ALLOWANCE: SDRMA SPRING CONFERENCE	185.00	185.00
3/1/2023	62624	TMM, SHERRI	PW BLD: JANITORIAL CLEANING	1,280.00	6,455.00
3/7/2023		A-1 KLEAN RITE	PW BLD: JANITORIAL CLEANING	1,200.00	6,455.00
3/7/2023		A-1 KLEAN RITE	JANITORIAL CLEANING	1,280.00	6,455.00
3/7/2023		A-1 KLEAN RITE	JANITORIAL CLEANING	1,200.00	6,455.00
3/7/2023		A-1 KLEAN RITE	JANITORIAL CLEANING	520.00	6,455.00
3/7/2023		A-1 KLEAN RITE	RWW: JANITORIAL CLEANING	975.00	6,455.00
3/7/2023		A-1 KLEAN RITE	RWW: JANITORIAL CLEANING	75.00	300.00
3/7/2023	62625	ANTELECOM, INC.	ADMIN OFFICE: 4G WIRELESS	75.00	300.00
3/7/2023		ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	75.00	300.00

Rosamond Community Services District
 Check/Voucher Register
 10101 - General Checking - Wells Fargo
 From 2/28/2023 Through 3/13/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
3/17/2023		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	75.00	300.00
3/17/2023		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	75.00	300.00
3/17/2023	62626	ARAMARK	EMPLOYEE UNIFORMS, MATS, TOWELS & 1ST AID KITS	1,679.80	1,679.80
3/17/2023	62627	AUTOZONE	DIESEL EXHAUST FLUID	43.95	43.95
3/17/2023	62628	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	347.43	2,513.22
3/17/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	2,513.22
3/17/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	98.00	2,513.22
3/17/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	2,513.22
3/17/2023		BABCOCK LABORATORIES, INC.	SYSTEM TESTS	1,167.79	2,513.22
3/17/2023	62629	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	2,513.22
3/17/2023		BURKE, WILLIAMS & SORESENSEN, LLP	GENERAL	240.00	1,787.27
3/17/2023		BURKE, WILLIAMS & SORESENSEN, LLP	ROSAMOND ACRES LLC (AD 1990-2)	635.42	1,787.27
3/17/2023		BURKE, WILLIAMS & SORESENSEN, LLP	ROSAMOND ACRES, LLC AD 1990-2	613.85	1,787.27
3/17/2023		BURKE, WILLIAMS & SORESENSEN, LLP	TIMBER PROPERTIES LTD (AD 1990-2/AD 1991-3)	298.00	1,787.27
3/17/2023		DESERT LOCK COMPANY	KEYS AND TRIFLOW	41.82	41.82
3/17/2023	62630	EIDE BAILLY LLP	FEB 2023: TRANSSITION SERVICES	8,927.30	32,552.30
3/17/2023	62631	EIDE BAILLY LLP	FEB 2023 ACCOUNTING SERVICES	23,625.00	32,552.30
3/17/2023		EIDE BAILLY LLP	KYOCERA LEASE AGREEMENTS	391.46	391.46
3/17/2023	62632	GREATAMERICA FINANCIAL SERVICES	STG & SHRED PKG B	269.00	269.00
3/17/2023	62633	IRON MOUNTAIN INC.	ELECTRONIC O&M & OPS SUPPORT THROUGH 01/27/2023	2,486.25	2,486.25
3/17/2023	62634	KENNEDY/JENKS CONSULTANTS	ARMORED CAR COURIER SERVICE	815.51	815.51
3/17/2023	62635	LOOMIS	PROMOTIONAL ADVERTISING: SPORTS	180.00	180.00
3/17/2023	62636	MOJAVE DESERT NEWS	T&M SUPPORT	1,420.00	1,420.00
3/17/2023	62637	NORTHERN DIGITAL INC.	ALCHEMY PRIME PROTECT: 06/28/23 - 06/27/24	1,204.59	1,204.59
3/17/2023	62638	OPEN TEXT, INC.	REIMBURSEMENT: T2 CERTIFICATION FEE	60.00	60.00
3/17/2023	62639	PIMENTEL, SHAWN	3 QTY BALL VALVE, 1 QTY HYDRO GUN	472.87	472.87
3/17/2023	62640	PLUMBERS DEPOT INC.	WWTP REHABILITATION FEB 2023	7,200.00	7,200.00
3/17/2023	62641	POPCHAK ENVIRONMENTAL	PREPARE 56 PIPELINE EASEMENTS FOR ARSENIC MITIGATION	18,843.00	57,143.40
3/17/2023	62642	QUAD KNOFF, INC.	PREPARE 56 PIPELINE EASEMENTS FOR ARSENIC MITIGATION	7,200.00	57,143.40
3/17/2023		QUAD KNOFF, INC.	REACHLIFT	38,300.40	57,143.40
3/17/2023	62643	QUINN RENTAL SERVICES	FEB 2023 SERVICES, SUPPORT AND T&M INIATIVES	5,299.82	5,299.82
3/17/2023	62644	DANIEL REID CONSULTING SERVICES	ENERGY SERVICE REVENUE	2,600.00	2,600.00
3/17/2023	62645	ROSAMOND SOLAR, LLC	ENERGY SERVICE REVENUE	1,860.63	3,318.92
3/17/2023		ROSAMOND SOLAR, LLC	FEB 2023 SERVICE FEE	1,458.29	3,318.92
3/17/2023	62646	SANI-STAR	2023 MANAGEMENT & MAINTENANCE FEE	200.00	200.00
3/17/2023	62647	SEMITROPIC-ROSAMOND WATER BANK AUTHORITY	UNITED, 1/4 M N/O PATTRSN: 06/30/22 - 07/31/22	172,260.00	172,260.00
3/17/2023	62648	SOUTHERN CALIF. EDISON	UNITED, 1/4 M N/O PATTRSN: 08/01/22 - 08/29/22	445.70	445.70
3/17/2023	62649	SOUTHERN CALIF. EDISON	UNITED, 1/4 M N/O PATTRSN: 08/01/22 - 08/29/22	2,084.28	2,084.28
3/17/2023	62650	SOUTHERN CALIF. EDISON	UNITED, 1/4 M N/O PATTRSN: 08/30/22 - 09/28/22	2,663.75	2,663.75
3/17/2023	62651	THE TIRE STORE	BACKHOE: 2 QTY TIRES	1,642.94	1,797.94
3/17/2023		THE TIRE STORE	TRAILER: 1 QTY TIRE	155.00	1,797.94
3/17/2023	62652	VULCAN MATERIALS COMPANY	COLD MIX	259.08	259.08
3/17/2023	62653	WASTE MANAGEMENT-KERN COUNTY	3179 35TH ST W: TRASH SERVICE	401.25	1,303.59
3/17/2023		WASTE MANAGEMENT-KERN COUNTY	875 PATTERSON RD: TRASH SERVICE	401.25	1,303.59
3/17/2023		WASTE MANAGEMENT-KERN COUNTY	875 PATTERSON RD: TRASH SERVICE	202.52	1,303.59

Rosamond Community Services District
 Check/Voucher Register
 10101 - General Checking - Wells Fargo
 From 2/28/2023 Through 3/13/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
3/7/2023		WASTE MANAGEMENT-KERN COUNTY	PORT-O-LET	298.57	1,303.59
3/7/2023	62654	Z AXIS IMAGES	FEB 2023 PR	<u>3,299.79</u>	3,299.79
Report Total				<u>907,944.02</u>	

Rosamond Community Services District

Summary Check/Transaction Register

From 3/1/2023 Through 3/1/2023

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
3/1/2023	25883	Check	2,789.66
3/1/2023	25884	Check	2,263.78
3/1/2023	25885	Check	3,577.45
3/1/2023	25886	Check	4,241.85
3/1/2023	25887	Check	2,059.69
3/1/2023	25888	Check	1,046.00
3/1/2023	25889	Check	1,637.16
3/1/2023	25890		0.00
3/1/2023	25891	Check	2,483.07
3/1/2023	25892	Check	3,298.43
3/1/2023	25893	Check	1,798.38
3/1/2023	25894	Check	1,982.20
3/1/2023	25895	Check	1,865.45
3/1/2023	25896	Check	4,194.96
3/1/2023	25897		0.00
3/1/2023	25898	Check	3,522.82
3/1/2023	25899	Check	1,614.36
3/1/2023	25900	Check	1,370.66
3/1/2023	25901	Check	2,183.61
3/1/2023	25902	Check	1,856.93
3/1/2023	25903	Check	2,419.16
3/1/2023	25904	Check	2,766.59
3/1/2023	25905	Check	2,396.85
3/1/2023	25906	Check	2,954.94
3/1/2023	25907	Check	975.08
3/1/2023	25908	Check	854.24
3/1/2023	25909	Check	683.39
3/1/2023	25910	Check	341.69
3/1/2023	25911	Check	512.54
Report Total			<u>57,690.94</u>

PAYROLL 03/01/2023

Document Date	Document Number	Amount
3/1/2023	25883	2,789.66
3/1/2023	25884	2,263.78
3/1/2023	25885	3,577.45
3/1/2023	25886	4,241.85
3/1/2023	25887	2,059.69
3/1/2023	25888	1,046.00
3/1/2023	25889	1,637.16
3/1/2023	25890	0.00
3/1/2023	25891	2,483.07
3/1/2023	25892	3,298.43
3/1/2023	25893	1,798.38
3/1/2023	25894	1,982.20
3/1/2023	25895	1,865.45
3/1/2023	25896	4,194.96
3/1/2023	25897	0.00
3/1/2023	25898	3,522.82
3/1/2023	25899	1,614.36
3/1/2023	25900	1,370.66
3/1/2023	25901	2,183.61
3/1/2023	25902	1,856.93
3/1/2023	25903	2,419.16
3/1/2023	25904	2,766.59
3/1/2023	25905	2,396.85
3/1/2023	25906	2,954.94
3/1/2023	25908	854.24
3/1/2023	25910	<u>341.69</u>

Total Direct Deposit 55,519.93

3/1/2023	25907	975.08
3/1/2023	25909	683.39
3/1/2023	25911	<u>512.54</u>

Total Checks Issued 2,171.01

Total 57,690.94

**SEWER COMMITTEE MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:00 PM Sewer Committee Meeting
Monday February 27, 2023
District Conference Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order at 5:00 PM by Director Rick Webb.

ROLL CALL

Director Rick Webb Present
Vice President (VP) Ben Stewart Present

General Manager(GM) Kim Domingo Present
Board Secretary Sherri Timm Present
Dir. of Public Works John Houghton Teleconference

PUBLIC COMMENTS

(At this time, any person may address the Committee on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

NONE

DISCUSSION

D 1. Sewer Committee update. (Presenter Rick Webb)

Director Webb asked about the roach infestation from last year. John Houghton reported that manhole covers will be dusted with a roach pesticide powder to help minimize the problem. Mr. Houghton also provided a report on the Sewer System Audit that was completed on

2/27/23 by Fischer Compliance. The audit was very informative. Staff training for sewer system operations was identified as an area that needs improvement. Mr. Houghton will present a complete report of findings to the Board once it's received.

CWEA certifications will soon be mandatory. All operators should be certified. Fischer Compliance will conduct staff training in March for all Public Works staff at no cost to the District. They will also be writing standard operating procedures for every piece of equipment used by Public Works.

Director Webb also inquired about the maintenance schedule of the sewer system. The Sewer Committee is asking for a monthly report from Public Works to include the following:

- 1) Sewer lines – Linear footage cleaned.
- 2) Any SSO occurring.
- 3) Number of manholes inspected
- 4) Repairs made.
- 5) Calls/complaints from customers.
- 6) Number of man hours spent on these activities to track costs. May be more cost effective to contract out.

Also requested by the Committee is the FOG (Fats, Oils & Grease) inspector's report once inspections have been done.

D 2. GM Domingo requested board input on the rate charged to customers. Mr. Houghton reported that the RV Dump Station card payment system was replaced. The previous system was 3G and was not working properly. Every user now is being charged \$10 per dump. The new system can provide user cards, which the District can issue to its customers. There are no parameters that can be placed on the cards as they are set up for unlimited use. A discussion took place with GM Domingo regarding the impact that RV waste chemicals have on the Water Reclamation Plant and the impact of unlimited card usage. Problems can increase operating costs. Director Webb feels we should control the number of uses. Vice President Stewart stated the District should continue to offer this sewer benefit to our customers and provided contact information for an alternate vendor (Flowpoint). Director Webb directed General Manager Domingo to investigate the impact and cost to the sewer system and report back to the Board.

ADJOURNMENT

A motion to adjourn at 5:30 PM was made by VP Stewart and seconded by Director Webb. Motion passed 2/0 all ayes.

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560. Pursuant to Government Code

*Rosamond Community Services District
Sewer Committee Meeting – Minutes
Monday February 27, 2023 @ 5:00 PM*

Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:

Rosamond Community Services District

Board Secretary

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30PM Closed Session
6:00 PM Regular Board Meeting
Wednesday, March 8, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order at 5:30PM by President Glennan

ROLL CALL

Director Greg Washington	Present
Director Alfred Wallis	Present
Director Rick Webb	Present (arrived at 5:43PM)
Vice President Ben Stewart	Present
President Byron Glennan	Present
A 4/0 quorum is present.	
General Manager Kim Domingo	Present
Director of Public Works John Houghton	Teleconference
Director of Administration Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Washington and seconded by Vice President (VP) Stewart.

Motion passed, 4/0 all ayes. Director Webb – absent.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION

A motion was made to go into Closed Session at 5:31 PM by Director Wallis and seconded by Director Washington. **Motion passed, 4/0 all ayes. Director Webb absent.**

CS 1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Representative: Kim Domingo

Organization: American Federation of State, County and Municipal Employees (AFSCME), Local 1902

CS 2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

APNs: 473-023-06, 473-023-08

Agency negotiator: Kim Domingo

Negotiating party: Owners of at issue parcels

Under negotiation: Price and Terms

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

A motion was made to adjourn from Closed Session at 6:11 PM by VP Stewart and seconded by Director Washington. **Motion passed 5/0 ayes. (Director Webb arrived at 5:43 PM)**

X No Reportable Action _____ Reportable Action by: _____

6:00 P.M. OPEN SESSION

Re-adjourned: 6:12 PM

PUBLIC COMMENTS

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NONE

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

John Joyce – Rosamond News

CONSENT CALENDAR

CC 1 Receive Check/Voucher Register dated February 14, 2023 through February 27, 2023, Payroll (Direct Deposit) dated February 15, 2023, Payroll (checks) dated February 15, 2023.

A motion to approve CC 1 was made by VP Stewart and seconded by Director Webb.

Motion passed, 5/0 all ayes.

MINUTES

M 1 Approve February 22, 2023 Finance Committee Meeting Minutes

M 2 Approve February 22, 2023 Regular Board Meeting Minutes

A motion was made to approve M 1 and M 2 by Director Webb and seconded by Director Wallis.

Motion passed 5/0, all ayes.

New Business

NB 1 Consent to Sale of Tax-Defaulted Properties (Presenter, Kim Domingo)

Staff received a notification of sale of tax-defaulted properties from Kern County Treasurer Tax Collector (KCTTC). This is an annual procedure undertaken by KCTTC and the consent to the sale process in the event of receiving no bids is requested from agencies that have an interest in the sale.

A motion was made by VP Stewart and seconded by Director Washington to approve the Consent to Sale of Tax-Defaulted Properties, as required by Kern County Treasurer-Tax Collector, and authorize the Director of Administration to execute and transmit the Consent Letter.

Motion passed, 5/0 all ayes.

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update.

Chief Water Reclamation Plant Operator Ryan Becker reported on the following:

- 1) Construction updates - Contractors have been on site to repair leaks found during the operation of the utility water station and installed utility water hose racks at the facility where appropriate. Aeration system auto function issues were worked on and additional faulty equipment was discovered which will be replaced under warranty. Only two or three major items remain outstanding to complete construction.
- 2) Staff update – The Plant staff, alongside of the Water staff, repaired and put back into operation a sludge bed. The fix was originally quoted at \$30,000 but the actual cost utilizing staff was approximately \$30.

Several vaults that had filled with rain were pumped out. Staff took temporary precautions to prevent this from happening until a long term solution can be implemented. Additional flood mitigation measures were completed. A certified Laboratory Technician from a major lab in Bakersfield visited the Plant to Review lab procedures for sampling and testing. The plant staff and leadership were commended for being well trained and doing a good job.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Washington – Be water wise and save money on your bill by installing water conscious plumbing appliances.

Director Wallis – General Manger Domingo will be speaking at the next Rosamond Municipal Advisory Council meeting on March 16th .

VP Stewart – thanked staff for their efforts during the recent rain.

Director Webb – encouraged disaster preparedness beyond just earthquakes. Flooding, fire snow, etc.

President Glennan – reported AVEK expects to receive 35% of its water allocation from the State. He also attended a business outlook conference in Lancaster and discussed the local and state economic outlook and challenges we may face.

GENERAL COUNSEL UPDATE

John Komar, Esq

No report.

GENERAL MANAGER UPDATE

GM Kim Domingo reported on the following items:

- 1) Diamond Street property. A hazmat testing proposal has been received. It is required for either repair or demolition.
- 2) 20th St. property – contact was received regarding a potential lease opportunity.
- 3) AVRCD – Staff has not yet reached out on their offer of a presentation.
- 4) Well #9 – there is an issue with the solar feed at this location.
- 5) GM Domingo will be a guest speaker at the Rosamond Municipal Advisory Council meeting on March 16th.
- 6) New Board Member training will take place during a closed session on April 12th.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm -

The district will resume shutoffs and charging late fees as of May 1st. District Counsel has been consulted to ensure compliance with SB998.

PUBLIC WORKS UPDATE

The Public Works crew repaired 10 leaks and two sinkholes. 7400 feet of sewer line was cleaned, and eight manholes were inspected. The crew is working with developers to ensure newly installed pipelines are up to District standards.

ADJOURNMENT

A motion to adjourn at 6:51 PM was made by VP Stewart and seconded by Director Washington.

Motion passed 5/0, all ayes.

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