

*Rosamond Community Services District  
Regular Board Meeting – Agenda  
Wednesday, November 8, 2023 @ 6:00 PM*

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting  
Wednesday, November 8, 2023  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

Teleconference:  
1-877-411-9748  
Access Code: 5150560

**Agenda**

**CALL TO ORDER** Time: \_\_\_\_\_

**ROLL CALL**

Director Greg Washington  
Director Alfred Wallis  
Director Rick Webb  
Vice President Ben Stewart  
President Byron Glennan

General Manager (GM) Kim Domingo  
Director of Public Works John Houghton  
Dir. of Administration/Board Secretary Sherri Timm  
Legal Counsel, John Komar, Esq.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**PUBLIC COMMENTS**

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

**VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE**

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

**CONSENT CALENDAR**

**CC 1.** Receive the check/voucher register dated October 17, 2023 through October 30, 2023| Payroll (Direct Deposit) dated October 25, 2023.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**MINUTES**

**M 1.** Approve October 23, 2023 Sewer Committee Meeting Minutes.

**M2.** Approve October 25, 2023 Regular Board Meeting Minutes.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEW BUSINESS**

**NB 1. Approval of the new CALNET Nextgen contract.**  
(Sherri Timm, Presenter)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NB 2. Approve Non-Profit Activity on District Property – Scout Troop 41 and Cub Scout Pack 41 Weekly Meetings at 20<sup>th</sup> Street Location.**  
(Sherri Timm, Presenter)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**GENERAL COUNSEL UPDATE**

John Komar, Esq

**GENERAL MANAGER UPDATE**

Kim Domingo

**DIRECTOR OF ADMINISTRATION UPDATE**

Sherri Timm

**PUBLIC WORKS UPDATE**

John Houghton

**ADJOURNMENT** Time: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: [stimm@rosamondcsd.com](mailto:stimm@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

# STAFF REPORT

## Rosamond Community Services District

DATE: November 8, 2023  
TO: Board of Directors  
FROM: Brad Rockabrand, CPA  
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk  
SUBJECT: Review of the check/voucher register dated October 17, 2023 through October 30, 2023 | Payroll (Direct Deposit) dated October 25, 2023

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### RECOMMENDATION:

By motion, receive and file.

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### EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$364,870.99 as follows:

Checks issued to vendors	\$312,600.70
Payroll direct deposit	<u>52,270.29</u>
Total	\$364,870.99

Significant disbursements included the following payments:

- \$100,000.00 was paid to Motor City of Bakersfield on October 17, 2023 for a 2024 GM 2500 Truck and a 2023 GM 1500 Truck
- \$14,845.19 was paid to Southern California Edison on October 17, 2023 for electricity usage at Well 9
- \$36,129.98 was paid to ACWA/JPIA on October 17, 2023 for employee insurance
- \$14,815.40 was remitted to the CalPERS on October 17 2023 for required contributions
  - \$9,703.35 (Employer portion)
  - \$5,112.05 (Employee portion)
- \$4,187.25 was remitted to the Employment Development Department on October 17, 2023
  - \$ .00 (Employer portion)
  - \$4,187.25 (Employee portion)

- \$22,098.68 was remitted to the Internal Revenue Service on October 17, 2023
  - \$ 6,451.39 (Employer portion)
  - \$15,647.29 (Employee portion)
- \$19,955.63 was paid to Metron Farnier LLC on October 25, 2023 for 50 qty brass meters
- \$15,250.45 was paid to Standard Solar on October 25, 2023 for PV electricity service charge

DISCUSSION/ANALYSIS:

The check/voucher register dated October 17, 2023 through October 30, 2023 includes check numbers 63534 (void) and 63599 through 63659 (Attachment 1)

Payroll (Direct Deposit) number 26350 (overflow), 26351 through 26358, 25359 (overflow), 26360 through 26370, 26371 (overflow), and 26372 through 26374 were issued on October 25, 2023 in the amount of \$52,270.29 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated October 17, 2023 through October 30, 2023

Attachment 2 – Payroll (Direct Deposit) dated October 25, 2023

Attachment 3 – Umpqua business card ending in – 3476

Attachment 4 – Umpqua business card ending in – 3542

Attachment 5 – Umpqua business card ending in – 7121

Attachment 6 – Umpqua business card ending in – 7744

Rosamond Community Services District  
Check/Voucher Register  
10101 - General Checking - Wells Fargo  
From 10/17/2023 Through 10/30/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
10/17/2023	63534	TRUITT, CHRIS	CUSTOMER REFUND	(226.60)	(2,226.60)
10/17/2023		TRUITT, CHRIS	CUSTOMER REFUND	(2,000.00)	(2,226.60)
10/17/2023	63599	TRUITT, CHRIS	CUSTOMER REFUND	226.60	2,226.60
10/17/2023		TRUITT, CHRIS	CUSTOMER REFUND	2,000.00	2,226.60
10/17/2023	63600	COX, JERRY	PROPERTY TAX SEWER FEE	642.48	642.48
10/17/2023	63601	ARAMARK	EMPLOYEE UNIFORMS, MATS, TOWELS & 1ST AID KITS	1,056.80	1,056.80
10/17/2023	63602	AT&T TELECONFERENCE SERVICES	TELECONFERENCE	69.69	69.69
10/17/2023	63603	AT&T	STP	71.83	504.78
10/17/2023		AT&T	FAX	94.06	504.78
10/17/2023		AT&T	MAIN OFFICE	266.42	504.78
10/17/2023		AT&T	SCADA	47.80	504.78
10/17/2023		AT&T	TANK# 4	24.67	504.78
10/17/2023	63604	AUTOZONE	#35 AIR FILTER, DIESEL EXHAUST FLUID, WIPER BLADES, ETC.	226.84	309.37
10/17/2023		AUTOZONE	BRAKE FLUID, STIK WELD, LIQUID ALUMINUM, ETC.	82.53	309.37
10/17/2023	63605	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	98.00	98.00
10/17/2023	63606	CUSI	SENDGRID UNLIMITED EMAILS	100.00	100.00
10/17/2023	63607	DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	131.97
10/17/2023		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	131.97
10/17/2023		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	131.97
10/17/2023		DIGITECH	WWO: SECURITY MONITORING	36.00	131.97
10/17/2023	63608	GEI CONSULTANTS, INC.	REGIONAL ARSENIC COMPLIANCE PR	1,770.50	1,770.50
10/17/2023	63609	INFOSEND, INC.	STATEMENT DATA PROCESSING	3,955.58	3,955.58
10/17/2023	63610	JACK HENRY AND ASSOCIATES	BILLING ON BEHALF OF CUSI	82.25	82.25
10/17/2023	63611	KARL'S HARDWARE	GRAFFITI	267.86	1,746.78
10/17/2023		KARL'S HARDWARE	MAINTENANCE	197.17	1,746.78
10/17/2023		KARL'S HARDWARE	SEWER	1,088.09	1,746.78
10/17/2023		KARL'S HARDWARE	WATER	193.66	1,746.78
10/17/2023	63612	KARL'S HARDWARE MOJAVE	WATER	139.61	139.61
10/17/2023	63613	KIMBALL MIDWEST	STOCK SUPPLIES	668.58	668.58
10/17/2023	63614	LEGAL SHIELD	LEGAL SHIELD	21.95	21.95
10/17/2023	63615	MOTOR CITY OF BAKERSFIELD	2024 GM 2500 & 2023 GM 1500	100,000.00	100,000.00
10/17/2023	63616	PIONEER RESEARCH CORPORATION	20 LBS. INFERNO	1,165.38	1,165.38
10/17/2023	63617	ROSAMOND SOLAR, LLC	ENERGY SERVICE REVENUE	5,388.24	5,388.24
10/17/2023	63618	SEQUOIA EQUIPMENT COMPANY, INC.	REPAIR BACKHOE	4,406.43	4,406.43
10/17/2023	63619	SOUTHERN CALIF. EDISON	TANK# 4	452.78	452.78
10/17/2023	63620	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	14,845.19	14,845.19
10/17/2023	63621	SOUTHERN CALIF. EDISON	962 10TH ST W	5,943.44	5,943.44
10/17/2023	63622	SOUTHERN CALIF. EDISON	3179 35TH ST W	1,265.27	1,265.27
10/17/2023	63623	THE TIRE STORE	GAPVAX FLAT TIRE REPAIR	30.00	30.00
10/17/2023	63624	UMPQUA BANK	3476 (ATTACHMENT 3)	13.19	13.19
10/17/2023	63625	UMPQUA BANK	3542 (ATTACHMENT 4)	1,337.80	1,337.80
10/17/2023	63626	UMPQUA BANK	4038 ROSAMOND CSD GAS ACCOUNT	4,559.45	4,559.45
10/17/2023	63627	UMPQUA BANK	7121 (ATTACHMENT 5)	316.62	316.62
10/17/2023	63628	UMPQUA BANK	7744 (ATTACHMENT 6)	429.00	429.00

Rosamond Community Services District  
Check/Voucher Register  
10101 - General Checking - Wells Fargo  
From 10/17/2023 Through 10/30/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
10/17/2023	63629	ALFRED WALLIS	PER DIEM ALLOWANCE: WATEREUSE CONF	185.00	185.00
10/17/2023	63630	WASHINGTON, GREGORY	PER DIEM ALLOWANCE: WATEREUSE CONF	185.00	185.00
10/17/2023	63631	WEBB, RICK	MILEAGE REIMBURSEMENT: TO/FROM WATERSMART CONF	298.68	298.68
10/17/2023	63632	WEBB, RICK	PER DIEM ALLOWANCE: WATEREUSE CONF	185.00	185.00
10/17/2023	63633	Z AXIS IMAGES	SEP 2023 PR	4,345.96	4,345.96
10/25/2023	63634	15TH STREET & ROSAMOND, LLC	RIGHT OF ENTRY: APN 258-160-06-00-4	200.00	200.00
10/25/2023	63635	ACWA/JPIA	EMPLOYEE INSURANCE	36,129.98	36,129.98
10/25/2023	63636	AFLAC INSURANCE	SUPPLEMENTAL EMPLOYEE INSURANCE	791.98	791.98
10/25/2023	63637	AFSCME LOCAL 1902	UNION DUES	1,074.68	1,074.68
10/25/2023	63638	AT&T MOBILITY	CELL PHONES, NEW IPADS & INTERNET CHARGES & TRACKERS	1,854.08	1,854.08
10/25/2023	63639	BURKE, WILLIAMS & SORENSEN, LLP	HADJIAGHA, MITRA (AD-1991-3)	787.50	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	PEREZ, BERNARDO (AD 1991-3)	844.50	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	WEST, DEAN M. (AD 1991-3)	1,127.00	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	TEAGUE, KENNETH A., ET AL. (AD 1991-3)	625.00	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	PEREZ, BERNARDO (AD 1991-3)	786.50	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	AZTEC FINANCIAL (AD 1991-3)	704.37	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	GENERAL	145.00	7,340.87
10/25/2023		BURKE, WILLIAMS & SORENSEN, LLP	TIMBER PROPERTIES LTD (AD 1990-2/AD 1991-3)	2,321.00	7,340.87
10/25/2023	63640	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	14,815.40	14,815.40
10/25/2023	63641	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	4,949.86	4,949.86
10/25/2023	63642	CARRIER, SYLVIE J.	RIGHT OF ENTRY: APN 375-342-57-00-2	100.00	100.00
10/25/2023	63643	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	424.60	424.60
10/25/2023	63644	CUSI	ECK VALIDATION SERVICE	55.30	55.30
10/25/2023	63645	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	758.99	4,187.25
10/25/2023		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	3,428.26	4,187.25
10/25/2023	63646	FITZPATRICK, BETTY J.	RIGHT OF ENTRY: APN 375-342-57-00-2	100.00	100.00
10/25/2023	63647	GLENNAN, BYRON	MILEAGE REIMBURSEMENT: TO/FROM ACWA REGION 6 & 7	231.87	231.87
10/25/2023	63648	GRANICUS, LLC	GOVACCESS FOR TRADITIONAL VISIONLIVE: 11/15/23 - 11/14/23	9,307.97	9,307.97
10/25/2023	63649	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	9,195.90	22,098.68
10/25/2023		INTERNAL REVENUE SERVICE	MEDICARE	2,445.60	22,098.68
10/25/2023		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	10,457.18	22,098.68
10/25/2023	63650	COUNTY OF KERN	CERTIFICATE OF COMPLIANCE	250.00	250.00
10/25/2023	63651	METRON FARNIER LLC	50 QTY 5/8 X 3/4 BRASS METER	19,955.63	19,955.63
10/25/2023	63652	MILES CHEMICAL COMPANY	360 GAL SODIUM HYPOCHLORITE	2,441.72	6,934.88
10/25/2023		MILES CHEMICAL COMPANY	360 GAL SODIUM HYPOCHLORITE	2,441.72	6,934.88
10/25/2023		MILES CHEMICAL COMPANY	300 GAL SODIUM HYPOCHLORITE	2,051.44	6,934.88
10/25/2023	63653	OFFICE DEPOT BUSINESS SOLUTIONS LLC	ERASER, AA BATTERIES, ENVELOPES, COPY PAPER, ETC.	435.49	435.49
10/25/2023	63654	SOUTHERN CALIF. EDISON	ST. LIGHTS & LLAD	9,254.06	9,254.06
10/25/2023	63655	STANDARD SOLAR, INC.	PV ELECTRICITY SERVICE CHARGE	15,250.45	15,250.45
10/25/2023	63656	THE GAS COMPANY	UNIT A	23.05	23.05
10/25/2023	63657	THE GAS COMPANY	875 PATTERSON RD	37.91	37.91
10/25/2023	63658	THE GAS COMPANY	2700 20TH ST W	16.44	16.44
10/25/2023	63659	WASHINGTON, GREGORY	PER DIEM ALLOWANCE: 17TH ANNUAL KERN COUNTY ENERGY SUMMIT	129.50	129.50

Report Total

312,600.70

**PAYROLL 10/25/2023**

Document Date	Document Number	Amount
10/25/2023	26350	0.00
10/25/2023	26351	3,098.65
10/25/2023	26352	2,571.44
10/25/2023	26353	2,968.79
10/25/2023	26354	4,241.85
10/25/2023	26355	1,990.21
10/25/2023	26356	1,034.28
10/25/2023	26357	1,544.82
10/25/2023	26358	1,569.54
10/25/2023	26359	0.00
10/25/2023	26360	2,571.32
10/25/2023	26361	3,561.65
10/25/2023	26362	1,795.91
10/25/2023	26363	2,180.12
10/25/2023	26364	2,046.02
10/25/2023	26365	3,496.44
10/25/2023	26366	1,621.02
10/25/2023	26367	1,436.64
10/25/2023	26368	2,089.20
10/25/2023	26369	1,883.14
10/25/2023	26370	2,469.80
10/25/2023	26371	0.00
10/25/2023	26372	3,121.35
10/25/2023	26373	2,445.90
10/25/2023	26374	<u>2,532.20</u>

Total Direct Deposit 52,270.29

Total Checks Issued 0.00

**Total 52,270.29**



**Rosamond Community Services District**  
**Summary Check/Transaction Register**  
**From 10/24/2023 Through 10/25/2023**

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
10/25/2023	26350		0.00
10/25/2023	26351	Check	3,098.65
10/25/2023	26352	Check	2,571.44
10/25/2023	26353	Check	2,968.79
10/25/2023	26354	Check	4,241.85
10/25/2023	26355	Check	1,990.21
10/25/2023	26356	Check	1,034.28
10/25/2023	26357	Check	1,544.82
10/25/2023	26358	Check	1,569.54
10/25/2023	26359		0.00
10/25/2023	26360	Check	2,571.32
10/25/2023	26361	Check	3,561.65
10/25/2023	26362	Check	1,795.91
10/25/2023	26363	Check	2,180.12
10/25/2023	26364	Check	2,046.02
10/25/2023	26365	Check	3,496.44
10/25/2023	26366	Check	1,621.02
10/25/2023	26367	Check	1,436.64
10/25/2023	26368	Check	2,089.20
10/25/2023	26369	Check	1,883.14
10/25/2023	26370	Check	2,469.80
10/25/2023	26371		0.00
10/25/2023	26372	Check	3,121.35
10/25/2023	26373	Check	2,445.90
10/25/2023	26374	Check	<u>2,532.20</u>
Report Total			<u><u>52,270.29</u></u>



UMPQUA BANK

ROSAMOND CSD

Account Number: #### #### #### 3476



Account Summary

Billing Cycle		09/29/2023
Days in Billing Cycle		29
Previous Balance		\$219.60
Purchases	+	\$13.19
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$219.60
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$13.19

Credit Summary

Total Credit Line	\$2,500.00
Available Credit Line	\$2,486.81
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485



Go to [www.umpquabank.com](http://www.umpquabank.com)



Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	\$13.19
MINIMUM PAYMENT	\$13.19
PAYMENT DUE DATE	10/25/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/18	09/18		0000000LBX2309180424021	PAYMENT - THANK YOU	\$219.60
09/27	09/29	PPLN01	24692163271108935190571	LOWES #02502* LANCASTER CA	\$13.19

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142



UMPQUA BANK

Account Number

#### #### #### 3476

Check box to indicate  
name/address change  
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date

09/29/23

New Balance

\$13.19

Total Minimum  
Payment Due

\$13.19

Payment Due Date

10/25/23

\$

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ROSAMOND CSD  
3179 35TH STREET WEST  
ROSAMOND CA 93560-5929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142

25 0008 3476 0000 0000 00000000 00000000 0



UMPQUA BANK

ROSAMOND CSD  
ROSAMOND CSD

Account Number: ##### 3542



Account Summary

Billing Cycle		09/29/2023
Days In Billing Cycle		29
Previous Balance		\$9,238.98
Purchases	+	\$1,337.80
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$9,238.98
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$1,337.80**

Credit Summary

Total Credit Line	\$50,000.00
Available Credit Line	\$48,662.20
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (866) 777-9013  
Lost or Stolen Card: (866) 839-3485

Go to [www.umpquabank.com](http://www.umpquabank.com)

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	<b>\$1,337.80</b>
MINIMUM PAYMENT	<b>\$1,337.80</b>
PAYMENT DUE DATE	<b>10/25/2023</b>

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/01	09/03	PPLN01	24275393244900013493071	KERN DATA 888-8717205 CA	\$154.00
09/06	09/07	PPLN01	24204293249002461864946	eBay O*23-10499-16130 San Jose CA	\$32.30
09/07	09/08	PPLN01	24692163250102213505324	AMZN Mktp US*TL3VS88W1 Amzn.com/bill WA	\$122.29
09/10	09/11	PPLN01	24692163253105219487527	AMZN Mktp US*TR3Y88X60 Amzn.com/bill WA	\$173.15
09/15	09/15	PPLN01	24430993258400815000796	MSFT * E0100OZ5G3 MSBILL.INFO WA	\$552.00
09/15	09/15	PPLN01	24430993258400815000937	MSFT * E0100OZ680 MSBILL.INFO WA	\$190.00
09/13	09/15	PPLN01	24055233257400318075028	PP*JEFF&APOS S NOTARY PUB ROSAMOND CA	\$15.00
09/18	09/18		0000000LBX2309180424018	PAYMENT - THANK YOU	\$9,238.98
09/19	09/20	PPLN01	24692163262102074285053	AMZN Mktp US*TX9VW0Q10 Amzn.com/bill WA	\$31.38
09/20	09/21	PPLN01	24692163263102787910830	AMZN Mktp US*T13K58CO2 Amzn.com/bill WA	\$48.70
09/27	09/28	PPLN01	24011343270000042848675	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$15.99
09/28	09/29	PPLN01	24906413271183732118498	DNH*GODADDY.COM 480-5058855 AZ	\$2.99

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142



UMPQUA BANK

Account Number

#### 3542

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date

09/29/23

New Balance

\$1,337.80

Total Minimum Payment Due

\$1,337.80

Payment Due Date

10/25/23

\$



ROSAMOND CSD  
3179 35TH STREET WEST  
ROSAMOND CA 93560-5929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142

25 0008 3542 0000 0000 00000000 00000000 0



UMPQUA BANK

ROSAMOND CSD
Account Number: ##### 7121



Account Summary

Table with 3 columns: Item, Sign, Amount. Includes Billing Cycle (09/29/2023), Previous Balance (\$394.33), Purchases (+ \$316.62), Cash (+ \$0.00), Balance Transfers (+ \$0.00), Special (+ \$0.00), Credits (- \$0.00), Payments (- \$394.33), Other Charges (+ \$0.00), Finance Charges (+ \$0.00).

NEW BALANCE \$316.62

Credit Summary

Table with 2 columns: Item, Amount. Includes Total Credit Line (\$10,000.00), Available Credit Line (\$9,683.38), Available Cash (\$0.00), Amount Over Credit Line (\$0.00), Amount Past Due (\$0.00), Disputed Amount (\$0.00).

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

Table with 2 columns: Item, Amount. Includes NEW BALANCE (\$316.62), MINIMUM PAYMENT (\$316.62), PAYMENT DUE DATE (10/25/2023).

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Table with 6 columns: Trans Date, Post Date, Plan Name, Reference Number, Description, Amount. Lists transactions from 09/05 to 09/25.

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
##### 7121

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Table with 4 columns: Closing Date (09/29/23), New Balance (\$316.62), Total Minimum Payment Due (\$316.62), Payment Due Date (10/25/23).

\$ [Amount Enclosed]

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93560-5929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OFG
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

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UMPQUA BANK

ROSAMOND CSD  
Account Number: ##### 7744



Account Summary

Billing Cycle		09/29/2023
Days In Billing Cycle		29
Previous Balance		\$120.83
Purchases	+	\$549.37
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$120.37
Payments	-	\$120.83
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

**NEW BALANCE \$429.00**

Credit Summary

Total Credit Line	\$5,000.00
Available Credit Line	\$4,571.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

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Lost or Stolen Card: (866) 839-3485

Go to [www.umpquabank.com](http://www.umpquabank.com)

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE	<b>\$429.00</b>
MINIMUM PAYMENT	<b>\$429.00</b>
PAYMENT DUE DATE	<b>10/25/2023</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/02	09/03	PPLN01	24492153245715906274766	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$19.99
09/01	09/03	PPLN01	24692163244100548084832	AMZN Mktp US*T37JO87F1 Amzn.com/bill WA	\$509.85
09/04	09/04	PPLN01	24692163247102722803489	AMZN Mktp US*TL79V8ZU1 Amzn.com/bill WA	\$19.53
09/07	09/08		74431063250083006010396	CREDIT VOUCHER AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA	\$100.84
09/07	09/08		74692163250102480292379	CREDIT VOUCHER AMZN Mktp US Amzn.com/bill WA	\$19.53
09/18	09/18		0000000LBX2309180424019	PAYMENT - THANK YOU	\$120.83

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142



UMPQUA BANK

Account Number  
##### 7744

Check box to indicate  
name/address change  
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
09/29/23	\$429.00	\$429.00	10/25/23

\$

ROSAMOND CSD  
3179 35TH STREET WEST  
ROSAMOND CA 93560-5929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS  
PO BOX 35142 - LB1181  
SEATTLE WA 98124-5142

25 0005 7744 0000 0000 00000000 00000000 0

**SEWER COMMITTEE MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

4:30 PM Sewer Committee Meeting  
Monday October 23, 2023  
District Conference Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

Teleconference #  
1-877-411-9748  
Access Code: 5150560

**Minutes**

**CALL TO ORDER**

Director Webb called the meeting to order at 4:31 PM.

**ROLL CALL**

Director Rick Webb Present  
Vice President Ben Stewart Present

General Manager Kim Domingo Present  
Board Secretary/Dir. of Administration Sherri Timm Present  
John Houghton Director of Public Works Present

**PUBLIC COMMENTS**

(At this time, any person may address the Committee on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Committee meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Committee on any agenda matter at the time that matter is discussed, prior to Committee consideration and action. Speakers are requested to limit comments to five (5) minutes.

None.

**DISCUSSION**

**D 1. Sewer System Management Final Plan Report by Fischer Compliance.**

(Presenter Kim Domingo)

GM Domingo turned the presentation over to Jim Fischer, representing Fischer Compliance. Mr. Fischer reviewed the background of the project and let the committee know the Sewer System Management Plan (SSMP) for the District is approximately 75% complete. Mr. Fischer informed the committee that the SSMP is a site specific, comprehensive plan that includes checklists and key performance indicators that will show how to measure and implement all components of the plan. The plan will also have a roadmap of priorities for improving SSMP compliance. Mr. Fischer plans to have the final report presented to the Board at the December 13<sup>th</sup> regular board meeting.

**ADJOURNMENT**

A motion to adjourn the meeting at 5:17 PM was made by VP Stewart and seconded by Director Webb.

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: [stimm@rosamondcsd.com](mailto:stimm@rosamondcsd.com) or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District’s web site.

Respectfully submitted:

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RCSD Board of Directors

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Board Secretary

*Rosamond Community Services District  
Sewer Committee Meeting – Minutes  
Monday October 23, 2023 @ 4:30 PM*



**REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting  
Wednesday, October 25, 2023  
District Board Room  
3179 35<sup>th</sup> Street West  
Rosamond, CA 93560

Teleconference:  
1-877-411-9748  
Access Code: 5150560

**Minutes**

**CALL TO ORDER**

The meeting was called to order at 6:00 PM by President Glennan.

**ROLL CALL**

Director Greg Washington	Present
Director Alfred Wallis	Present
Director Rick Webb	Present
Vice President Ben Stewart	Present
President Byron Glennan	Present

General Manager (GM) Kim Domingo	Present
Director of Public Works John Houghton	Present
Dir. of Administration/Board Secretary Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

A motion to approve the agenda was made by VP Stewart and seconded by Director Washington.

**Motion passed 5/0, all ayes.**

**PUBLIC COMMENTS**

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

President Glennan made comments as a member of the public.

**VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE**

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

Jim Fischer - Fischer Compliance  
John Joyce – Rosamond News

**CONSENT CALENDAR**

**CC 1.** 2022-2023 Audit. Informational only.(Presenter Brad Rockabrand, CPA)  
Mr. Rockabrand reviewed the results of the 2022-2023 audit, which was completed by an independent firm, Rogers, Anderson, Malody & Scott, LLP (RAMS, LLP).  
Mr. Rockabrand informed the Board that the District received an unmodified opinion, which is the highest audit rating an organization can receive. He also thanked the District staff for several years of successful audits.

**CC 2.** Receive the check/voucher register dated October 3, 2023 through October 16, 2023| Payroll (Direct Deposit) dated October 11, 2023| Payroll (Checks) dated October 11, 2023.

**CC 3.** Receive the Cash Balances – July 2023 report.

**CC 4.** Receive the Cash Balances – August 2023 report.

**CC 5.** Receive the Cash Balances – September 2023 report.

**CC 6.** Receive the 1<sup>ST</sup> quarter Treasurer’s Report.

**CC 7.** Receive the Reserve Balances – September 2023 report.

A motion to receive and accept CC1, CC2, CC3, CC4, CC5, CC6, and CC7 was made by VP Stewart and seconded by Director Webb.

**Motion passed 5/0, all ayes.**

## **MINUTES**

**M 1.** Approve October 11, 2023 Regular Board Meeting Minutes.

A motion to approve M1 was made by Director Webb and seconded by Director Wallis.

**Motion passed 5/0, all ayes.**

## **PRESENTATIONS**

**PR 1. Sewer System Management Plan Update** (James Fischer, Fischer Compliance)

Mr. Fischer reviewed the background of the project and let the board know the Sewer System Management Plan (SSMP) for the District is approximately 70% to 80% complete. Mr. Fischer informed the Board that the SSMP is a site specific, comprehensive plan that includes checklists and key performance indicators that will show how to measure and implement all components of the plan. The plan will also have a roadmap of priorities for improving SSMP compliance. His goal for the District is to exceed the minimum regulatory requirements.

Mr. Fischer plans to have the final report presented to the Board at the December 13<sup>th</sup> regular board meeting.

## **NEW BUSINESS**

**NB 1. Holiday Meeting Cancellations – November 22, 2023 and December 27, 2023**  
(Sherri Timm, Presenter)

Regular board meetings scheduled for the week of Thanksgiving and Christmas traditionally have no significant business to conduct. Should an urgent item arise that needs immediate attention, a special meeting may be called. Advanced notice of a regular board meeting cancellation is desired in order to provide timely notification to the public.

A motion was made to cancel the regular board meetings on November 22, 2023 and December 27, 2023 by Director Webb and seconded by VP Stewart.

**Motion passed 5/0. All ayes.**

**NB 2. Closure of District Office from December 26, 2023 through December 28, 2023.**  
(Sherri Timm, Presenter)

Historically, no significant business is conducted the week between Christmas and New Year's Day. Monday December 25, 2023 and Monday January 1, 2024 are recognized and observed District holidays.

The Public Works team will schedule an on-call staff member to cover any emergency calls from District customers.

A motion to close the District office from December 26<sup>th</sup> through December 28, 2023 was made by Director Wallis and seconded by VP Stewart.

**Motion passed 5/0, all ayes.**

**NB 3. Authorize Endorsement of Antelope Valley Integrated Regional Water Management Group Support Letters: Palmdale Water District – Well 36 and 37; and AVIRWMG – Aquifer Pumped Hydro Energy Demonstration.**  
(GM Kim Domingo, presenter)

The letter attached to the Staff Report for this item describe the proposed projects. The projects are consistent with regional water resource management and do not negatively impact the District's access to its water rights nor the groundwater quality.

A motion to authorize endorsement of Antelope Valley Integrated Regional Water Management Group support letters for two projects: Palmdale Water District – Well 36 and 37; and AVIRWMG – Aquifer Pumped Hydro Energy Demonstration was made by Director Washington and seconded by VP Stewart.

**Motion passed 5/0, all ayes.**

## **DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS**

**Director Washington** reported he is looking forward to attending a WaterReuse conference in December. He also recently attended the High Desert Water Bank ceremony. He reported that Castaic Lake is closed due to an algae bloom.

**VP Stewart** provided an AVEK meeting update. He also warned customers about the claims of door to door salespeople discussing water quality. Call the District directly with any water quality concerns. RCSD's water is constantly tested ensuring it is safe and healthy.

**Director Webb** asked for updates on the Water Bank and the Hydrostore project. He also reported that the Waste Management Town Hall meeting to discuss billing placement on the tax roll will be on November 1<sup>st</sup> at Hummel Hall.

## **GENERAL COUNSEL UPDATE**

John Komar, Esq  
No report.

## **GENERAL MANAGER UPDATE**

Kim Domingo reported on the following items:

- 1) GM Domingo had a recent meeting with Kern County staff regarding the pool at Jim Williford park. The county is looking for an entity to take over pool operations. RCSD does not believe it to be in the best interest of the District to assume the management of the pool.
- 2) A call was received from a concerned resident regarding District staff doing water quality testing . Some persons, dressed in protective vests were going door to door indicating they were there to test water quality. The caller thought they were RCSD personnel. The District will send out a PSA to let our customers know we are not involved with water testing unless requested by the property owner.
- 3) GM Domingo will be away from the office and out of the country between October 26<sup>th</sup> and November 8<sup>th</sup>, returning to the office on November 13<sup>th</sup>.

## **DIRECTOR OF ADMINISTRATION UPDATE**

Sherri Timm reported staff mailed 113 notices of impending shutoffs for non-payment on October 16<sup>th</sup> and served 96 door hangers on October 23<sup>rd</sup>.

**PUBLIC WORKS UPDATE**

John Houghton reviewed the Field Operations report. He also reported Tropic Middle School was recently closed for an afternoon due to the lack of water as a result of a contractor hitting an 8 inch water line while working at a nearby mobile home park. Significant water loss occurred. The park will pay for staff repair time and wasted water.

**ADJOURNMENT**

A motion to adjourn the meeting at 7:08 PM was made by VP Stewart and seconded by Director Washington.

**Motion passed 5/0, all ayes.**

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: [dvand](mailto:dvand) or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35<sup>th</sup> Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35<sup>th</sup> Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:

\_\_\_\_\_  
RCSD Board of Directors

\_\_\_\_\_  
Board Secretary

# **STAFF REPORT**

Rosamond Community Services District

**DATE:** November 8, 2023

**TO:** Board of Directors

**FROM:** Sherri Timm, Director of Administration

**Subject:** Approval of CALNET Nextgen Contract

---

## **RECOMMENDATION:**

Approve the new CALNET Nextgen contract.

## **BACKGROUND:**

The California Network and Telecommunications Program (CALNET) is a competitively bid contract that provides a comprehensive array of telecommunications and network services to public entities throughout the State. This results in lower telecommunication fees for participating agencies. CALNET contracts with AT&T for services provided to the District. The District has participated in this program for many years.

## **ANALYSIS:**

The current District contract, CALNET3, will expire at the end of this year. Approval of the new contract, CALNET Nextgen, is required for continued program eligibility.

**FISCAL REVIEW:**

The monthly cost under the CALNET Nextgen plan will be \$118 per month for 10 basic business access lines and \$98 per month for 15 Centrex lines, in addition to usage charges. The monthly cost for a basic business line will increase from \$9.41 to \$11.76. There is no monthly price increase for the Centrex lines.

**LEGAL REVIEW:**

None.

**CONCLUSION:**

Approval is recommended in order to take advantage of preferred pricing.

\_\_\_\_\_  
Kim Domingo General Manager

  
\_\_\_\_\_  
Sherri Timm, Director of Administration

**ATTACHMENTS:**

CALNET Nextgen Contract





**DEPARTMENT OF TECHNOLOGY  
NON-STATE ENTITY SERVICE POLICY AND AGREEMENT (NESPA)**

The California Network and Telecommunications Program (CALNET) service offerings are primarily intended to meet State entity requirements. However, CALNET services may be purchased by qualified non-State entities. To use the CALNET Next Generation of contracts, non-State entities are required to self-certify that their organization qualifies for one of the CALNET eligibility criteria below.

Authorized Entity Criteria

Please select one of the following:

- Local government entities are defined as “any city, county, city and county, district or other local governmental body or corporation empowered to expend public funds for the acquisition of goods, information technology or services” per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental entities, each local governmental entity should determine whether this contract is consistent with its procurement policies and regulations.
- 100% tax supported governmental entity
- A governmental entity with a Joint Powers Agreement (JPA)
- Federally recognized Indian Tribe

**NON-STATE ENTITY INFORMATION**

REQUESTING NON-STATE ENTITY ORGANIZATION NAME

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE SIGNING ON BEHALF OF NON-STATE ENTITY

STREET ADDRESS

CITY, STATE, ZIP CODE

CONTACT PHONE NUMBER

EMAIL ADDRESS

I certify under penalty of perjury the requesting entity meets the NESPA “Authorized Entity Criteria” selected above.

---

NON-STATE ENTITY SIGNATURE

DATE

**CDT/CALNET PROGRAM**

CUSTOMER CODE:

# CALNET

## AUTHORIZATION TO ORDER (ATO)

AT&T Corp. and the California Department of Technology (CDT) have entered into a five-year statewide contract for CALNET IFB C4DNCS19, Data Networks and Communications Services, Categories 20, 21, 22, 23, 24, 25, 27, 28, 29 and 30. The CDT may, at its sole option elect to extend the Contract Term for up to the number of years as indicated in the Contract.

### **Category: 20, MPLS Data Network Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

### **Category: 21, Standalone VoIP Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

### **Category: 22, Cloud Hosted VoIP Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

### **Category: 23, Metropolitan Area Network (MAN) Ethernet Services and Features**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

### **Category: 24, Flat Rate Internet Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

## **Category: 25, Sustained Bandwidth Internet Services and Features**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

## **Category: 27, Standard Contact Center Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

## **Category: 28, Custom Contact Center Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

## **Category: 29, Converged VoIP Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

## **Category: 30, Broadband with Internet Services**

- Contract award: 04/15/2020
- Contract end: 06/30/2025
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

Pursuant to the Contract C4-DNCS-19-001-40, which is incorporated herein by reference, any eligible non-state public entity (herein "Non-State Entity"), as authorized in Government Code section 11541 is allowed to order services and products (collectively "Services") solely as set forth in the Contract.

To establish CALNET eligibility, the Non-State Entity shall be required to have a [Non-State Entity Service Policy and Agreement](#) (NESPA) on file with the CDT CALNET Program, prior to submitting this Authorization to Order (ATO).

Once the Non-State Entity and the Contractor approve and sign the ATO, the Contractor shall deliver this ATO to the CALNET Program for review and approval. No Service(s) shall be ordered by the Non-State Entity or provided by the Contractor until both parties and the CALNET Program execute this ATO.

By executing this ATO, the [Non-State Entity] may subscribe to the Service(s), and the Contractor agrees to provide the Service(s), in accordance with the terms and conditions of this ATO and the Contract. Service catalogs, rates and Contract terms are available at [the CALNET Program website](#).

The ATO, and any resulting order for Service(s), is a contract between the Non-State Entity and the Contractor. As such, the CDT will not facilitate, intervene, advocate or escalate any disputes between the Non-State Entity and the Contractor or represent the Non-State Entity in resolution of litigated disputes between the parties.

The ATO shall not exceed the term of the Contract and shall remain in effect for the duration of the contract unless:

- The CDT, at its discretion, revokes the approved ATO; or
- The Non-State Entity terminates the ATO, for specific Service(s) in part or in total, prior to termination of the Contract, by providing the Contractor with a 30 calendar days' prior written notice of cancellation.

The Non-State Entity, upon execution of the ATO, certifies that:

- The Non-State Entity understands that the Contractor and the CDT may, from time to time and without the Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of the service the Non-State Entity receives from the Contractor.
- The Non-State Entity has reviewed the terms and conditions, including the rates and charges, of the Contract.
- The Non-State Entity understands and agrees that the Contractor invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the CDT, pursuant to provisions of the Contract.
- All Service(s) ordered under the ATO will be submitted to the Contractor using an authorized purchasing document, signed by the Non-State Entity's authorized signatory. Any additions, changes to, or deletions of Service(s) shall be accomplished by submission of a purchasing document to the Contractor, noting the changes.

- The Non-State Entity understands and agrees that the Contractor shall provide the CALNET Program all data, invoices, reports and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract. Upon execution of the ATO, the Non-State Entity authorizes the CALNET Contractor to release the Non-State Entity's Customer Proprietary Network Information (CPNI) to the CALNET Program for purposes of administering the Contract.
- The Non-State Entity understands that, the Contractor shall bill the Non-State Entity; and the Non-State Entity shall pay the Contractor according to the terms and conditions, and rates set forth in the Contract for such Service(s).

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## **E-Rate Customers Only – Complete if applying for E-Rate funding:**

(Enter Non-State Entity name) intends to seek Universal Service Funding (E-Rate) for eligible Service(s) provided under the ATO. The Service(s) ordered under the ATO shall commence MM/DD/YYYY ("Service Date"). Upon the Service Date, the ATO supersedes and replaces any applicable servicing arrangements between the Contractor and the Non-State Agency for the Service(s) ordered under the ATO.

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## **Contact Information**

Any notice or demand given under this Contract to the Contractor or the Non-State Entity shall be in writing and addressed to the following:

### **Non-State Entity**

Non-State Entity Name

Authorized Agent

Title of Authorized Agent

Address

Contact Number

City, State, Zip Code

Email

# Contractor

AT&T Corporation

Authorized Agent : Keith Nagel

Attention: Program Management Office

Address: 2700 Watt Avenue

Room 1213

Sacramento, CA 95821

Contact Number:

916-384-6175

Email:

KN7135@att.com

**IN WITNESS WHEREOF**, the parties below hereto have caused the execution of this ATO. The effective date of this ATO, between the Non-State Entity, the Contractor and CDT/CALNET shall be pursuant to the CDT/CALNET "**DATE EXECUTED**" shown below.

## Non-State Entity

Authorized Agent Name

Title of Authorized Agent

Signature

Date Signed

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## Contractor

Authorized Agent Name

Title of Authorized Agent

Signature

Date Signed

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## Approved By: State of California, Department of Technology

Authorized Agent Name

Title of Authorized Agent

Signature

Date Executed

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# CALNET

## AUTHORIZATION TO ORDER (ATO)

AT&T Corp and the California Department of Technology (CDT) have entered into a multi-year statewide contract for CALNET Legacy Telecommunications Voice and Data Services, C4A1LEG18, Categories 15, 16, 17, and 18. The CDT may, at its sole option elect to extend the Contract Term for up to the number of years as indicated in the Contract.

### **Category 15, Dedicated Transport:**

- Contract award: 01/03/2019
- Contract end: 06/30/2026
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

### **Category 15.2.2, Carrier DSO Service:**

- Contract award: 01/03/2019
- Contract end: 06/30/2024

### **Category 16, Long Distance Calling:**

- Contract award: 01/03/2019
- Contract end: 06/30/2024
- Number of optional extensions and extension duration(s): 5 extensions, 1 year per extension

### **Category 17, Toll Free Voice Calling:**

- Contract award: 01/03/2019
- Contract end: 06/30/2024
- Number of optional extensions and extension duration(s): 5 extensions, 1 year per extension

### **Category 18, Legacy Telecommunications:**

- Contract award: 01/03/2019
- Contract end: 06/30/2026
- Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension

### **Category 18.3.1.1, Analog Service:**

- Contract award: 01/03/2019
- Contract end: 06/30/2024



Pursuant to the Contract C4-LEG-12-10-TS-01, which is incorporated herein by reference, any eligible on-state public entity (herein "Non-State Entity"), as authorized in Government Code section 11541 is allowed to order services and products (collectively "Services") solely as set forth in the Contract.

To establish CALNET eligibility, the Non-State Entity will be required to have a Non-State Entity Service Policy and Agreement (NESPA) on file with the CDT CALNET Program, prior to submitting the Authorization to Order (ATO).

Once the Non-State Entity and the Contractor approve and sign the ATO, the Contractor shall deliver the ATO to the CALNET Program for review and approval. No Service(s) shall be ordered by the Non-State Entity or provided by the Contractor until both parties and the CALNET Program execute the ATO.

By executing the ATO, the [Non-State Entity] may subscribe to the Service(s), and the Contractor agrees to provide the Service(s), in accordance with the terms and conditions of the ATO and the Contract. Service catalogs, rates and Contract terms are available at [the CALNET Program website](#).

The ATO, and any resulting order for Service(s), is a contract between the Non-State Entity and the Contractor. As such, the CDT will not facilitate, intervene, advocate or escalate any disputes between the Non-State Entity and the Contractor or represent the Non-State Entity in resolution of litigated disputes between the parties.

The ATO shall not exceed the term of the Contract and shall remain in effect for the duration of the contract unless:

- The CDT, at its discretion, revokes the approved ATO; or
- The Non-State Entity terminates the ATO, for specific Services(s) in part or in total, prior to termination of the Contract, by providing the Contractor with a 30 calendar days' prior written notice of cancellation.

The Non-State Entity, upon execution of the ATO, certifies that:

- The Non-State Entity understands that the Contractor and the CDT may, from time to time and without the Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of service the Non-State Entity receives from the Contractor.
- The Non-State Entity has reviewed the terms and conditions, including the rates and charges, of the Contract.
- The Non-State Entity understands and agrees that the Contractor invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the CDT, pursuant to provisions of the Contract.

- All Service(s) ordered under the ATO will be submitted to the Contractor using an authorized purchasing document, signed by the Non-State Entity's authorized signatory. Any additions, changes to, or deletions of Service(s) shall be accomplished by submission of a purchasing document to the Contractor, noting the changes.
- The Non-State Entity understands and agrees that the Contractor shall provide the CALNET Program all data, invoices, reports and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract. Upon execution of the ATO, the Non-State Entity authorizes the CALNET Contractor to release the Non-State Entity's Customer Proprietary Network Information (CPNI) to the CALNET Program for purposes of administering the Contract.
- The Non-State Entity understands that, the Contractor shall bill the Non-State Entity, and the Non-State Entity shall pay the Contractor according to the terms and conditions, and rates set forth in the Contract for such Service(s).

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## **E-Rate Customers Only – Complete if applying for E-Rate funding:**

[Enter Non-State Entity name] intends to seek Universal Service Funding (E-Rate) for eligible Service(s) provided under the ATO. The Service(s) ordered under the ATO shall commence [MM/DD/YYYY] ("Service Date"). Upon the Service Date, the ATO supersedes and replaces any applicable servicing arrangements between the Contractor and the Non-State Agency for the Service(s) ordered under the ATO.

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## **Contact Information**

Any notice or demand given under this Contract to the Contractor or the Non-State Entity shall be in writing and addressed to the following:

### **Non-State Entity**

Non-State Entity Name

Authorized Agent

Contact Number

Title of Authorized Agent

Email

Address

City, State, Zip Code

## Contractor

AT&T Corp

Authorized Agent: Keith Nagel

Attention: Program Management Office

Address 2700 Watt Avenue

Room 1213

Sacramento, CA 95821

Contact Number: 916-384-6175

Email: KN7135@att.com

**IN WITNESS WHEREOF**, the parties below hereto have caused the execution of this ATO. The effective date of this ATO, between the Non-State Entity, the Contractor and CDT/CALNET shall be pursuant to the CDT/CALNET "**DATE EXECUTED**" shown below.

## Non-State Entity

Authorized Agent Name

Title of Authorized Agent

Signature

Date Signed

## Contractor

Authorized Agent Name

Title of Authorized Agent

Signature

Date Signed

# Approved By: State of California Department of Technology

Authorized Agent Name

Title of Authorized Agent

Signature

Date Executed

# STAFF REPORT

## Rosamond Community Services District

DATE: November 8, 2023  
TO: Board of Directors  
FROM: Sherri Timm – Director of Administration  
Subject: Approve Non-Profit Activity on District Property – Request from Scout Troop 41 and Cub Scout Pack 41 to use the District Building located at 2700 20<sup>th</sup> St. West For Weekly Meetings

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### **RECOMMENDATION:**

Authorize Scout Troop 41 to hold weekly meetings at the District owned building located at 2700 20<sup>th</sup> St. West every Wednesday at 7:00 PM to 8:30 PM and Cub Scout Pack 41 to hold meetings every Thursday from June to September only at 7 PM to 8:00 PM.

### **BACKGROUND:**

On May 10, 2023, your Board enacted Policy 7010, Non-Profit Activity on District Property, which outlined the conditions upon which a non-profit organization may conduct events on District facilities.

Leaders of the Scout Troops requested use for their weekly meetings. Staff and the Scout Troops' Leadership have discussed facility's needs, staff impacts, insurance requirements and potential dates.

### **ANALYSIS:**

According to the policy, approval is required from the Board at a scheduled meeting. This action fulfills that requirement.

### **FISCAL REVIEW:**

Staff has determined that District costs are minimized due to the event being conducted twice per week and no staff would need to be on site during the meetings.


### **LEGAL REVIEW:**

None

### **CONCLUSION:**

Approval is recommended so that a community need is addressed.

\_\_\_\_\_  
Kim Domingo, General Manager

  
\_\_\_\_\_  
Sherri Timm, Director of Administration

### **ATTACHMENTS:**

None

# Field Operations Report Sewer – November 1 , 2023

Monthly Sewer Report: 9,137 feet cleaned Period 10/19 – 10/31

1. Repairs - 0
2. Calls from customers – 0
3. Footage camera-ed – 0
4. Illicit discharges -0
5. FOG inspections – 0
6. Pest Control measures – Boric acid
7. SSO 's – 0
8. Manhole inspections - 66
9. We are still communicating with Edison to have Apple blossom lift station power upgraded. We had our field meet with the Edison engineer and they will be designing a new transformer station as soon as they hear back from the

FID	MH From	MH To	LENGTH	Date_clean	CLEAN_NOTE
762	112	113	110.95	10/31/2023	Clear
763	1318	121	156.00	10/31/2023	Clear
764	121	122	238.50	10/31/2023	Clear
767	214	215	151.45	10/31/2023	Clear
769	1265	1264	310.00	10/31/2023	Clear
770	1264	116	248.00	10/31/2023	Clear
771	116	117	84.69	10/31/2023	Clear
772	1261	216	141.51	10/31/2023	Clear
773	216	116	233.37	10/31/2023	Clear
774	117	1262	126.00	10/31/2023	Clear
775	1262	1263	66.00	10/31/2023	MH 1263 partial obstruction
776	1263	215	327.00	10/31/2023	Clear
1198	218	123	224.73	10/31/2023	Clear
1199	122	218	248.28	10/31/2023	Clear
1228	113	1318	95.00	10/31/2023	Clear
662	390	389	126.88	10/30/2023	Clear
765	120	121	336.94	10/30/2023	Clear

819	147	393	414.27	10/30/2023	Clear
821	393	392	404.81	10/30/2023	Clear
823	297	389	154.18	10/30/2023	Clear
827	391	390	399.85	10/30/2023	Clear
1204	296	396	201.16	10/30/2023	Clear
1205	295	297	136.34	10/30/2023	Clear; MH 297 cover is broken; temp replaced
1206	396	295	52.01	10/30/2023	Clear
1207	392	295	409.10	10/30/2023	Clear
822	293	394	394.00	10/26/2023	Clear
1200	394	293	151.71	10/26/2023	Clear
1203	394	296	389.53	10/26/2023	Clear
814	289	402	123.71	10/24/2023	Clear
815	400	290	220.99	10/24/2023	Clear
816	290	399	304.04	10/24/2023	Clear
817	291	399	125.54	10/24/2023	Clear
818	146	395	226.18	10/24/2023	Clear
820	395	293	226.49	10/24/2023	Clear
824	292	397	399.16	10/24/2023	Clear
825	397	294	386.83	10/24/2023	Clear
826	294	296	267.45	10/24/2023	Clear
1202	402	290	281.39	10/24/2023	Clear
1289	399	292	258.05	10/24/2023	Clear

# Field Operations Report Water – November 1 , 2023

Monthly Water Report: Period – 10/19 – 10/31

<b>ADDRESS</b>	<b>Date</b>
1324 Monte Vista	10/19/2023
3278 Emerald	10/19/2023
3253 Voyager	10/23/2023
3391 Glendower	10/23/2023
2501 Sam St	10/24/2023
5335 Rosamond Blvd	10/24/2023
3330 Kellie	10/25/2023
5300 Cobalt	10/25/2023
3148 Melvin	10/25/2023
2038 Alexander	10/26/2023
3406 Garnet	10/26/2023
2019 Campbell	10/26/2023
3309 Campbell	10/31/2023

**13 Leaks reported  
and repaired**



1. Service line leaks – 13
2. Main Breaks – 1 - On Tuesday 10/24 a utility contractor over excavated in the prudential mobile home park causing an 8 “ 90 degree elbow to blow off. Even though the water line belongs to the mobile home park we assisted with the repair and getting water restored to the residents.
3. New Service Installs – 0
4. Non-Payment Lock offs – 0
5. Door Tags – 77
6. Meter Reading – None this period
7. Work Orders – 42
8. USA Dig Alerts – 16
9. Hot Patching – None this period
10. Sink Holes – 2
11. Graffiti Removed - 4







## Development and Construction

1. Hill View Homes is continuing tract 6306 next to our public works bldg. Currently awaiting our back gate to be replaced as per our agreement. They currently have Tejon Construction running a new 12" water main down Rosamond Blvd to tie into the tract to complete the looped water system as per engineered design. They will be tying into our 8" main on Rosamond blvd.
2. Frontier Homes has sold tract 7391 to K. Hovanian and will be continuing development as planned. No new reportable action to our infrastructure.
3. Legacy Homes is continuing tract 6455 development as planned. No new reportable action to our infrastructure.
4. Tropico Middle School is continuing development to the school addition. New portable buildings are being set. No new reportable action to our infrastructure.
5. The Crossings condominium park is currently expanding on Sedona and Rosamond Blvd. There is excavation going on now and will soon be tying into our sewer and water system. They are adding 18 units.

