

*Rosamond Community Services District
Regular Board Meeting – Agenda
Wednesday, July 12, 2023 @ 6:00PM*

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting
Wednesday, July 12, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference
1-877-411-9748
Access Code: 5150560

Agenda

CALL TO ORDER Time: _____

ROLL CALL

Director Greg Washington
Director Alfred Wallis
Director Rick Webb
Vice President Ben Stewart
President Byron Glennan

General Manager (GM) Kim Domingo
Director of Public Works John Houghton
Director of Administration Sherri Timm
Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA Motion: _____ 2nd: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CONSENT CALENDAR

CC 1 Review of the check/voucher register dated June 20, 2023 through July 3, 2023 I (Direct Deposit) dated June 21, 2023 Payroll I (Checks) dated June 21, 2023 I Payroll (Checks) dated June 28, 2023

Motion: _____ 2nd: _____

MINUTES

M 1. Approve June 28, 2023 Regular Board Meeting Minutes.

Motion: _____ 2nd: _____

NEW BUSINESS

N B 1. Approve Non-Profit Activity on District Property - East Kern Economic Alliance Meeting July 13, 2023 2:00 -3:30 PM (Kim Domingo, presenter)

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

GENERAL COUNSEL UPDATE

John Komar, Esq

GENERAL MANAGER UPDATE

Kim Domingo

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm

PUBLIC WORKS UPDATE

John Houghton

ADJOURNMENT Time: _____ Motion: _____ 2nd: _____

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

STAFF REPORT

Rosamond Community Services District

DATE: July 12, 2023
TO: Board of Directors
FROM: Brad Rockabrand, CPA
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk
SUBJECT: Review of the check/voucher register dated June 20, 2023 through July 3, 2023 | Direct Deposit) dated June 21, 2023 Payroll | (Checks) dated June 21, 2023 | Payroll (Checks) dated June 28, 2023

RECOMMENDATION:

By motion, receive and file.

EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$625,669.62 as follows:

| | |
|-----------------------------------|-----------------|
| Checks issued to vendors | \$555,525.35 |
| Payroll direct deposit and checks | 60,841.53 |
| Payroll checks | <u>9,302.71</u> |
| Total | \$625,669.62 |

Significant disbursements included the following payments:

- \$36,763.27 was paid to ACWA/JPIA on June 21, 2023 for employee insurance
- \$15,339.97 was remitted to CalPERS on June 21, 2023 for required contributions
 - \$10,227.46 (Employer portion)
 - \$ 5,112.51 (Employee portion)
- \$4,942.41 was remitted to the Employment Development Department on June 21, 2023
 - \$.00 (Employer portion)
 - \$4,942.41 (Employee portion)

- \$25,623.23 was remitted to the Internal Revenue Service on June 21, 2023
 - \$ 7,334.90 (Employer portion)
 - \$18,288.33 (Employee portion)
- \$10,586.69 was paid to Southern California Edison on June 21, 2023 for electricity at well 9
- \$16,957.74 was paid to AVEK on June 28, 2023 for May 2023 purchased water
- \$1,895.13 was remitted to CalPERS on June 28, 2023 for required contributions
 - \$1,120.06 (Employer portion)
 - \$ 775.07 (Employee portion)
- \$841.55 was remitted to the Employment Development Department on June 28, 2023
 - \$.00 (Employer portion)
 - \$841.55 (Employee portion)
- \$3,946.89 was remitted to the Internal Revenue Service on June 28, 2023
 - \$1,056.45 (Employer portion)
 - \$2,890.44 (Employee portion)
- \$302,531.70 was paid to Pacific Hydrotech on June 28, 2023 for the Wastewater Treatment Plant Rehabilitation project payment 26 and 27
- \$29,780.14 was paid to SDRMA on June 28, 2023 for workers comp insurance for program year 2023-2024

DISCUSSION/ANALYSIS:

The check/voucher register dated June 20, 2023 through Jul 3, 2023 includes check numbers 63056 through 63135 (Attachment 1)

Payroll (Checks) number 26099 (overflow), 26100 through 26121 were issued on June 21, 2023 in the amount of \$49,542.39. Payroll (Checks) number 26122, 26123 (overflow) and 26124 through 26127 were issued on June 21, 2023 in the amount of \$11,299.14. Payroll (Checks) number 26129 through 26132 were issued on June 28, 2023 in the amount of \$9,302.74 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated June 20, 2023 through Jul 3, 2023

Attachment 2 – (Direct Deposit) dated June 21, 2023 and Payroll (Checks) dated June 21, 2023

Attachment 3 – Umpqua Business card ending in 3476

Attachment 4 – Umpqua Business card ending in 3542

Attachment 5 – Umpqua Business card ending in 7744

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 6/20/2023 Through 7/3/2023

| Date | Check No. | Vendor Name | Transaction Description | Amount | Total |
|-----------|-----------|--|---|-----------|-----------|
| 6/21/2023 | 63056 | CORBIN, CHRISTOPHER | CUSTOMER REFUND | 295.39 | 495.39 |
| 6/21/2023 | | CORBIN, CHRISTOPHER | CUSTOMER REFUND | 200.00 | 495.39 |
| 6/21/2023 | 63057 | FRENCH, TEGAN | CUSTOMER REFUND | 0.36 | 0.36 |
| 6/21/2023 | 63058 | GONZALES, ANDREW | CUSTOMER REFUND | 111.48 | 111.48 |
| 6/21/2023 | 63059 | GREEN, RANDY | CUSTOMER REFUND | 182.30 | 182.30 |
| 6/21/2023 | 63060 | KELTNER, MEEGAN | CUSTOMER REFUND | 200.00 | 200.00 |
| 6/21/2023 | 63061 | LOPEZ, JULIA | CUSTOMER REFUND | 146.97 | 146.97 |
| 6/21/2023 | 63062 | OLMOS, DANIEL | CUSTOMER REFUND | 200.00 | 200.00 |
| 6/21/2023 | 63063 | ROSAMOND HOUSES LLC | CUSTOMER REFUND | 6.84 | 197.98 |
| 6/21/2023 | | ROSAMOND HOUSES LLC | CUSTOMER REFUND | 191.14 | 197.98 |
| 6/21/2023 | 63064 | ROBLES, EDITH | CUSTOMER REFUND | 200.00 | 200.00 |
| 6/21/2023 | 63065 | RODRIGUEZ, RUDY | CUSTOMER REFUND | 200.00 | 200.00 |
| 6/21/2023 | 63066 | TRUST, TARA | CUSTOMER REFUND | 0.62 | 200.62 |
| 6/21/2023 | | TRUST, TARA | CUSTOMER REFUND | 200.00 | 200.62 |
| 6/21/2023 | 63067 | ROSAMOND TRUSS | CUSTOMER REFUND | 30.40 | 30.40 |
| 6/21/2023 | 63068 | PRIETO, ROSA | CUSTOMER REFUND | 193.42 | 193.42 |
| 6/21/2023 | 63069 | MARTINEZ, MICHAEL | CUSTOMER REFUND | 190.26 | 190.26 |
| 6/21/2023 | 63070 | BRYANT, LESTER | CUSTOMER REFUND | 200.00 | 200.00 |
| 6/21/2023 | 63071 | ROSAMOND HOUSES LLC | CUSTOMER REFUND | 14.80 | 198.48 |
| 6/21/2023 | | ROSAMOND HOUSES LLC | CUSTOMER REFUND | 183.68 | 198.48 |
| 6/21/2023 | 63072 | BROOKS, KIRT | CUSTOMER REFUND | 198.10 | 198.10 |
| 6/21/2023 | 63073 | ROSAMOND 94, LP | CUSTOMER REFUND | 19.72 | 560.80 |
| 6/21/2023 | | ROSAMOND 94, LP | CUSTOMER REFUND | 176.36 | 560.80 |
| 6/21/2023 | | ROSAMOND 94, LP | CUSTOMER REFUND | 9.74 | 560.80 |
| 6/21/2023 | | ROSAMOND 94, LP | CUSTOMER REFUND | 180.52 | 560.80 |
| 6/21/2023 | | ROSAMOND 94, LP | CUSTOMER REFUND | 174.46 | 560.80 |
| 6/21/2023 | 63074 | ACWA/JPIA | EMPLOYEE INSURANCE | 36,763.27 | 36,763.27 |
| 6/21/2023 | 63075 | AFLAC INSURANCE | SUPPLEMENTAL EMPLOYEE INSURANCE | 791.98 | 791.98 |
| 6/21/2023 | 63076 | AFSCME LOCAL 1902 | UNION DUES | 1,055.15 | 1,055.15 |
| 6/21/2023 | 63077 | ALLIANT CONSULTING, INC. | MAY 2023: RWRP LABOR COMPLIANCE OVERSIGHT | 6,412.50 | 6,412.50 |
| 6/21/2023 | 63078 | ANTELOPE VALLEY PRESS | NOTICE OF PUBLIC HEARING: LLAD NO. 2 | 281.52 | 281.52 |
| 6/21/2023 | 63079 | AT&T TELECONFERENCE SERVICES | TELECONFERENCE | 203.52 | 203.52 |
| 6/21/2023 | 63080 | AT&T MOBILITY | CELL PHONES, IPAD INTERNET CHARGES & TRACKERS | 1,911.42 | 1,911.42 |
| 6/21/2023 | 63081 | AT&T | STP | 69.97 | 503.10 |
| 6/21/2023 | | AT&T | FAX | 92.53 | 503.10 |
| 6/21/2023 | | AT&T | MAIN OFFICE | 269.27 | 503.10 |
| 6/21/2023 | | AT&T | SCADA | 47.04 | 503.10 |
| 6/21/2023 | | AT&T | TANK# 4 | 24.29 | 503.10 |
| 6/21/2023 | 63082 | CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PAYROLL REMITTANCE | 15,339.97 | 15,339.97 |
| 6/21/2023 | 63083 | CALPERS SUPPLEMENTAL INCOME 457 PLAN | PERS 457 | 4,535.90 | 4,535.90 |
| 6/21/2023 | 63084 | CA STATE DISBURSEMENT UNIT | WITHHOLDING ORDER | 424.60 | 424.60 |
| 6/21/2023 | 63085 | CORE & MAIN LP | INSTA-TITE | 684.80 | 4,827.24 |
| 6/21/2023 | | CORE & MAIN LP | INSTA-TITE | 368.16 | 4,827.24 |
| 6/21/2023 | | CORE & MAIN LP | STOCK SUPPLIES | 3,774.28 | 4,827.24 |

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 6/20/2023 Through 7/3/2023

| Date | Check No. | Vendor Name | Transaction Description | Amount | Total |
|-----------|-----------|-------------------------------------|--|-----------|-----------|
| 6/21/2023 | 63086 | CUSI | ECK VALIDATION SERVICE | 47.10 | 47.10 |
| 6/21/2023 | 63087 | EMPLOYMENT DEVELOPMENT DEPARTMENT | STATE DISABILITY INSURANCE | 862.91 | 4,942.41 |
| 6/21/2023 | | EMPLOYMENT DEVELOPMENT DEPARTMENT | STATE INCOME TAX | 4,079.50 | 4,942.41 |
| 6/21/2023 | 63088 | FAMCON PIPE & SUPPLY INC. | INSTA-TITE | 879.94 | 879.94 |
| 6/21/2023 | 63089 | GEI CONSULTANTS, INC. | REGIONAL ARSENIC COMPLIANCE PR THROUGH 05/26/2023 | 1,002.00 | 1,002.00 |
| 6/21/2023 | 63090 | HAMNER JEWELL ASSOCIATES | UNDERGROUND WATER PIPELINE | 8,258.52 | 8,258.52 |
| 6/21/2023 | 63091 | INFOSEND, INC. | STATEMENT DATA PROCESSING | 3,808.67 | 3,808.67 |
| 6/21/2023 | 63092 | INTERNAL REVENUE SERVICE | FEDERAL INCOME TAX | 10,953.43 | 25,623.23 |
| 6/21/2023 | | INTERNAL REVENUE SERVICE | MEDICARE | 2,780.54 | 25,623.23 |
| 6/21/2023 | | INTERNAL REVENUE SERVICE | SOCIAL SECURITY | 11,889.26 | 25,623.23 |
| 6/21/2023 | 63093 | IVR TECHNOLOGY GROUP | IVR FEES | 284.26 | 284.26 |
| 6/21/2023 | 63094 | JACK HENRY AND ASSOCIATES | BILLING ON BEHALF OF CUSI | 84.50 | 84.50 |
| 6/21/2023 | 63095 | KARL'S HARDWARE | 100315 MAINTENANCE | 906.61 | 1,817.94 |
| 6/21/2023 | | KARL'S HARDWARE | SEWER 100316 | 258.54 | 1,817.94 |
| 6/21/2023 | | KARL'S HARDWARE | WATER 100317 | 652.79 | 1,817.94 |
| 6/21/2023 | 63096 | KERN COUNTY ELECTIONS OFFICE | NOV 8, 2022 ELECTIONS EXPENSE | 6,483.81 | 6,483.81 |
| 6/21/2023 | 63097 | LEGAL SHIELD | LEGAL SHIELD | 63.85 | 63.85 |
| 6/21/2023 | 63098 | OFFICE DEPOT BUSINESS SOLUTIONS LLC | TOILET SEAT COVERS | 18.68 | 83.50 |
| 6/21/2023 | | OFFICE DEPOT BUSINESS SOLUTIONS LLC | FOLDERS | 22.42 | 83.50 |
| 6/21/2023 | | OFFICE DEPOT BUSINESS SOLUTIONS LLC | DETERGENT, STAPLER, PENS, PAPERCLIPS, ETC. | 42.40 | 83.50 |
| 6/21/2023 | 63099 | PATTON SALES CORP | 1" ROUND STOCK | 30.88 | 182.03 |
| 6/21/2023 | | PATTON SALES CORP | 7" HINGE, SQUARE TUBE & PLATE | 151.15 | 182.03 |
| 6/21/2023 | 63100 | QUAD KNOPF, INC. | PREPARE 56 PIPELINE EASEMENTS FOR ARSENIC MITIGATION | 2,892.00 | 2,892.00 |
| 6/21/2023 | 63101 | SOUTHERN CALIF. EDISON | 5702 GASKELL RD | 10,586.69 | 10,586.69 |
| 6/21/2023 | 63102 | SOUTHERN CALIF. EDISON | SEWER | 58.28 | 58.28 |
| 6/21/2023 | 63103 | SOUTHERN CALIF. EDISON | ST. LIGHTS & LLAD | 9,161.52 | 9,161.52 |
| 6/21/2023 | 63104 | SOUTHERN CALIF. EDISON | 3179 35TH ST W | 1,225.53 | 1,225.53 |
| 6/21/2023 | 63105 | SOUTHERN CALIF. EDISON | SCADA | 12.36 | 12.36 |
| 6/21/2023 | 63106 | UMPQUA BANK | 3476 (ATTACHMENT 3) | 396.88 | 396.88 |
| 6/21/2023 | 63107 | UMPQUA BANK | 3542 (ATTACHMENT 4) | 2,142.63 | 2,142.63 |
| 6/21/2023 | 63108 | UMPQUA BANK | 7744 (ATTACHMENT 5) | 1,324.99 | 1,324.99 |
| 6/21/2023 | 63109 | UMPQUA BANK | 4038 ROSAMOND CSD GAS ACCOUNT | 5,438.90 | 5,438.90 |
| 6/28/2023 | 63110 | 3D IMAGING SYSTEMS | COPIER MAINTENANCE AGREEMENTS | 249.90 | 249.90 |
| 6/28/2023 | 63111 | AUTOZONE | 12V-7 DURALAST POWER SPORT BATTERY | 8.66 | 128.31 |
| 6/28/2023 | | AUTOZONE | 12V-9 DURALAST POWER SPORT BATTERY | 10.83 | 128.31 |
| 6/28/2023 | | AUTOZONE | DIESEL EXHAUST FLUID & REFRESH OIL DIFFUSER | 108.82 | 128.31 |
| 6/28/2023 | 63112 | AVEK WATER AGENCY | MAY 2023 34TH | 16,957.74 | 16,957.74 |
| 6/28/2023 | 63113 | BABCOCK LABORATORIES, INC. | SYSTEM TESTS | 98.00 | 299.52 |
| 6/28/2023 | | BABCOCK LABORATORIES, INC. | SYSTEM TESTS | 201.52 | 299.52 |
| 6/28/2023 | 63114 | BURKE, WILLIAMS & SORENSEN, LLP | TEAGUE, KENNETH A., ET AL (AD 1991-3) | 240.00 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | SHERMAN, LAWRENCE F. (AD 1991-3) | 270.00 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | PEREZ, BERNARDO (AD 1991-3) | 330.00 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | NGUYEN, BINH (AD 1991-3) | 300.00 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | HORN ENTERPRISES (AD 1991-3) | 934.50 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | AZTEC FINANCIAL (AD 1991-3) | 300.00 | 6,509.89 |

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 6/20/2023 Through 7/3/2023

| Date | Check No. | Vendor Name | Transaction Description | Amount | Total |
|--------------|-----------|--|--|-------------------|------------|
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | GUZMAN, JOSE ET AL. (AD 1991-3) | 270.00 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | ROSAMOND HOLDINGS LLC (AD 1991-3) | 2,751.09 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | ROSAMOND ACRES LLC (AD 1990-2) | 78.85 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | TIMBER PROPERTIES LTD (AD 1990-2/AD 1991-3) | 991.95 | 6,509.89 |
| 6/28/2023 | | BURKE, WILLIAMS & SORENSEN, LLP | GENERAL | 43.50 | 6,509.89 |
| 6/28/2023 | 63115 | ANDREW BUTTERBRODT AND JENNIFER BUTTERBRODT | AP INVOICES | 10,000.00 | 10,000.00 |
| 6/28/2023 | 63116 | CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM | PAYROLL REMITTANCE | 1,895.13 | 1,895.13 |
| 6/28/2023 | 63117 | CLINICAL LABORATORY OF SAN BERNARDINO, INC. | SYSTEM TESTS | 350.00 | 350.00 |
| 6/28/2023 | 63118 | DEPUE'S WELDING | FABRICATE 1 QTY 8'X16" SPOOL | 4,000.00 | 4,000.00 |
| 6/28/2023 | 63119 | DIGITECH | 875 PATTERSON RD: SECURITY MONITORING | 31.99 | 131.97 |
| 6/28/2023 | | DIGITECH | MAIN BLD: SECURITY MONITORING | 31.99 | 131.97 |
| 6/28/2023 | | DIGITECH | OPER. BLD: SECURITY MONITORING | 31.99 | 131.97 |
| 6/28/2023 | | DIGITECH | WWO: SECURITY MONITORING | 36.00 | 131.97 |
| 6/28/2023 | 63120 | EMPLOYMENT DEVELOPMENT DEPARTMENT | STATE DISABILITY INSURANCE | 124.29 | 841.55 |
| 6/28/2023 | | EMPLOYMENT DEVELOPMENT DEPARTMENT | STATE INCOME TAX | 717.26 | 841.55 |
| 6/28/2023 | 63121 | FEDERAL EXPRESS | REGISTERS | 32.92 | 32.92 |
| 6/28/2023 | 63122 | INTERNAL REVENUE SERVICE | FEDERAL INCOME TAX | 1,833.99 | 3,946.89 |
| 6/28/2023 | | INTERNAL REVENUE SERVICE | MEDICARE | 400.48 | 3,946.89 |
| 6/28/2023 | | INTERNAL REVENUE SERVICE | SOCIAL SECURITY | 1,712.42 | 3,946.89 |
| 6/28/2023 | 63123 | KERN COUNTY AUDITOR-CONTROLLER-COUNTY CLERK | VOUCHERS OR ACCOUNTS PAYABLE WARRANTS | 68.88 | 68.88 |
| 6/28/2023 | 63124 | KIMBALL MIDWEST | STOCK SUPPLIES | 550.06 | 842.22 |
| 6/28/2023 | | KIMBALL MIDWEST | STOCK SUPPLIES | 292.16 | 842.22 |
| 6/28/2023 | 63125 | NORTHERN DIGITAL INC. | T&M SUPPORT | 5,657.55 | 5,657.55 |
| 6/28/2023 | 63126 | OFFICE DEPOT BUSINESS SOLUTIONS LLC | ERGONOMIC EXECUTIVE CHAIR | 384.28 | 384.28 |
| 6/28/2023 | 63127 | PACIFIC HYDROTECH | WWTP REHABILITATION PAYMENT 26 | 66,294.16 | 302,531.70 |
| 6/28/2023 | | PACIFIC HYDROTECH | WWTP REHABILITATION PAYMENT 27 | 236,237.54 | 302,531.70 |
| 6/28/2023 | 63128 | PLUMBERS DEPOT INC. | SWIVEL JOINT | 282.07 | 282.07 |
| 6/28/2023 | 63129 | ROGERS ANDERSON MALODY & SCOTT LLP | PROGRESS BILLING FISCAL YR ENDING 06/30/23, AUDIT MAY 2023 | 5,800.00 | 5,800.00 |
| 6/28/2023 | 63130 | SDRMA | WORKERS COMP PROGRAM YEAR 2023-24 | 29,780.14 | 29,780.14 |
| 6/28/2023 | 63131 | THE GAS COMPANY | UNIT A | 21.18 | 45.55 |
| 6/28/2023 | | THE GAS COMPANY | UNIT B | 24.37 | 45.55 |
| 6/28/2023 | 63132 | THE GAS COMPANY | 875 PATTERSON RD | 22.79 | 22.79 |
| 6/28/2023 | 63133 | THE GAS COMPANY | 2700 20TH ST | 16.39 | 16.39 |
| 6/28/2023 | 63134 | THE TIRE STORE | #31 2 QTY TIRES | 340.00 | 340.00 |
| 6/28/2023 | 63135 | VULCAN MATERIALS COMPANY | COLD MIX | 851.69 | 851.69 |
| Report Total | | | | <u>555,525.35</u> | |

Rosamond Community Services District

Summary Check/Transaction Register

From 6/21/2023 Through 6/21/2023

| <u>Document Date</u> | <u>Document Number</u> | <u>Type of Payment</u> | <u>Amount</u> |
|----------------------|------------------------|------------------------|-----------------|
| 6/21/2023 | 26099 | | 0.00 |
| 6/21/2023 | 26100 | Check | 2,958.90 |
| 6/21/2023 | 26101 | Check | 2,067.23 |
| 6/21/2023 | 26102 | Check | 2,852.03 |
| 6/21/2023 | 26103 | Check | 4,241.85 |
| 6/21/2023 | 26104 | Check | 1,914.41 |
| 6/21/2023 | 26105 | Check | 1,047.17 |
| 6/21/2023 | 26106 | Check | 1,628.00 |
| 6/21/2023 | 26107 | Check | 1,481.24 |
| 6/21/2023 | 26108 | Check | 1,624.22 |
| 6/21/2023 | 26109 | Check | 3,420.22 |
| 6/21/2023 | 26110 | Check | 1,736.26 |
| 6/21/2023 | 26111 | Check | 2,323.41 |
| 6/21/2023 | 26112 | Check | 2,033.68 |
| 6/21/2023 | 26113 | Check | 2,546.86 |
| 6/21/2023 | 26114 | Check | 1,568.73 |
| 6/21/2023 | 26115 | Check | 1,347.86 |
| 6/21/2023 | 26116 | Check | 2,333.22 |
| 6/21/2023 | 26117 | Check | 1,809.72 |
| 6/21/2023 | 26118 | Check | 2,214.33 |
| 6/21/2023 | 26119 | Check | 2,511.20 |
| 6/21/2023 | 26120 | Check | 3,325.92 |
| 6/21/2023 | 26121 | Check | 2,555.93 |
| 6/21/2023 | 26122 | Check | 471.18 |
| 6/21/2023 | 26123 | | 0.00 |
| 6/21/2023 | 26124 | Check | 2,890.92 |
| 6/21/2023 | 26125 | Check | 3,625.99 |
| 6/21/2023 | 26126 | Check | 2,506.71 |
| 6/21/2023 | 26127 | Check | <u>1,804.34</u> |

Report Total 60,841.53

PAYROLL 06/21/2023

| Document Date | Document Number | Amount |
|----------------------|--------------------|-------------------------|
| 6/21/2023 | 26099 | 0.00 |
| 6/21/2023 | 26100 | 2,958.90 |
| 6/21/2023 | 26101 | 2,067.23 |
| 6/21/2023 | 26102 | 2,852.03 |
| 6/21/2023 | 26103 | 4,241.85 |
| 6/21/2023 | 26104 | 1,914.41 |
| 6/21/2023 | 26105 | 1,047.17 |
| 6/21/2023 | 26106 | 1,628.00 |
| 6/21/2023 | 26107 | 1,481.24 |
| 6/21/2023 | 26108 | 1,624.22 |
| 6/21/2023 | 26109 | 3,420.22 |
| 6/21/2023 | 26110 | 1,736.26 |
| 6/21/2023 | 26111 | 2,323.41 |
| 6/21/2023 | 26112 | 2,033.68 |
| 6/21/2023 | 26113 | 2,546.86 |
| 6/21/2023 | 26114 | 1,568.73 |
| 6/21/2023 | 26115 | 1,347.86 |
| 6/21/2023 | 26116 | 2,333.22 |
| 6/21/2023 | 26117 | 1,809.72 |
| 6/21/2023 | 26118 | 2,214.33 |
| 6/21/2023 | 26119 | 2,511.20 |
| 6/21/2023 | 26120 | 3,325.92 |
| 6/21/2023 | 26121 | 2,555.93 |
| Total Direct Deposit | | 49,542.39 |
| 6/21/2023 | 26122 | 471.18 |
| 6/21/2023 | 26123 | 0.00 |
| 6/21/2023 | 26124 | 2,890.92 |
| 6/21/2023 | 26125 | 3,625.99 |
| 6/21/2023 | 26126 | 2,506.71 |
| 6/21/2023 | 26127 | <u>1,804.34</u> |
| Total Checks Issued | | 11,299.14 |
| Total | | <u>60,841.53</u> |

Rosamond Community Services District

Summary Check/Transaction Register

From 6/27/2023 Through 6/28/2023

| <u>Document Date</u> | <u>Document Number</u> | <u>Type of Payment</u> | <u>Amount</u> |
|----------------------|------------------------|------------------------|------------------------|
| 6/28/2023 | 26129 | Check | 2,872.88 |
| 6/28/2023 | 26130 | Check | 2,776.14 |
| 6/28/2023 | 26131 | Check | 3,531.97 |
| 6/28/2023 | 26132 | Check | <u>121.75</u> |
| Report Total | | | <u><u>9,302.74</u></u> |

SUPP PAYROLL
6/28/2023

| Document | | |
|-----------------|------------------------|---------------|
| Date | Document Number | Amount |
| 6/28/2023 | 26129 | 2,872.88 |
| 6/28/2023 | 26130 | 2,776.14 |
| 6/28/2023 | 26131 | 3,531.97 |
| 6/28/2023 | 26132 | <u>121.75</u> |

Total Checks Issued **9,302.74**



UMPQUA BANK

ROSAMOND CSD
Account Number: #### #### #### 3476



Account Summary

| | | |
|-----------------------|---|-----------------|
| Billing Cycle | | 05/31/2023 |
| Days In Billing Cycle | | 31 |
| Previous Balance | | \$1,282.66 |
| Purchases | + | \$396.88 |
| Cash | + | \$0.00 |
| Balance Transfers | + | \$0.00 |
| Special | + | \$0.00 |
| Credits | - | \$0.00 |
| Payments | - | \$1,282.66 |
| Other Charges | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| NEW BALANCE | | \$396.88 |

Credit Summary

| | |
|-------------------------|------------|
| Total Credit Line | \$2,500.00 |
| Available Credit Line | \$2,103.12 |
| Available Cash | \$0.00 |
| Amount Over Credit Line | \$0.00 |
| Amount Past Due | \$0.00 |
| Disputed Amount | \$0.00 |

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

| | |
|------------------|------------|
| NEW BALANCE | \$396.88 |
| MINIMUM PAYMENT | \$396.88 |
| PAYMENT DUE DATE | 06/25/2023 |

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|------------|-----------|-----------|-------------------------|----------------------------------|------------|
| 05/15 | 05/15 | | 0000000LBX2305156354002 | PAYMENT - THANK YOU | \$1,282.66 |
| 05/15 | 05/17 | PPLN01 | 24137463137001580647824 | TRACTOR SUPPLY #2160 PALMDALE CA | \$396.88 |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



UMPQUA BANK

Account Number
3476

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date
05/31/23

New Balance
\$396.88

Total Minimum Payment Due
\$396.88

Payment Due Date
06/25/23

\$

Grid for amount of payment enclosed

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93560-5929



14897

MAKE CHECK PAYABLE TO:

UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

25 0008 3476 0000 0000 00000000 00000000 0



UMPQUA BANK

ROSAMOND CSD
ROSAMOND CSD
Account Number: #### #### ## 3542



Account Summary

Table with 2 columns: Description and Amount. Rows include Billing Cycle (05/31/2023), Previous Balance (\$2,810.28), Purchases (+ \$2,226.95), Cash (+ \$0.00), Balance Transfers (+ \$0.00), Special (+ \$0.00), Credits (- \$84.32), Payments (- \$2,810.28), Other Charges (+ \$0.00), Finance Charges (+ \$0.00).

NEW BALANCE \$2,142.63

Credit Summary

Table with 2 columns: Description and Amount. Rows include Total Credit Line (\$50,000.00), Available Credit Line (\$47,857.37), Available Cash (\$0.00), Amount Over Credit Line (\$0.00), Amount Past Due (\$0.00), Disputed Amount (\$0.00).

Account Inquiries



Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485



Go to www.umpquabank.com



Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Description and Amount. Rows include NEW BALANCE (\$2,142.63), MINIMUM PAYMENT (\$2,142.63), PAYMENT DUE DATE (06/25/2023).

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists transactions from 05/01 to 05/24 with details like PPLN01, KERN DATA, USPS PO, etc.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



UMPQUA BANK

Account Number
3542

Check box to indicate name/address change on back of this coupon

Table with 4 columns: Closing Date (05/31/23), New Balance (\$2,142.63), Total Minimum Payment Due (\$2,142.63), Payment Due Date (06/25/23).

AMOUNT OF PAYMENT ENCLOSED

\$

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93560-5020



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

25 0008 3542 0000 0000 00000000 00000000 0



| Cardholder Account Summary Continued | | | | | |
|--------------------------------------|-----------|-----------|-------------------------|---------------------------------------|----------|
| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
| 05/24 | 05/25 | PPLN01 | 24431063145207045802943 | TRI-STATE SEMINAR 602-332-3174 CA | \$324.00 |
| 05/24 | 05/25 | PPLN01 | 24431063145207045803024 | TRI-STATE SEMINAR 602-332-3174 CA | \$99.00 |
| 05/25 | 05/26 | PPLN01 | 24431063146207045900720 | TRI-STATE SEMINAR 602-332-3174 CA | \$99.00 |
| 05/27 | 05/28 | PPLN01 | 24011343147000044979438 | ZOOM.US 888-799-9666 WWW.ZOOM.US CA | \$15.99 |
| 05/25 | 05/28 | PPLN01 | 24717053147171472603782 | SO PT HOTEL AND CASINO 702-7987111 NV | \$96.05 |
| 05/28 | 05/29 | PPLN01 | 24692163148105958452731 | DNH*GODADDY.COM 480-505-8855 AZ | \$2.99 |

| Finance Charge Summary / Plan Level Information | | | | | | | | | |
|---|------------------|------------------|-----------------------|-----------------|-------------------|-----------------|---|---------------|----------------|
| Plan Name | Plan Description | FCM ¹ | Average Daily Balance | Periodic Rate * | Corresponding APR | Finance Charges | Effective APR Fees ** | Effective APR | Ending Balance |
| Purchases | | | | | | | | | |
| PPLN01 001 | PURCHASE | E | \$0.00 | 0.06024%(D) | 21.9900% | \$0.00 | \$0.00 | 0.0000% | \$2,142.63 |
| Cash | | | | | | | | | |
| CPLN01 001 | CASH | A | \$0.00 | 0.06572%(D) | 23.9900% | \$0.00 | \$0.00 | 0.0000% | \$0.00 |
| * Periodic Rate (M)=Monthly (D)=Daily ** includes cash advance and foreign currency fees ¹ FCM = Finance Charge Method | | | | | | | Days in Billing Cycle: 31 APR = Annual Percentage Rate | | |
| (V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary. | | | | | | | | | |



UMPQUA BANK

ROSAMOND CSD
Account Number: #### #### #### 7744



Account Summary

| | | |
|-----------------------|---|------------|
| Billing Cycle | | 05/31/2023 |
| Days In Billing Cycle | | 31 |
| Previous Balance | | \$1,894.47 |
| Purchases | + | \$1,349.44 |
| Cash | + | \$0.00 |
| Balance Transfers | + | \$0.00 |
| Special | + | \$0.00 |
| Credits | - | \$24.45 |
| Payments | - | \$1,894.47 |
| Other Charges | + | \$0.00 |
| Finance Charges | + | \$0.00 |

NEW BALANCE \$1,324.99

Credit Summary

| | |
|-------------------------|------------|
| Total Credit Line | \$5,000.00 |
| Available Credit Line | \$3,675.01 |
| Available Cash | \$0.00 |
| Amount Over Credit Line | \$0.00 |
| Amount Past Due | \$0.00 |
| Disputed Amount | \$0.00 |

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

| | |
|-------------------------|-------------------|
| NEW BALANCE | \$1,324.99 |
| MINIMUM PAYMENT | \$1,324.99 |
| PAYMENT DUE DATE | 06/25/2023 |

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

| Trans Date | Post Date | Plan Name | Reference Number | Description | Amount |
|------------|-----------|-----------|-------------------------|--|-------------|
| 05/02 | 05/03 | PPLN01 | 24492153122743735200156 | ADOBE *ACROPRO SUBS 408-536-6000 CA | \$14.99 |
| 05/09 | 05/10 | PPLN01 | 24692163129103724337560 | AMZN Mktp US*JV8K303T3 Amzn.com/bill WA | \$24.45 |
| 05/10 | 05/11 | PPLN01 | 24943003131898002065715 | COSTCO WHSE #0762 LANCASTER CA | \$369.78 |
| 05/10 | 05/11 | PPLN01 | 24399003130295004050441 | BEST BUY 00001065 PALMDALE CA | \$62.80 |
| 05/11 | 05/11 | PPLN01 | 24692163131104737226697 | AMZN Mktp US*TY00G27A3 Amzn.com/bill WA | \$56.18 |
| 05/11 | 05/12 | PPLN01 | 24692163131105273001188 | AMZN Mktp US*704J35UM3 Amzn.com/bill WA | \$40.88 |
| 05/12 | 05/12 | PPLN01 | 24692163132105557584692 | AMZN Mktp US*791VG4BQ3 Amzn.com/bill WA | \$40.88 |
| 05/11 | 05/12 | | 74692163131105314139471 | CREDIT VOUCHER | \$24.45- |
| | | | | AMZN Mktp US Amzn.com/bill WA | |
| 05/15 | 05/15 | | 0000000LXB2305156354003 | PAYMENT - THANK YOU | \$1,894.47- |
| 05/16 | 05/17 | PPLN01 | 24247603136300691926617 | DOT COMPLIANCE GROUP, LLC 888-279-4407 TX | \$199.00 |
| 05/23 | 05/24 | PPLN01 | 24692163143101824715372 | SQ *DE LEON AUTO GLASS gosq.com CA | \$320.00 |
| 05/24 | 05/25 | PPLN01 | 24275393144900011400012 | WILLOW SPRINGS COMPANY 661-2562275 CA | \$80.00 |
| 05/24 | 05/25 | PPLN01 | 24431063144083736974577 | AMAZON.COM*LHSRX01V3 AMZN AMZN.COM/BILL WA | \$140.48 |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
7744

Check box to indicate name/address change on back of this coupon

| | | | |
|---------------------|--------------------|----------------------------------|-------------------------|
| Closing Date | New Balance | Total Minimum Payment Due | Payment Due Date |
| 05/31/23 | \$1,324.99 | \$1,324.99 | 06/25/23 |

AMOUNT OF PAYMENT ENCLOSED

\$

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93560-5929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OP6
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

25 0005 7744 0000 0000 00000000 00000000 0

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting
Wednesday, June 28, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order at 6:00 PM by President Glennan.

ROLL CALL

| | |
|----------------------------|---------|
| Director Greg Washington | Present |
| Director Alfred Wallis | Present |
| Director Rick Webb | Present |
| Vice President Ben Stewart | Present |
| President Byron Glennan | Present |

| | |
|--|---------------------------------------|
| General Manager (GM) Kim Domingo | Present |
| Director of Public Works John Houghton | Absent |
| Director of Administration Sherri Timm | Present |
| Legal Counsel, John Komar, Esq. | Absent -represented by Alex Dominguez |

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

GM Domingo announced due to circumstances that could have not been reasonably foreseen by the Board that requires immediate attention and possible action by the Board and that made it impracticable to provide notice, add NB 3 - Letter of Intent to participate in Kern County Multi-Jurisdictional Hazard Mitigation Planning.

A motion to approve the agenda with the addition of NB 3 was made by Director Webb and seconded by VP Stewart.

Motion passed 5/0, all ayes.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

President Glennan made a comment as a member of the public.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

John Joyce – Rosamond News

CONSENT CALENDAR

CC 1 Review/Receipt of the check/voucher register dated June 6, 2023 through June 19, 2023 I Payroll (Checks) Dated June 6, 2023 I Payroll (Check) Dated June 6, 2023 I Payroll (Direct Deposit) dated June 7, 2023 I Payroll (Checks) dated June 7, 2023

A motion to approve CC1 was made by VP Stewart and seconded by Director Webb.

Motion passed 5/0, all ayes.

MINUTES

M 1. Approve June 14, 2023 Regular Board Meeting Minutes.

A motion to approve M1 was made by Director Webb and seconded by Director Washington.

Motion passed 5/0, all ayes.

Unfinished Business

U B 1. Fischer Compliance Task Order 2023-1 – Confirming Authorization of Optional Services. (GM Kim Domingo, Presenter)

The Board had previously approved an agreement with Fischer Compliance for the District’s Sanitary Sewer Monitoring Plan on May 10th, 2023. The arrived at scope and fee arrangement made at that time did not specifically confirm that the optional tasks in the proposal were included in the authorization. The authorization of optional tasks is required to provide clarity to staff regarding Board intention, allowing the processing of invoices for the completion of the optional tasks.

A motion to approve Fischer Compliance Task Order 2023-1 – Confirming Authorization of Optional Services was made by Director Washington and seconded by VP Stewart.

Motion passed 5/0, all ayes.

New Business

N B 1. Resolution 2023-10 Modifying Policy 3042 – Employment of Outside Contractors and Consultants and Adopting Policy 3046 – Informal Bid Procedures (GM Kim Domingo, Presenter.)

On May 10, 2023, the Board elected to comply with CUPCCAA procedures to enable procurement flexibility. Under CUPCCAA, the District is able to procure construction contracts up to \$60,000 without bidding and up to \$200,000 using informal bid procedures. Since the District’s current policy does not include procurement under CUPCCAA and one of the Act’s requirements is to adopt an informal bid procedure policy, staff recommends to approve Resolution 2023-10, modifying Policy 3042 and adopting Policy 3046 which will satisfy the policy requirements for full implementation of CUPCCAA ahead of the new fiscal year.

A motion to adopt Resolution 2023-10 Modifying Policy 3042 – Employment of Outside Contractors and Consultants and Adopting Policy 3046 – Informal Bid Procedures was made by VP Stewart and seconded by Director Webb.

Motion passed 5/0, all ayes.

N B 2. Approve Non-Profit Activity on District Property – Red Cross Blood Drive, August 3, 2023, 12 pm – 6 pm (GM Kim Domingo, Presenter.)

The Red Cross has requested to conduct a community blood drive on Aug. 3rd using the District board room, conference room, kitchenette and public restrooms. Per Policy 7010, Non-Profit Activity on District Property, approval for the event is required from the Board. District staff recommends approval of the event so that a community need can be addressed.

A motion to approve the Red Cross Blood Drive on August 3, 2023 using the District facilities was made by Director Wallis and seconded by Director Washington.

Motion passed 5/0, all ayes.

N B 3. Letter of Intent to Participate in the Kern County Multi-Jurisdictional Hazard Mitigation Planning Update (GM Kim Domingo, Presenter).

The Kern County Fire Department Office of Emergency Services is updating The Kern Multi-Jurisdiction Hazard Mitigation Plan. The District has been a part of the plan since 2005 and the most recent update was in 2019. Authorization to submit the Letter of Intent obligates staff effort to assist with updating the plan as described in the letter. Estimated staff time that will be spent is expected to be minimal. A motion to authorize your GM to sign and submit the letter is recommended.

A motion to authorize GM Domingo to sign and submit a Letter of Intent in favor of participation of Rosamond Community Services District in the Kern County Multi-Jurisdiction Hazard Mitigation Plan was made by VP Stewart and seconded by Director Webb.

Motion passed 5/0, all ayes.

PRESENTATIONS

PR 1. Water Reclamation Plant Project Update.

Chief Water Reclamation Plant Operator Ryan Becker provided an update. The contractor has been on site completing their punch list and the blower manufacturer has been on site, repairing the damaged blowers. Construction is coming to a close. From January 1st to June 26th, 2023, the plant has percolated 583 acre-feet of water back into the ground. Mr. Becker anticipates earning an annual pumping credit total of 1,114 this year.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Washington encouraged the Rosamond High School class of 2023 to learn about careers in water utilities through the apprenticeship program offered by the California Department of Water Resources. Exams are open until July 17th.

VP Stewart provided an AVEK meeting report.

Director Webb congratulated the District staff for the foresight and construction of the Rosamond Water Reclamation Plant(WRP). He also commended the WRP staff for a job well done.

President Glennan School is out, be more aware and observant to keep you and others safe.

GENERAL COUNSEL UPDATE

Alex Dominguez, for John Komar, Esq
No report.

GENERAL MANAGER UPDATE

Kim Domingo

- 1) Diamond Street property – no update.
- 2) 20th Street property – met with a potential renter and information was exchanged.
- 3) Water line at Tropico Middle School – staff assisted their design engineer with an alternate method water crossing application to the state.
- 4) GM Domingo will be on leave between July 3rd through 6th .

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm

- 1) Reported a dramatic reduction in the number of delinquent customers being sent shutoff notices. 213 notices were mailed in May and 102 notices were mailed in June. 159 door hangers were delivered in May versus only 57 delivered in June.
- 2) 56 payment arrangements have been opened.
- 3) Receipt of one LIHWAP payment in the amount of \$847.00 was applied to a past due account in June.
- 4) Approximately \$20,000 in outstanding balances have been collected since the end of March 2023.

PUBLIC WORKS UPDATE

GM Domingo reviewed the current Field Operations Report.

ADJOURNMENT

A motion to adjourn the meeting at 6:45 PM was made by Director Webb and Seconded by Director Washington.

Motion passed 5/0, all ayes.

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:

RCSD Board of Directors

Board Secretary

STAFF REPORT

Rosamond Community Services District

DATE: July 12, 2023
TO: Board of Directors
FROM: Kim Domingo, General Manager
Subject: Approve Non-Profit Activity on District Property – East Kern Economic Alliance Meeting July 13, 2023,
2 pm – 3:30 pm

RECOMMENDATION:

Authorize the East Kern Economic Alliance use of the District Board Room on July 13, 2023 for the purpose of conducting a monthly business membership meeting.

BACKGROUND:

On May 10, 2023, your Board enacted Policy 7010, Non-Profit Activity on District Property, which outlined the conditions upon which a non-profit organization may conduct events on District facilities.

Richard Chapman CEO of East Kern Economic Alliance (EKEA) approached staff regarding conducting one of their monthly membership meetings using the District board room. Staff and the EKEA have discussed facilities needs, staff impacts, insurance requirements and date of the meeting. The EKEA has a non-profit Foundation that meets our requirement of a 501 (c) 3 entity.

ANALYSIS:

According to the policy, approval is required from the Board at a scheduled meeting. This action fulfills that requirement.

FISCAL REVIEW:

Staff has determined that District costs are minimized due to the event being conducted during business hours.

LEGAL REVIEW:

None

CONCLUSION:

Approval is recommended so that a community need is addressed.



Kim Domingo, General Manager



Sherri Timm, Director of Administration

ATTACHMENTS:

None

Field Operations Report – July 6, 2023

Monthly Sewer Report : 3746 feet cleaned Period 6/21 – 7/6

| FID | MH From | MH To | LENGTH | Date_clean | CLEAN_NOTE | EQUIPMENT |
|-----|---------|-------|--------|------------|-------------------------|----------------|
| 85 | 819 | 798 | 289.08 | 6/20/2023 | Little to no debris | Jetter trailer |
| 521 | 980 | 979 | 282.77 | 6/20/2023 | Clear | Jetter trailer |
| 523 | 998 | 978 | 270.62 | 6/20/2023 | Clear | Jetter trailer |
| 524 | 978 | 979 | 238.09 | 6/20/2023 | Clear | Jetter trailer |
| 525 | 977 | 998 | 400.34 | 6/20/2023 | Clear | Jetter trailer |
| 526 | 799 | 978 | 261.26 | 6/20/2023 | Clear | Jetter trailer |
| 527 | 805 | 800 | 287.71 | 6/20/2023 | Clear | Jetter trailer |
| 528 | 799 | 805 | 238.34 | 6/20/2023 | TP in channel | Jetter trailer |
| 529 | 798 | 806 | 329.66 | 6/20/2023 | wipes and TP in channel | Jetter trailer |
| 530 | 806 | 799 | 225.99 | 6/20/2023 | wipes and TP in channel | Jetter trailer |
| 534 | 795 | 819 | 283.82 | 6/7/2023 | Clear | Jetter trailer |
| 535 | 797 | 820 | 354.46 | 6/7/2023 | Clear | Jetter trailer |
| 536 | 820 | 795 | 290.66 | 6/7/2023 | Clear | Jetter trailer |

1. Manhole inspections – 14
2. Repairs - 0
3. Calls from customers - 0
4. Footage camera-ed – 0
5. Illicit discharges -0
6. FOG inspections – 0
7. Pest Control measures – Boric acid
8. SSO 's – 0
9. Edison is planning to upgrade power at Appleblossom lift station.

Field Operations Report – July 6, 2023

Monthly Water Report: Period – 6/21 – 7/6

1. Service line Leaks - 17

| ADDRESS | Date |
|---------------------------------------|-----------|
| 1564 Edwards Ave | 6/22/2023 |
| 3130 Richland ave | 6/22/2023 |
| 3024 Melvin St | 6/22/2023 |
| 2460 Jefferies | 6/22/2023 |
| 4341 Knox | 6/24/2023 |
| 3148 Shelly | 6/26/2023 |
| 2009 Wind Current Dr. | 6/27/2023 |
| 2021 Wind Current Dr. | 6/27/2023 |
| 2428 Williams Ct | 6/27/2023 |
| 2465 55th St. | 6/27/2023 |
| 2008 Windharp Dr. | 6/28/2023 |
| 1820 Orange | 6/28/2023 |
| 2742 Trakell St | 6/29/2023 |
| 3306 Stella | 6/29/2023 |
| 3530 San Jacinto | 7/1/2023 |
| 1456 Birchtree | 7/3/2023 |
| 2117 Westerly | 7/3/2023 |
| 17 Leaks reported and repaired | |



2. Main line Breaks/repairs – 0
3. New service line installations – 0
4. Nonpayment Lockoffs – 0
5. Door tags -- 56
6. Daily Operations:
 - Work orders – 41
 - Usa dig alerts – 18
7. Graffiti Removed – 0
8. The Water Bank Pipeline Project has begun. We have currently removed the rotted 8' x 16" steel spool and have cleaned the flange faces to prepare for installation of the new Welded steel spool. We installed the steel spool as seen below.
9. Rear Entry gate remove and replace project. Hill View Homes is preparing to reinstall our rear gate.
10. The County has subcontracted the concrete sidewalk aprons at intersections along Rosamond blvd to CEN-CAL construction. They have currently been working on pouring new aprons to make them ADA compliant and prepare for the upcoming resurfacing project of Rosamond blvd.
11. Housing Developers have installed water mains on 4 new streets along Orange and 35th street tracts. Approximately 1 mile of new infrastructure has been installed with a proposed 75 new connections.



(WATER BANK PROJECT)



(New water main lines being installed at the housing tract off of Orange st / 35th st , north of Howard st)