

*Rosamond Community Services District
Regular Board Meeting – Agenda
Wednesday, December 13, 2023 @ 5:30 PM*

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30 PM Closed Session
6:00 PM Regular Board Meeting
Wednesday, December 13, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference:
1-877-411-9748
Access Code: 5150560
Teleconference Address:
22755 SW 66th Street
Boca Raton, FL 33428

Agenda

CALL TO ORDER Time: _____

ROLL CALL

Director Greg Washington Via Teleconference
Director Alfred Wallis
Director Rick Webb
Vice President Ben Stewart
President Byron Glennan

General Manager (GM) Kim Domingo
Director of Public Works John Houghton
Director of Administration Sherri Timm
Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Motion: _____ Second: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION Time: _____

Motion _____ 2nd _____

CS 1. PUBLIC EMPLOYEES - Performance Evaluation: General Manager. (Govt. Code, § 54957.)

CS 2. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation (Govt. Code, § 54956.9(d)(2)(3)).

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Time Out of Closed Session: _____

Motion _____ 2nd _____

____ No Reportable Action ____ Reportable Action by: _____

6:00 P.M. OPEN SESSION Time: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CONSENT CALENDAR

CC 1. Review of the check/voucher register dated October 31, 2023 through December 4, 2023| Payroll (Direct Deposit) dated November 8, 2023.|Payroll (Checks) dated November 8,2023|Payroll (Direct Deposit) dated November 22,2023.

Motion: _____ Second: _____

MINUTES

M 1. Approve November 8, 2023 Regular Board Meeting Minutes.

Motion: _____ Second: _____

NEW BUSINESS

NB 1. Approval of Master Services Agreement with AECOM and approval of Task Order 2023-1 (AECOM) for Trakel Tract Water Service Line Replacement Design Services. (GM Kim Domingo, Presenter)

Motion: _____ Second: _____

NB 2. Approval of Task Order 2023-3 (KJ) with Kennedy Jenks for Monitoring Wells Design Update. (GM Kim Domingo, Presenter)

Motion: _____ Second: _____

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

GENERAL COUNSEL UPDATE

John Komar, Esq

GENERAL MANAGER UPDATE

Kim Domingo

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm

PUBLIC WORKS UPDATE

John Houghton

ADJOURNMENT Time: _____

Motion: _____ Second: _____

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

STAFF REPORT

Rosamond Community Services District

DATE: December 13, 2023
TO: Board of Directors
FROM: Brad Rockabrand, CPA
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk
SUBJECT: Review of the check/voucher register dated October 31, 2023 through December 4, 2023 | Payroll (Direct Deposit) dated November 8, 2023 | Payroll (Checks) dated November 8, 2023 | Payroll (Direct Deposit) dated November 22, 2023

RECOMMENDATION:

By motion, receive and file.

EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$1,874,214.27 as follows:

Checks issued to vendors	\$1,763,874.98
Payroll direct deposit and checks	57,850.22
Payroll direct deposit	<u>52,489.07</u>
Total	\$1,874,214.27

Significant disbursements included the following payments:

- \$14,851.20 was remitted to the CalPERS on November 7, 2023 for required contributions
 - \$9,721.10 (Employer portion)
 - \$5,130.10 (Employee portion)
- \$4,296.71 was remitted to the Employment Development Department on November 7, 2023
 - \$.00 (Employer portion)
 - \$4,296.71 (Employee portion)
- \$28,833.09 was paid to Eide Bailly LLP on November 7, 2023 for October 2023 Accounting Services, Transition Services and Management Analyst

- \$22,971.59 was remitted to the Internal Revenue Service on November 7, 2023
 - \$ 6,764.74 (Employer portion)
 - \$16,206.85 (Employee portion)
- \$60,867.78 was paid to P & J Electric, Inc. on November 7, 2023 for utilities to the Waste Water Treatment Plant shop building
- \$11,648.83 was paid to Parkson Corporation on November 7, 2023 for biolac parts
- \$10,335.62 was paid to Southern California Edison on November 7, 2023 for the wells and tanks electricity usage
- \$594,500.00 was paid to First Foundation Bank on November 15, 2023 for the loan payment
- \$693,992.00 was paid to Pacific Premier Bank on November 15, 2023 for the WWTP Rehab Project loan payment
- \$14,600.46 was paid to Southern California Edison on November 15, 2023 for electricity usage at Well 9
- \$36,129.98 was paid to ACWA/JPIA on November 21, 2023 for employee insurance
- \$14,841.75 was remitted to the CalPERS on November 21, 2023 for required contributions
 - \$9,716.40 (Employer portion)
 - \$5,125.35 (Employee portion)
- \$4,169.04 was remitted to the Employment Development Department on November 21, 2023
 - \$.00 (Employer portion)
 - \$4,169.04 (Employee portion)
- \$21,039.71 was remitted to the Internal Revenue Service on November 21, 2023
 - \$ 5,944.35 (Employer portion)
 - \$15,095.36 (Employee portion)
- \$68,913.38 was paid to Plumbers Depot on November 21, 2023 for lights installation and for 2007 Chevy C4500 CCTV Box Truck
- \$15,071.03 was paid to Burke, Williams & Sorensen, LLP on November 29, 2023 for Assessment District 1991-3

DISCUSSION/ANALYSIS:

The check/voucher register dated October 31, 2023 through December 4, 2023 includes check numbers 63660 through 63712, 63068 void, 63578 through 63794, 63795 through 63796 overflow, 63797 through 63806 (Attachment 1)

Payroll (Direct Deposit) number 26376 through 26387, 26388 (overflow), 26389 through 26399, 26400 (overflow), 26401 through 26403 were issued on November 8, 2023 in the amount of \$55,850.06. Payroll (Checks) number 26375 and 26379 were issued on November 8, 2023 in the amount of \$2,000.16. Payroll (Direct Deposit) number 26404 (overflow), 26405 through 26426 was issued on November 22, 2023 in the amount of \$52,489.07 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated October 31, 2023 through December 4, 2023

Attachment 2 – Payroll (Direct Deposit) dated November 8, 2023, Payroll (Checks) dated November 8, 2023 and Payroll (Direct Deposit) dated November 22, 2023

Attachment 3 – Umpqua business card ending in – 3476

Attachment 4 – Umpqua business card ending in – 3542

Attachment 5 – Umpqua business card ending in – 7121

Attachment 6 – Umpqua business card ending in – 7744

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 10/31/2023 Through 12/04/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
10/31/2023	63660	ARAGON, RICARDO	PROPERTY TAX SEWER FEE	642.48	642.48
10/31/2023	63661	ANTELECOM, INC.	ADMIN OFFICE: 4G WIRELESS	75.00	75.00
10/31/2023	63662	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	2,425.98	2,425.98
10/31/2023	63663	BOOT BARN, INC.	ANNUAL BOOTS: T. SEUFERT & L. WARNE	373.63	373.63
10/31/2023	63664	CLINICAL LABORATORY OF SAN BERNARDINO, INC.	SYSTEM TESTS	480.00	480.00
10/31/2023	63665	CONTRABAND CONTROL SPECIALISTS, INC.	D&A FIELD COLLECTION SERVICE	412.61	412.61
10/31/2023	63666	CORE & MAIN LP	40 QTY 1X3 FULL CIRCLE AND 16 QTY 3/4 X 3 FULL CIRCLE	2,307.60	2,307.60
10/31/2023	63667	DATAFLOW BUSINESS SYSTEMS	COPIER MAINTENANCE AGREEMENTS & OVERAGES	254.17	254.17
10/31/2023	63668	KIMBALL MIDWEST	12 QTY CLEAR MASS GLASS & 1 QTY VELOPLEX	70.24	70.24
10/31/2023	63669	SPARKLETTES	WATER	59.94	59.94
10/31/2023	63670	THE TIRE STORE	#36 FLAT TIRE REPAIR	20.00	20.00
10/31/2023	63671	TIMM, SHERRI	PER DIEM ALLOWANCE: CALPELRA ANNUAL TRAINING	333.00	333.00
11/7/2023	63672	BRPH CONSTRUCTION SERVICES	CUSTOMER REFUND	642.69	642.69
11/7/2023	63673	GUERRA, ALIYAH	CUSTOMER REFUND	148.50	148.50
11/7/2023	63674	HENSON, KYLE	CUSTOMER REFUND	2.48	202.48
11/7/2023		HENSON, KYLE	CUSTOMER REFUND	200.00	202.48
11/7/2023	63675	HILL VIEW HOMES INC.	CUSTOMER REFUND	665.07	665.07
11/7/2023	63676	ROSAMOND HOUSES LLC	CUSTOMER REFUND	157.80	157.80
11/7/2023	63677	RIVEN, GLENN	CUSTOMER REFUND	185.48	185.48
11/7/2023	63678	WHEELER, CHAD	CUSTOMER REFUND	1,418.37	1,418.37
11/7/2023	63679	ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	75.00	225.00
11/7/2023		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	75.00	225.00
11/7/2023		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	75.00	225.00
11/7/2023	63680	AUTOZONE	DIESEL EXHAUST FLUID, SOCKETS, OIL FILTER, ETC.	166.48	166.48
11/7/2023	63681	AVEK WATER AGENCY	BACTERIOLOGICAL TEST	25.00	25.00
11/7/2023	63682	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	300.00
11/7/2023	63683	BOOT BARN, INC.	ANNUAL BOOTS: T. JENKINS 10/22/2023	173.63	373.63
11/7/2023		BOOT BARN, INC.	ANNUAL BOOTS: D. HERRERA 10/25/2023	200.00	373.63
11/7/2023	63684	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	14,851.20	14,851.20
11/7/2023	63685	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	4,913.70	4,913.70
11/7/2023	63686	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	424.60	424.60
11/7/2023	63687	CORE & MAIN LP	3 QTY 8" RESTRAINT	351.82	845.96
11/7/2023		CORE & MAIN LP	3 QTY 8" RESTRAINT & 1 QTY 8" PVC RESTRAINT	494.14	845.96
11/7/2023	63688	DIGITECH	WWTP SERVICE CALL: REPAIR GATE CAMERA TO NVR	250.00	375.00
11/7/2023		DIGITECH	OPER. BLD: SERVICE CALL: REROUTE PHONE LINES ON ALARM	125.00	375.00
11/7/2023	63689	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	768.95	4,296.71
11/7/2023		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	3,527.76	4,296.71
11/7/2023	63690	EIDE BAILLY LLP	OCT 2023 ACCOUNTING SERVICES	24,333.00	28,833.09
11/7/2023		EIDE BAILLY LLP	OCT 2023 TRANSITION SERVICES	376.25	28,833.09
11/7/2023		EIDE BAILLY LLP	OCT 2023 MANAGEMENT ANALYST	4,123.84	28,833.09
11/7/2023	63691	GLENNAN, BYRON	PER DIEM ALLOWANCE: ACWA FALL CONFERENCE	333.00	333.00
11/7/2023	63692	GREATAMERICA FINANCIAL SERVICES	KYOCERA LEASE AGREEMENTS	395.11	395.11
11/7/2023	63693	IRON MOUNTAIN INC.	STG & SHRED PKG B	319.00	319.00

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 10/31/2023 Through 12/04/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
11/7/2023	63694	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	9,442.11	22,971.59
11/7/2023		INTERNAL REVENUE SERVICE	MEDICARE	2,595.74	22,971.59
11/7/2023		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	10,933.74	22,971.59
11/7/2023	63695	IVR TECHNOLOGY GROUP	IVR FEES	254.89	254.89
11/7/2023	63696	LOOMIS	SAFEPOINT SERVICE	827.96	827.96
11/7/2023	63697	MARITORENA FARMS	PERCOLATION 17-3 MAINTENANCE	6,000.00	6,000.00
11/7/2023	63698	MAULDIN WELDING SHOP	REPAIR WWTP IMPELLER	250.00	250.00
11/7/2023	63699	P & J ELECTRIC, INC.	ELECTRICIAN FOREMAN-WWTP LIMITOR VALVES IN VAULT	1,486.24	60,867.78
11/7/2023		P & J ELECTRIC, INC.	UTILITIES TO WWTP SHOP	59,381.54	60,867.78
11/7/2023	63700	PARKSON CORPORATION	BIOLAC PARTS	11,648.83	11,648.83
11/7/2023	63701	DANIEL REID CONSULTING SERVICES	OCT 2023 SERVICE, SUPPORT AND T&M INITIATIVES	2,909.49	2,909.49
11/7/2023	63702	ROSAMOND CSD	2700 20TH ST	174.00	174.00
11/7/2023	63703	ROSAMOND CSD	3179 35TH ST W	3,476.77	3,476.77
11/7/2023	63704	ROSAMOND CSD	WWTP (PHYDRO)	201.20	402.40
11/7/2023		ROSAMOND CSD	SEWER PLANT B POND	201.20	402.40
11/7/2023	63705	ROSAMOND SOLAR, LLC	ENERGY SERVICE REVENUE	3,501.48	3,501.48
11/7/2023	63706	SANI-STAR	OCT 2023 SERVICE FEE	200.00	200.00
11/7/2023	63707	SEQUOIA EQUIPMENT COMPANY, INC.	REPAIR AC ON TRACTOR	1,009.00	1,009.00
11/7/2023	63708	SOUTHERN CALIF. EDISON	WELLS & TANKS	10,335.62	10,335.62
11/7/2023	63709	SOUTHERN CALIF. EDISON	ST. LIGHTS & LLAD	9,260.35	9,260.35
11/7/2023	63710	THE TIRE STORE	BACKHOE: 2 QTY TIRES	461.00	461.00
11/7/2023	63711	VULCAN MATERIALS COMPANY	COLD PATCH	981.78	981.78
11/7/2023	63712	WASTE MANAGEMENT-KERN COUNTY	3179 35TH ST W: TRASH SERVICE	482.80	1,393.10
11/7/2023		WASTE MANAGEMENT-KERN COUNTY	875 PATTERSON RD: TRASH SERVICE	482.80	1,393.10
11/7/2023		WASTE MANAGEMENT-KERN COUNTY	875 PATTERSON RD: TRASH SERVICE	247.50	1,393.10
11/7/2023		WASTE MANAGEMENT-KERN COUNTY	PORT-O-LET	180.00	1,393.10
11/15/2023	63068	PRIETO, ROSA	CUSTOMER REFUND	(193.42)	(193.42)
11/15/2023	63578	DESERT LOCK COMPANY	SECURITY PRO PRIVACY LEVER	(159.86)	(159.86)
11/15/2023	63713	AVILA, KAYDEE	CUSTOMER REFUND	165.56	165.56
11/15/2023	63714	DIAZ, BENJAMIN	CUSTOMER REFUND	48.01	48.01
11/15/2023	63715	GOHL, MARCUS	CUSTOMER REFUND	200.00	200.00
11/15/2023	63716	LEE, STEPHEN	CUSTOMER REFUND	1,910.00	1,910.00
11/15/2023	63717	LOUNDS, TYLER	CUSTOMER REFUND	194.12	194.12
11/15/2023	63718	LOYA, CATHERINE	CUSTOMER REFUND	0.10	0.10
11/15/2023	63719	RAMOS, JESUS	CUSTOMER REFUND	168.57	168.57
11/15/2023	63720	SILVERMAN, BEN	CUSTOMER REFUND	201.20	951.20
11/15/2023		SILVERMAN, BEN	CUSTOMER REFUND	750.00	951.20
11/15/2023	63721	THICKSTUN, ALEXANDER	CUSTOMER REFUND	164.84	164.84
11/15/2023	63722	TOWNES, LISSA	CUSTOMER REFUND	200.00	200.00
11/15/2023	63723	WOLFE, ROBERT	CUSTOMER REFUND	194.88	194.88
11/15/2023	63724	PRIETO, ROSA	CUSTOMER REFUND	193.42	193.42
11/15/2023	63725	CRE INC.	CUSTOMER REFUND	196.22	196.22
11/15/2023	63726	ROSAMOND HOUSES LLC	CUSTOMER REFUND	148.08	148.08
11/15/2023	63727	BRECKENRIDGE PROPERTY FUND 2016 LLC	CUSTOMER REFUND	196.22	196.22

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 10/31/2023 Through 12/04/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
11/15/2023	63728	CHUNG, TINA	CUSTOMER REFUND	92.85	92.85
11/15/2023	63729	GUILLEN, EDWARD	CUSTOMER REFUND	127.80	127.80
11/15/2023	63730	A-1 KLEAN RITE	PW BLD: JANITORIAL CLEANING	1,440.00	4,050.00
11/15/2023		A-1 KLEAN RITE	JANITORIAL CLEANING	1,440.00	4,050.00
11/15/2023		A-1 KLEAN RITE	WWO: JANITORIAL CLEANING	1,170.00	4,050.00
11/15/2023	63731	ARAMARK	EMPLOYEE UNIFORMS, MATS, TOWELS & 1ST AID KITS	1,323.72	1,323.72
11/15/2023	63732	AT&T	STP	76.42	508.33
11/15/2023		AT&T	FAX	101.14	508.33
11/15/2023		AT&T	MAIN OFFICE	252.99	508.33
11/15/2023		AT&T	SCADA	51.34	508.33
11/15/2023		AT&T	TANK# 4	26.44	508.33
11/15/2023	63733	AUTOZONE	INTERNAL PIPE EXTRACTOR & HEATER HOSE COUPLER	14.94	14.94
11/15/2023	63734	BOOT BARN, INC.	BOOTS: A. WHITE JR 11/06/2023	138.90	138.90
11/15/2023	63735	CANNON CORPORATION	SLUDGE DISPOSAL ALTERNATIVES ANALYSIS & SLUDGE MGT PLAN	2,235.00	2,235.00
11/15/2023	63736	CUSI	CWP SERVER MIGRATION SERVICE	800.00	800.00
11/15/2023	63737	DESERT LOCK COMPANY	SECURITY PRO PRIVACY LEVER	159.86	159.86
11/15/2023	63738	FIRST FOUNDATION BANK	LOAN INTEREST	594,500.00	594,500.00
11/15/2023	63739	HAMNER JEWELL ASSOCIATES	UNDERGROUND WATER PIPELINE	4,477.51	4,477.51
11/15/2023	63740	INFOSEND, INC.	STATEMENT DATA PROCESSING	3,957.15	3,957.15
11/15/2023	63741	KARL'S HARDWARE	GRAFFITI	50.86	1,388.76
11/15/2023		KARL'S HARDWARE	MAINTENANCE	531.06	1,388.76
11/15/2023		KARL'S HARDWARE	SEWER	280.22	1,388.76
11/15/2023		KARL'S HARDWARE	WATER	526.62	1,388.76
11/15/2023	63742	KERN COUNTY AUDITOR-CONTROLLER-COUNTY CLERK	VOUCHERS OR ACCOUNTS PAYABLE WARRANTS	17.22	17.22
11/15/2023	63743	KLEIN, DENATALE, GOLDNER, COOPER, ROSENLIB & KIMBALL, LLP	GENERAL BUSINESS THROUGH 10/19/2023	1,256.25	1,256.25
11/15/2023	63744	LEGAL SHIELD	LEGAL SHIELD	21.95	21.95
11/15/2023	63745	NBS	TAX ROLL BILLING: SEWER & WATER	2,391.00	2,391.00
11/15/2023	63746	P & J ELECTRIC, INC.	REPLACE SURGE SUPPRESSOR MODULES	5,000.00	5,000.00
11/15/2023	63747	PACIFIC PREMIER BANK	WWTP REHAB PROJECT LOAN PAYMENT	693,992.00	693,992.00
11/15/2023	63748	QUAD KNOPF, INC.	ADDITIONAL PIPELINE EASEMENTS FOR ARSENIC MITIGATION	4,488.00	4,488.00
11/15/2023	63749	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	14,600.46	14,600.46
11/15/2023	63750	SOUTHERN CALIF. EDISON	3179 35TH ST W	1,163.70	1,163.70
11/15/2023	63751	THE TIRE STORE	#27 1 QTY TIRE AND GATOR 2 QTY TIRES	293.86	437.00
11/15/2023		THE TIRE STORE	GATOR 1 QTY TIRE	143.14	437.00
11/15/2023	63752	UMPQUA BANK	3476 (ATTACHMENT 3)	1,541.79	1,541.79
11/15/2023	63753	UMPQUA BANK	3542 (ATTACHMENT 4)	3,750.09	3,750.09
11/15/2023	63754	UMPQUA BANK	4038 ROSAMOND CSD GAS ACCOUNT	5,022.44	5,022.44
11/15/2023	63755	UMPQUA BANK	7121 (ATTACHMENT 5)	369.48	369.48
11/15/2023	63756	UMPQUA BANK	7744 (ATTACHMENT 6)	2,604.23	2,604.23
11/15/2023	63757	ALFRED WALLIS	MILEAGE REIMBURSEMENT: TO/FROM WATERUSE	210.26	210.26
11/15/2023	63758	WASHINGTON, GREGORY	MILEAGE REIMBURSEMENT: TO/FROM WATERUSE	210.26	210.26
11/15/2023	63759	WEBB, RICK	MILEAGE REIMBURSEMENT: TO/FROM WATERUSE	210.26	210.26
11/15/2023	63760	Z AXIS IMAGES	OCT 2023 PR	4,293.96	4,293.96
11/21/2023	63761	ACWA/JPIA	EMPLOYEE INSURANCE	36,129.98	36,129.98

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 10/31/2023 Through 12/04/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
11/21/2023	63762	AFLAC INSURANCE	SUPPLEMENTAL EMPLOYEE INSURANCE	791.98	791.98
11/21/2023	63763	AFSCME LOCAL 1902	UNION DUES	1,074.68	1,074.68
11/21/2023	63764	AT&T TELECONFERENCE SERVICES	TELECONFERENCE	88.70	88.70
11/21/2023	63765	AT&T MOBILITY	CELL PHONES, NEW IPADS & INTERNET CHARGES & TRACKERS	1,863.40	1,863.40
11/21/2023	63766	AUTOZONE	RIGHT ANGLE ON-OFF SWITCH AND TOGGLE ON-OFF SWITCH	9.94	9.94
11/21/2023	63767	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	98.00	98.00
11/21/2023	63768	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	14,841.75	14,841.75
11/21/2023	63769	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457	4,896.75	4,896.75
11/21/2023	63770	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	424.60	424.60
11/21/2023	63771	CORE & MAIN LP	3 QTY 1" AIR RELEASE VALVES	1,112.53	4,878.86
11/21/2023		CORE & MAIN LP	850 HYD 6 HOLE, 6" RING GASKET & 5/8 BOLT SET	3,766.33	4,878.86
11/21/2023	63772	COUNTY OF KERN	STATE SERVICE CHG - OVERSITE	10.00	40.00
11/21/2023		COUNTY OF KERN	STATE SERVICE CHG - OVERSITE	10.00	40.00
11/21/2023		COUNTY OF KERN	STATE SERVICE CHG - OVERSITE	10.00	40.00
11/21/2023		COUNTY OF KERN	STATE SERVICE CHG - OVERSITE	10.00	40.00
11/21/2023	63773	CSDA	2024 MEMBERSHIP RENEWAL	9,050.00	9,050.00
11/21/2023	63774	CUSI	SENDGRID UNLIMITED EMAILS	100.00	138.10
11/21/2023		CUSI	ECK VALIDATION SERVICE	38.10	138.10
11/21/2023	63775	DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	131.97
11/21/2023		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	131.97
11/21/2023		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	131.97
11/21/2023		DIGITECH	WWO: SECURITY MONITORING	36.00	131.97
11/21/2023	63776	EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	755.46	4,169.04
11/21/2023		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	3,413.58	4,169.04
11/21/2023	63777	GOLDSTAR PRODUCTS, INC.	25 LBS GRAN SEWER SOLVENT	578.50	578.50
11/21/2023	63778	HAMNER JEWELL ASSOCIATES	UNDERGROUND WATER PIPELINE	2,859.78	2,859.78
11/21/2023	63779	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	9,151.01	21,039.71
11/21/2023		INTERNAL REVENUE SERVICE	MEDICARE	2,434.18	21,039.71
11/21/2023		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	9,454.52	21,039.71
11/21/2023	63780	JACK HENRY AND ASSOCIATES	BILLING ON BEHALF OF CUSI	79.25	79.25
11/21/2023	63781	PLUMBERS DEPOT INC.	ECCO, DIRECTIONAL LAMP, LED, AMBER & INSTALL	2,425.88	68,913.38
11/21/2023		PLUMBERS DEPOT INC.	2007 CHEVY C4500 CCTV BOX TRUCK	66,487.50	68,913.38
11/21/2023	63782	SOUTHERN CALIF. EDISON	N/O ROSAMOND ON UNITED	365.80	365.80
11/21/2023	63783	SOUTHERN CALIF. EDISON	616 1/2 APPLEBLOSSOM ST	41.03	41.03
11/21/2023	63784	SOUTHERN CALIF. EDISON	962 10TH ST W	4,603.94	4,603.94
11/21/2023	63785	SPARKLETTTS	WATER	60.44	60.44
11/21/2023	63786	THE GAS COMPANY	UNIT A	24.39	111.69
11/21/2023		THE GAS COMPANY	UNIT B	87.30	111.69
11/21/2023	63787	THE GAS COMPANY	875 PATTERSON RD	38.16	38.16
11/21/2023	63788	THE GAS COMPANY	2700 20TH ST W	17.50	17.50
11/21/2023	63789	TIMM, SHERRI	MILEAGE REIMBURSEMENT: TO/FROM CALPELRA	391.04	391.04
11/21/2023	63790	WASHINGTON, GREGORY	MILEAGE REIMBURSEMENT TO/FROM KERN COUNTY ENERGY SUMMIT	95.50	95.50
11/21/2023	63791	ZEE CONSULTING & ASSOCIATES	YRLY MAINT. AGREEMENT DOT FMCS D&A PROGRAM 7/1/23-6/30/24	150.00	150.00
11/29/2023	63792	ANTELECOM, INC.	ADMIN OFFICE: 4G WIRELESS	75.00	75.00

Rosamond Community Services District
 Check/Voucher Register
 10101 - General Checking - Wells Fargo
 From 10/31/2023 Through 12/04/2023

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
11/29/2023	63793	AUTOZONE	DURALAST BATTERY	126.48	357.43
11/29/2023		AUTOZONE	AUTOMATIC TRANS FLUID	25.95	357.43
11/29/2023		AUTOZONE	#27 OIL & AIR FILTERS, DIESEL EXHAUST FLUID, OIL, ETC.	205.00	357.43
11/29/2023	63794	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	300.00
11/29/2023	63795			0.00	0.00
11/29/2023	63796			0.00	0.00
11/29/2023	63797	BURKE, WILLIAMS & SORENSEN, LLP	VILLA HOLDINGS, INC. (AD 1991-3)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	HADJIAGHA, MITRA (AD 1991-3)	794.58	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	SHERMAN, LAWRENCE F. (AD 1001-3)	1,670.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	PEREZ, BERNARDO (AD 1991-3)	431.01	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	WEST, DEAN M. (AD 1991-3)	535.49	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	MIRAFLORE, OSCAR (AD 1991-3)	893.29	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	PEREZ, BERNARDO (AD 1991-3)	1,571.50	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	NGUYEN, BINH (AD 1991-3)	1,321.95	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	HORN ENTERPRISES (AD 1991-3)	832.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	ROSAMOND HOLDINGS (AD 1991-3)	240.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	TEAGUE, KENNETH A., ET AL. (AD 1991-3)	583.50	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	GRIMES, PATRICK S. (AD 1991-3)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	MILINOVICH, MICHAEL (AD 1991-3)	672.36	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	PEREZ, BERNARDO (AD 1991-3)	606.71	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	REYES, FRANCISCO (AD 1993-1)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	HARRIS, HENRY (AD 1991-3)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	JOHNSON, VEDA N. (AD 1991-3)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	PEREZ, BERNARDO (AD 1991-3)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	HORN ENTERPRISES (AD 1991-3)	103.50	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	INGRAM, WILLIAM B. (AD 1991-3)	103.50	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	AZTEC FINANCIAL (AD 1991-3)	1,075.64	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	GUZMAN, JOSE ET AL. (AD 1991-3)	90.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	MC CALISTER, RUFUS L. (AD 1991-3)	60.00	15,071.03
11/29/2023		BURKE, WILLIAMS & SORENSEN, LLP	TIMBER PROPERTIES LTD (AD 1990-2/AD 1991-3)	3,126.00	15,071.03
11/29/2023	63798	FAMCON PIPE & SUPPLY INC.	1 QTY 1"X3" CLAMP	63.06	582.66
11/29/2023		FAMCON PIPE & SUPPLY INC.	2 QTY MANHOLE COVER	519.60	582.66
11/29/2023	63799	GALLAGHER BENEFIT SERVICES, INC.	2023 CLASS STUDY	925.00	925.00
11/29/2023	63800	HANNA INSTRUMENTS, INC.	BENCH TOP METER, BAR STIR FOR MAGNETIC STIRRING, ETC.	1,431.18	1,431.18
11/29/2023	63801	INTERFACE SECURITY SYSTEMS LLC	FIRE ALARM MONITORING: 11/22/23 - 02/21/24	240.00	240.00
11/29/2023	63802	NAPA AUTO PARTS/AV AUTO PARTS INC.	BACKHOE: AIR, OIL & FUEL FILTER AND OIL	227.52	227.52
11/29/2023	63803	PROMAXX HEATING AND AIR	SERVICE CALL: REPAIR AC/HEATER	350.00	350.00
11/29/2023	63804	QUAD KNOFF, INC.	LOT LINE ADJUSTMENT ON 35TH STREET WEST	454.50	454.50
11/29/2023	63805	SOUTHERN CALIF. EDISON	WELL 5 08/15/2022 - 10/26/2023	901.92	901.92
11/29/2023	63806	THE TIRE STORE	TRAILER: FLAT TIRE REPAIR	20.00	573.60
11/29/2023		THE TIRE STORE	#27 4 QTY NEW TIRES	553.60	573.60

Report Total

1,763,874.98

Rosamond Community Services District
Summary Check/Transaction Register
From 11/8/2023 Through 11/8/2023

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
11/8/2023	26375	Check	975.08
11/8/2023	26376	Check	854.24
11/8/2023	26377	Check	341.69
11/8/2023	26378	Check	512.54
11/8/2023	26379	Check	1,025.08
11/8/2023	26380	Check	2,611.61
11/8/2023	26381	Check	2,029.11
11/8/2023	26382	Check	3,164.83
11/8/2023	26383	Check	4,324.43
11/8/2023	26384	Check	2,050.29
11/8/2023	26385	Check	1,211.40
11/8/2023	26386	Check	1,604.90
11/8/2023	26387	Check	2,191.94
11/8/2023	26388		0.00
11/8/2023	26389	Check	1,969.46
11/8/2023	26390	Check	3,561.65
11/8/2023	26391	Check	2,579.85
11/8/2023	26392	Check	2,515.86
11/8/2023	26393	Check	2,084.15
11/8/2023	26394	Check	2,989.03
11/8/2023	26395	Check	1,676.21
11/8/2023	26396	Check	1,485.00
11/8/2023	26397	Check	2,396.74
11/8/2023	26398	Check	1,943.22
11/8/2023	26399	Check	2,469.81
11/8/2023	26400		0.00
11/8/2023	26401	Check	3,489.58
11/8/2023	26402	Check	2,720.00
11/8/2023	26403	Check	<u>3,072.52</u>
Report Total			<u><u>57,850.22</u></u>

PAYROLL 11/08/2023

Document Date	Document Number	Amount
11/8/2023	26376	854.24
11/8/2023	26377	341.69
11/8/2023	26378	512.54
11/8/2023	26380	2,611.61
11/8/2023	26381	2,029.11
11/8/2023	26382	3,164.83
11/8/2023	26383	4,324.43
11/8/2023	26384	2,050.29
11/8/2023	26385	1,211.40
11/8/2023	26386	1,604.90
11/8/2023	26387	2,191.94
11/8/2023	26388	0.00
11/8/2023	26389	1,969.46
11/8/2023	26390	3,561.65
11/8/2023	26391	2,579.85
11/8/2023	26392	2,515.86
11/8/2023	26393	2,084.15
11/8/2023	26394	2,989.03
11/8/2023	26395	1,676.21
11/8/2023	26396	1,485.00
11/8/2023	26397	2,396.74
11/8/2023	26398	1,943.22
11/8/2023	26399	2,469.81
11/8/2023	26400	0.00
11/8/2023	26401	3,489.58
11/8/2023	26402	2,720.00
11/8/2023	26403	<u>3,072.52</u>
Total Direct Deposit		55,850.06
11/8/2023	26375	975.08
11/8/2023	26379	<u>1,025.08</u>
Total Checks Issued		2,000.16
Total		<u>57,850.22</u>

Rosamond Community Services District
Summary Check/Transaction Register
From 11/21/2023 Through 11/22/2023

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
11/22/2023	26404		0.00
11/22/2023	26405	Check	3,043.71
11/22/2023	26406	Check	2,145.36
11/22/2023	26407	Check	3,430.27
11/22/2023	26408	Check	4,718.75
11/22/2023	26409	Check	1,990.21
11/22/2023	26410	Check	1,141.94
11/22/2023	26411	Check	1,544.82
11/22/2023	26412	Check	2,524.58
11/22/2023	26413	Check	1,740.93
11/22/2023	26414	Check	3,561.64
11/22/2023	26415	Check	1,795.91
11/22/2023	26416	Check	2,018.19
11/22/2023	26417	Check	2,046.02
11/22/2023	26418	Check	3,677.84
11/22/2023	26419	Check	1,621.03
11/22/2023	26420	Check	1,451.04
11/22/2023	26421	Check	2,089.20
11/22/2023	26422	Check	1,883.14
11/22/2023	26423	Check	2,469.80
11/22/2023	26424	Check	2,656.71
11/22/2023	26425	Check	2,445.90
11/22/2023	26426	Check	<u>2,492.08</u>
Report Total			<u><u>52,489.07</u></u>

PAYROLL 11/22/2023

Document Date	Document Number	Amount
11/22/2023	26404	0.00
11/22/2023	26405	3,043.71
11/22/2023	26406	2,145.36
11/22/2023	26407	3,430.27
11/22/2023	26408	4,718.75
11/22/2023	26409	1,990.21
11/22/2023	26410	1,141.94
11/22/2023	26411	1,544.82
11/22/2023	26412	2,524.58
11/22/2023	26413	1,740.93
11/22/2023	26414	3,561.64
11/22/2023	26415	1,795.91
11/22/2023	26416	2,018.19
11/22/2023	26417	2,046.02
11/22/2023	26418	3,677.84
11/22/2023	26419	1,621.03
11/22/2023	26420	1,451.04
11/22/2023	26421	2,089.20
11/22/2023	26422	1,883.14
11/22/2023	26423	2,469.80
11/22/2023	26424	2,656.71
11/22/2023	26425	2,445.90
11/22/2023	26426	<u>2,492.08</u>

Total Direct Deposit 52,489.07

Total Checks Issued 0.00

Total 52,489.07



ROSAMOND CSD
Account Number: #### #### #### 3476



Account Summary

Billing Cycle 10/31/2023
Days In Billing Cycle 32
Previous Balance \$13.19
Purchases + \$1,541.79
Cash + \$0.00
Balance Transfers + \$0.00
Special + \$0.00
Credits - \$0.00
Payments - \$13.19
Other Charges + \$0.00
Finance Charges + \$0.00

NEW BALANCE \$1,541.79

Credit Summary

Total Credit Line \$2,500.00
Available Credit Line \$958.21
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE \$1,541.79
MINIMUM PAYMENT \$1,541.79
PAYMENT DUE DATE 11/25/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/23	10/23		0000000LBX2310233264021	PAYMENT - THANK YOU	\$13.19-
10/24	10/26	PPLN01	24164073298741078447371	FEDEX785407844737 Collierville TN	\$448.52
10/25	10/26	PPLN01	24492163298000035634015	SP CHEMICALWAREHOUSE 187-72720244 MO	\$1,093.27

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
3476

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/31/23	\$1,541.79	\$1,541.79	11/25/23

\$

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93660-6929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

25 0008 3476 0000 0000 00000000 00000000 0



ROSAMOND CSD
 ROSAMOND CSD
 Account Number: ##### 3542



Account Summary

Billing Cycle 10/31/2023
 Days In Billing Cycle 32
 Previous Balance \$1,337.80
 Purchases + \$3,750.09
 Cash + \$0.00
 Balance Transfers + \$0.00
 Special + \$0.00
 Credits - \$0.00
 Payments - \$1,337.80-
 Other Charges + \$0.00
 Finance Charges + \$0.00

NEW BALANCE \$3,750.09

Credit Summary

Total Credit Line \$50,000.00
 Available Credit Line \$46,249.91
 Available Cash \$0.00
 Amount Over Credit Line \$0.00
 Amount Past Due \$0.00
 Disputed Amount \$0.00

Account Inquiries

Call us at: (866) 777-9013
 Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE \$3,750.09
MINIMUM PAYMENT \$3,750.09
PAYMENT DUE DATE 11/25/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/02	10/03	PPLN01	24275393275900014940320	KERN DATA 888-8717205 CA	\$154.00
10/03	10/04	PPLN01	24692163276103562137719	AMZN Mktp US*TE5F25OF2 Amzn.com/bill WA	\$60.60
10/05	10/06	PPLN01	24055233278036033681776	WESTIN HOTEL BONAVENTURE LOS ANGELES CA	\$924.36
10/07	10/08	PPLN01	24692163280106640764929	AMZN Mktp US*TE9F07XZ2 Amzn.com/bill WA	\$14.18
10/06	10/08	PPLN01	24717053280282801034545	SO PT HOTEL AND CASINO 702-7967111 NV	\$282.14
10/06	10/08	PPLN01	24717053279262798746270	SO PT HOTEL AND CASINO 702-7967111 NV	\$282.14
10/11	10/12	PPLN01	24492153284713488020691	EB 17TH ANNUAL KERN C 801-413-7200 CA	\$100.00
10/12	10/13	PPLN01	24137463286001481092673	USPS PO 0566120560 ROSAMOND CA	\$599.01
10/12	10/15	PPLN01	24692163286101748378189	BAKERSFIELD MARRIOTT BAKERSFIELD CA	\$180.72
10/15	10/16	PPLN01	24692163288103573472671	Amazon Prime*TP5344LA1 Amzn.com/bill WA	\$150.47
10/17	10/17	PPLN01	24204293290000062773829	MSFT * E0100PDYQU 800-6427676 WA	\$190.00
10/17	10/17	PPLN01	24430993290400816005992	MSFT * E0100PDHP4 MSBILL.INFO WA	\$552.00
10/17	10/18	PPLN01	24137463291001429990775	USPS PO 0566120560 ROSAMOND CA	\$3.66
10/18	10/19	PPLN01	24692163291105759917473	SQ *MR DONUTS Rosamond CA	\$25.98

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142



Account Number
 ##### 3542

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date 10/31/23
New Balance \$3,750.09
Total Minimum Payment Due \$3,750.09
Payment Due Date 11/25/23

\$

ROSAMOND CSD
 3179 35TH STREET WEST
 ROSAMOND CA 93660-5920



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS
 PO BOX 35142 - LB1181
 SEATTLE WA 98124-5142

25 0008 3542 0000 0000 00000000 00000000 0



ROSAMOND CSD
 ROSAMOND CSD
 Account Number: ##### 3542

Cardholder Account Summary Continued

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/23	10/23		0000000L BX2310233264020	PAYMENT - THANK YOU	\$1,337.80-
10/26	10/27	PPLN01	24137463300001524982833	USPS PO 0566120560 ROSAMOND CA	\$4.85
10/28	10/29	PPLN01	24430993302400902238156	DNH*GODADDY.COM https://www.g AZ	\$2.99
10/27	10/29	PPLN01	24011343300000052416425	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$15.99
10/28	10/29	PPLN01	24430993301828322684610	APPLE.COM/US 800-692-7753 CA	\$69.00
10/28	10/29	PPLN01	24692163301100683226263	APPLE.COM/US 800-676-2775 CA	\$69.00
10/28	10/29	PPLN01	24692163301100683299591	APPLE.COM/US 800-676-2775 CA	\$69.00

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PPLN01 001	PURCHASE	E	\$0.00	0.06024%(D)	21.9900%	\$0.00	\$0.00	0.0000%	\$3,750.09
Cash									
CPLN01 001	CASH	A	\$0.00	0.06572%(D)	23.9900%	\$0.00	\$0.00	0.0000%	\$0.00

* Periodic Rate (M)=Monthly (D)=Daily
 ** includes cash advance and foreign currency fees
¹ FCM = Finance Charge Method
 Days In Billing Cycle: 32
 APR = Annual Percentage Rate
 (V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

10/23/2011



ROSAMOND CSD
Account Number: ##### 7121



Account Summary

Billing Cycle 10/31/2023
Days In Billing Cycle 32
Previous Balance \$316.62
Purchases + \$369.48
Cash + \$0.00
Balance Transfers + \$0.00
Special + \$0.00
Credits - \$0.00
Payments - \$316.62
Other Charges + \$0.00
Finance Charges + \$0.00

NEW BALANCE \$369.48

Credit Summary

Total Credit Line \$10,000.00
Available Credit Line \$9,630.52
Available Cash \$0.00
Amount Over Credit Line \$0.00
Amount Past Due \$0.00
Disputed Amount \$0.00

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE \$369.48
MINIMUM PAYMENT \$369.48
PAYMENT DUE DATE 11/26/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/03	10/04	PPLN01	24692163276103664989603	LOVE'S #0392 OUTSIDE TEHACHAPI CA	\$100.71
10/11	10/12	PPLN01	24692163284100198253506	LOVE'S #0392 OUTSIDE TEHACHAPI CA	\$95.50
10/17	10/18	PPLN01	24692163291105458397316	LOVE'S #0392 OUTSIDE TEHACHAPI CA	\$79.95
10/17	10/19	PPLN01	24071053291939142417856	SAIL THRU CAR WASH TEHACHAPI CA	\$10.00
10/23	10/23		000000LBX2310233264022	PAYMENT - THANK YOU	\$316.62
10/24	10/25	PPLN01	24692163298101152366742	LOVE'S #0392 OUTSIDE TEHACHAPI CA	\$83.32

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
7121

Check box to indicate name/address change on back of this coupon

Closing Date 10/31/23
New Balance \$369.48
Total Minimum Payment Due \$369.48
Payment Due Date 11/25/23

AMOUNT OF PAYMENT ENCLOSED

\$

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93560-5929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



ROSAMOND CSD
Account Number: ##### 7744



Account Summary

Billing Cycle		10/31/2023
Days In Billing Cycle		32
Previous Balance		\$429.00
Purchases	+	\$2,604.23
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$429.00
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$2,604.23

Credit Summary

Total Credit Line	\$5,000.00
Available Credit Line	\$2,395.77
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (866) 777-9013
Lost or Stolen Card: (866) 839-3485

Go to www.umpquabank.com

Write us at PO BOX 35142 - LB1181, SEATTLE, WA 98124-5142

Payment Summary

NEW BALANCE \$2,604.23

MINIMUM PAYMENT \$2,604.23

PAYMENT DUE DATE 11/26/2023

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/28	10/01	PPLN01	24639233272900013200108	DETROIT INDUSTRIAL TOOL, 800-6788006 CA	\$218.98
10/02	10/03	PPLN01	24492153275713943420107	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$19.99
10/11	10/12	PPLN01	24801973285091015001518	IND METAL SUPPL-PHOENIX PHOENIX AZ	\$992.72
10/12	10/13	PPLN01	24692163285101062050431	CHEVRON 0308264 ROSAMOND CA	\$200.00
10/23	10/23		0000000LBX2310233264024	PAYMENT - THANK YOU	\$429.00
10/24	10/25	PPLN01	24692163297100704468478	AMZN Mktp US*B25002RZ3 Amzn.com/bill WA	\$18.39
10/24	10/25	PPLN01	24692163297100849335384	IN *ELITE SIGNS, LLC. 800-262-3246 CA	\$1,002.03
10/26	10/27	PPLN01	24692163299102551471173	AMZN Mktp US*1L83I2C93 Amzn.com/bill WA	\$152.12

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

UMPQUA BANK
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142



Account Number
7744

Check box to indicate name/address change on back of this coupon

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
10/31/23	\$2,604.23	\$2,604.23	11/25/23

AMOUNT OF PAYMENT ENCLOSED

\$

ROSAMOND CSD
3179 35TH STREET WEST
ROSAMOND CA 93560-6929



MAKE CHECK PAYABLE TO:



UMPQUA BANK COMMERCIAL CARD OPS
PO BOX 35142 - LB1181
SEATTLE WA 98124-5142

25 0005 7744 0000 0000 00000000 00000000 0

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting
Wednesday, November 8, 2023
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference:
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order at 6:00 PM by President Byron Glennan

ROLL CALL

Director Greg Washington	Present
Director Alfred Wallis	Silent
Director Rick Webb	Present
Vice President Ben Stewart	Present
President Byron Glennan	Present

General Manager (GM) Kim Domingo (joined meeting after roll call)	
Director of Public Works John Houghton	Present
Dir. of Administration/Board Secretary Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Teleconference

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Webb and seconded by Director Washington.

Motion passed 4 ayes. Director Wallis silent.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

President Glennan gave comments as a member of the public.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

John Joyce – Rosamond News

CONSENT CALENDAR

CC 1. Receive the check/voucher register dated October 17, 2023 through October 30, 2023| Payroll (Direct Deposit) dated October 25, 2023.

A motion to approve CC 1 was made by VP Stewart and seconded by Director Webb.

Motion passed 4 ayes. Director Wallis silent.

MINUTES

M 1. Approve October 23, 2023 Sewer Committee Meeting Minutes.

M2. Approve October 25, 2023 Regular Board Meeting Minutes.

A motion to approve M1 AND M2 was made by Director Washington and seconded by VP Stewart.

Motion passed 4 ayes. Director Wallis silent.

NEW BUSINESS

NB 1. Approval of the new CALNET Nextgen contract.(Sherri Timm, Presenter)

The California Network and Telecommunications Program (CALNET) is a competitively bid contract that provides a comprehensive array of telecommunications and network services to public entities throughout the State, resulting in lower telecommunication fees for participating agencies.

The District’s current CALNET contract expires at year end and approval of the CALNET Nextgen contract is required for continued program eligibility.

A motion to approve the CALNET Nextgen contract was made by Director Webb and seconded by Director Washington.

Motion passed 4 ayes. Director Wallis silent.

NB 2. Approve Non-Profit Activity on District Property – Scout Troop 41 and Cub Scout Pack 41 Weekly Meetings at 20th Street Location.

(Sherri Timm, Presenter)

Leaders of the Scout Troops requested use of District property located at 2700 20th St. West for their weekly meetings. Staff and the Scout Troops' leadership have discussed facility needs, staff impacts, insurance requirements and potential dates. Staff has determined that District costs are minimized due to the event being conducted twice per week and no staff would need to be on site during the meetings. Approval is recommended so that a community need is addressed.

A motion to approve use of the District's facility located at 2700 20th St. West for the purpose of Scout Troop 41 meetings every Wednesday from 7-8:00 PM and Cub Scout Pack 41 meetings every Thursday (September – June) from 7-8:00 PM was made by Director Washington and seconded by Director Webb.

Motion passed 3 ayes. VP Stewart abstained; Director Wallis silent.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Washington reported on the WateReuse conference he recently attended. He also reported there is a shortage of workers in the water industry.

Director Webb reported on the city of Palmdale's Pure Water Antelope Valley Project. He suggested we invite their presenter to give a presentation to our Board. He also reported on the WateReuse conference panel discussion.

President Glennan commented on Director Washington's report regarding a shortage of water industry employees. The District has engaged high school interns in the past. He also gave kudos to the information contained in the District newsletter.

GENERAL COUNSEL UPDATE

John Komar, Esq
No report

GENERAL MANAGER UPDATE

Kim Domingo reported in response to the 20th St. property use request that there is a proposal from a real estate group that specializes in surplus land sales for municipalities. Staff will agendize proposal for Board discussion.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm reported there were 96 door hanger shutoff notices delivered on October 23rd and only 12 accounts were shut off on November 7th.

PUBLIC WORKS UPDATE

John Houghton reported someone struck a fire hydrant on Rosamond Blvd. and United Street last Tuesday resulting in a significant water loss to the District.

ADJOURNMENT

A motion to adjourn at 6:26 PM was made by VP Stewart and seconded by Director Washington.

Motion passed 4 ayes. Director Wallis silent.

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

Respectfully Submitted:

RCSD Board of Directors

Board Secretary

STAFF REPORT

Rosamond Community Services District

DATE: December 13, 2023
TO: Board of Directors
FROM: Kim Domingo, General Manager
Subject: Approval of Master Services Agreement 2023-1 (AECOM) and Task Order 2023-1 (AECOM)
– Trakel Tract Water Services Replacement Design Services with AECOM.

RECOMMENDATION:

Approve the Master Services Agreement with AECOM and Task Order 2023-1 scope and fee proposal for the Trakel Tract Water Services Replacement Design Services, subject to Counsel Review and Authorize General Manager to Execute.

BACKGROUND:

The Master Services Agreement (MSA) with AECOM provides for consultant services to be performed on a Task Order basis. The terms of the agreement are memorialized during the contract life, streamlining the authorization process for the consultant and staff. Staff is negotiating terms with the consultant that will be satisfactory to the consultant and the District. Staff recommends an MSA term of three (3) years.

On August 23, 2023, the Board approved Capital Project No. 01244 to replace water service lines at residences within the Trakel tract. Proposed Task Order 2023-1 will authorize design services for a construction bid package for the project on a time-and-materials basis not to exceed \$43,100.

ANALYSIS:

AECOM has performed consultant services for the District in the past, including in its previous name, Boyle Engineering. The District will benefit from consultant competition for its various professional engineering needs, and AECOM is a qualified and capable participant. Approval of the MSA will expedite procurement of professional services when needed.

Staff obtained another priced proposal for the Trakel tract project. The AECOM proposal is consistent with the expected scope and pricing to prepare the bid documents.

FISCAL REVIEW:

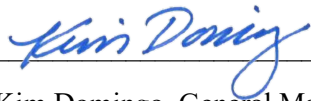
The costs for Task Order 2023-1 (AECOM) are budgeted under Capital Project No. 01244.

LEGAL REVIEW:

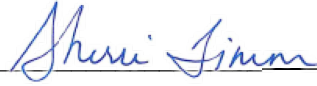
To be completed prior to execution by the General Manager

CONCLUSION:

Approval is recommended.



Kim Domingo, General Manager



Sherri Timm, Director of Administration

ATTACHMENTS:

Draft Master Services Agreement (current negotiated version)
Proposal for Task Order 2023-1

MASTER SERVICES AGREEMENT

This Master Service Agreement (“Agreement”), with an effective date of _____, is by and between Rosamond Community Services District (“District”) 3179 35th St W, Rosamond, CA 93560 and AECOM Technical Services, Inc. (“Consultant”) 5001 E. Commercenter Drive, Suite 100, Bakersfield, CA 93309.

In consideration of the mutual covenants and promises contained herein, District hereby engages Consultant to provide certain services (the “Services”) on the following terms and conditions:

1. SCOPE OF SERVICES

1.1 The Services to be performed by Consultant under this Agreement shall be set forth in individual task orders using the general format set forth in Attachment A (each, a "Task Order"), attached hereto and incorporated herein by reference.

2. TASK ORDER PROCESS

2.1 Upon the request of District, Consultant shall prepare a Task Order containing an identification of the project ("Project"), description of the Services, compensation to be paid to Consultant for the performance of the Services ("Compensation"), and a proposed schedule for the performance ("Project Schedule") for the Services.

2.2 Upon mutual agreement of the parties, the Task Order shall be finalized and executed by the parties. The effective date of the Task Order will be as set forth in the individual Task Order.

2.3 Changes to the Task Order shall be made in writing and signed by both parties.

3. INVOICING AND PAYMENT

3.1 Consultant shall submit its standard monthly invoice describing the Services performed and expenses incurred during the preceding month. District shall make payment of all undisputed portions of such invoice and provide written justification for the withholding of any disputed portions to Consultant within thirty (30) calendar days from the date of Consultant's monthly invoice.

4. PERIOD OF PERFORMANCE

4.1 This Agreement shall have an effective date as set forth above and shall remain in effective until three (3) years of the effective date of this Agreement unless terminated earlier pursuant to this Agreement.

4.2 The period of performance for the Services under each Task Order shall be as set forth in the applicable Task Order.

4.3 In the event of the expiration or partial termination of this Agreement, Consultant shall, unless otherwise directed by District, complete its performance of any outstanding Task Orders then pending in accordance with the terms and conditions of such Task Order(s) as may be further amended and this Agreement. In such case, the specifications, terms and conditions of the Task Order(s) and this Agreement shall be deemed to have survived the expiration of this Agreement with respect to such Task Order(s) until such time as the Task Order(s) are completed.

5. DISTRICT'S RESPONSIBILITIES

5.1 District shall designate a person to act as District's representative with respect to each Task Order issued under this Agreement. Such person will have complete authority to transmit instructions, receive information and interpret and define District's policies and decisions.

5.2 District shall furnish to Consultant applicable information and technical data in District's possession or control

reasonably required for the proper performance of the Services. Consultant shall be entitled to reasonably rely upon the information and data provided by District or obtained from generally accepted sources within the industry without independent verification except to the extent such verification is expressly included in the scope of Services.

5.3 District shall examine all studies, reports, sketches, drawings, specifications, and other documents presented by Consultant, seek legal advice, the advice of an insurance counselor, or other Consultant(s), as District deems appropriate for such examination. If any document requires District to approve, comment, or to provide any decision or direction, such approval, comment, decision or direction shall be provided within a reasonable time within the context of the applicable Project Schedule.

6. CONSULTANT'S RESPONSIBILITIES

6.1 Consultant shall designate a Project manager for the performance of the Services described in each Task Order.

6.2 Consultant shall perform the Services as an independent Consultant and not as District's agent or employee. Consultant shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees and agents.

6.3 The standard of care applicable to Consultant's Services will be the degree of skill and diligence normally employed by professional Consultants performing the same or similar services at the time and location said Services are performed.

6.4 Consultant may, during the course of its Services, prepare of the probable cost of construction. District acknowledges, however, that Consultant has no control over costs of labor, materials, competitive bidding environments and procedures, unknown field conditions, financial and/or market conditions or other factors affecting the cost of the construction and the operation of the facilities, all of which are beyond Consultant's control and are unavoidably in a state of change. District therefore acknowledges that Consultant cannot and does not make any warranty, promise, or representation, either express or implied, that proposal, bids, opinions of probable construction costs, or cost of operation or maintenance will not vary substantially from its probable cost estimates.

6.5 When Consultant provides on-site monitoring personnel during construction as part of its Services, the on-site monitoring personnel will notify District of any observed defects in the work being performed; will otherwise make reasonable efforts to guard District against defects and deficiencies in the work of the Consultant(s) and will help to determine if the provisions of the contract documents are being fulfilled. Providing on-site monitoring personnel will not, however, cause Consultant's to be responsible for those duties and responsibilities which belong to the construction Consultant, and which include, but are not limited to, full responsibility for the means, methods, techniques, sequences and progress of construction, and the health and safety precautions incidental thereto, and for performing the construction in accordance with the contract documents.

6.6 In addition to or in lieu of on-site personnel, Consultant's off-site staff may periodically visit the Project site as part of its Services. Such periodic visits and any observations made by Consultant during such periodic visits shall not make Consultant responsible for, nor relieve the construction Consultant of the sole responsibility for all construction means, methods, techniques, sequences, and progress of construction, and the health and safety precautions incidental thereto, and for performing the construction in accordance with the contract documents.

7. CHANGE ORDERS

7.1 District or Consultant may, from time to time, request modifications or changes in the Services described in a Task Order. To the extent that the Services to be performed by Consultant have been affected by such change, Consultant's Compensation and Project Schedule shall be equitably adjusted. All changes shall be set forth in a written Change Order in the form of Attachment B, incorporated herein by reference, and executed by both parties.

8. FORCE MAJEURE

8.1 Neither party shall be responsible for a delay in its performance under this Agreement, other than a delay in payment for Services already performed, if such delay is caused by extraordinary weather conditions or other natural catastrophes war, terrorism, riots, strikes, lockouts or other industrial disturbances, acts of any governmental agencies or other events beyond the reasonable control of the claiming party. Consultant shall be entitled to an equitable adjustment to the Compensation and the Project Schedule as a result of any such delay.

9. CONFIDENTIALITY

9.1 Consultant shall treat as confidential and proprietary all information and data delivered to it by District ("Confidential Information"). Confidential Information shall not be disclosed to any third party, other than Consultant's subconsultants or subcontractors during or subsequent to the term of this Agreement. Consultant's duties under this Agreement are in addition to those provided under any separate NON-DISCLOSURE AGREEMENT between the District and Consultant. Nothing contained herein shall preclude Consultant from disclosing information or data: (i) in the public domain without breach of this Agreement; (ii) developed independently by Consultant; or (iii) where disclosure or submission to any governmental authority is required by applicable statutes, ordinances, codes, regulations, consent decrees, orders, judgements, rules, and all other requirements of any and all governmental or judicial entities that have jurisdiction over the Services, but only after written notice has been received by District.

9.2 California Public Records Act. Consultant acknowledges that, as a public agency of the State of California, District is subject to the California Public Records Act (the "Act"). District is therefore required to disclose any information deemed to be a public record upon request as provided in the Act. Therefore, notwithstanding any other provision of this Agreement, District shall not be in breach of this Agreement because it discloses any Confidential Information in response to a request made under the Act.

10. RIGHTS IN DATA

10.1 All right, title and interest in and to the work products provided by Consultant to District shall be the property of District ("Work Product"). All written information shall be provided in original and editable format. Methodologies, process know-how and other instruments of service used to prepare the Work Product shall remain the property of Consultant.

11. INSURANCE AND INDEMNITY

In connection with work to be performed and/or materials to be furnished under this Agreement, the undersigned Consultant agrees that:

11.1 Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employee. The insurance required by this Agreement is set forth on Attachment C.

11.2 To the fullest extent permitted by law, Consultant will indemnify and hold harmless District, its directors, officers or employees from all claims and demands of all third parties arising out of the performance of the work or the furnishing of materials; including but not limited to, claims by the Consultant or Consultant's employees for damages to persons or property except for the sole negligence or willful misconduct or active negligence of Districts, its directors, officers or employees.

12. SUSPENSION

12.1 District may, at any time and without cause, suspend the Services of Consultant under any Task Order or any portion thereof for a period of not more than 90 days by notice in writing to Consultant. Consultant shall resume the

Services on receipt from District of a written notice of resumption of the Services. If such suspension causes an increase in Consultant's cost or a delay in the performance of the Services, then an equitable adjustment shall be made to the Compensation and Project Schedule, as appropriate. In the event that the period of suspension exceeds 90 days, the contract time and compensation are subject to renegotiation.

13. TERMINATION

13.1 District may terminate all or part of this Agreement for District's convenience by providing 30 days written notice to Consultant. In such event, Consultant will be entitled to Compensation for the Services performed up to the effective date of termination plus compensation for reasonable termination expenses. Consultant will not be entitled to compensation for profit on Services not performed.

14. NOTICE

14.1 Notices shall be provided to the addresses below. Notices must be provided by facsimile, electronic email, or hand delivery and will be deemed received on the business day it was transmitted or delivered (unless transmitted or delivered after the close of business in which case it will be deemed received on the next business day), and notice by overnight mail or courier will be deemed received two business days after it was sent:

Either Party may change their address for the purpose of this MSA by giving written notice of such change to the other Party in the manner provided in this paragraph.

DISTRICT	CONSULTANT
ROSAMOND COMMUNITY SERVICES DISTRICT 3179 35th St W Rosamond, CA 93560 Attn: Kim Domingo, General Manager Email: kdomingo@rosamondcsd.com	AECOM Technical Services, Inc. 5001 E. Commercenter Drive, Suite 100 Bakersfield, CA 93309 Attn: William Black, Principal Engineer Email: William.Black@aecom.com

15. SURVIVAL OF CONTRACT TERMINATION

15.1 The Articles relating to Confidentiality and Governing Law and Venue shall survive completion of the Services, payment in full of the Compensation and termination of this Agreement.

16. MISCELLANEOUS

16.1 Assignment. Neither this Agreement nor any rights under this Agreement may be assigned by any party, other than to a party's affiliate, parent or subsidiary, without the prior written consent of the other party, which may withheld in such party's sole and absolute discretion.

16.2 Binding Effect. The provisions of this Agreement shall bind and inure to the benefit of the parties and their respective successors and permitted assigns.

16.3 Parties in Interest. Nothing in this Agreement, expressed or implied, is intended to confer on any person or entity other than the parties any right or remedy under or by reason of this Agreement.

16.4 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute a single agreement. Facsimile and electronic signatures shall be binding.

16.5 Amendment and Waiver. This Agreement may be amended, modified or supplemented only by a writing executed by each of the parties. Any party may in writing waive any provisions of this Agreement to the extent such provision is for the benefit of the waiving party. No action taken pursuant to this Agreement shall be deemed to constitute a waiver by that party of any other party's compliance with provisions of this Agreement. No waiver by any party of a breach of any provision of this Agreement shall be construed as a waiver of any subsequent or different breach, and no forbearance by a party to seek a remedy for noncompliance or breach by another party shall be construed as a waiver of any right or remedy with respect to such noncompliance or breach.

16.6 Governing Law and Venue. This Agreement shall be construed and interpreted in accordance with the laws of the State of California, excluding any choice of law rules which may direct the application of the laws of another jurisdiction. Any controversy, dispute, issue, or claim arising out of or in any way relating to this Agreement which cannot be amicably settled without court action shall be litigated (or upon agreement of the parties, arbitrated) in a California State Court in Kern County, California, and the parties consent to venue therein; or if jurisdiction over the action cannot be obtained in a California State Court, in a Federal Court with competent jurisdiction over Kern County and the dispute.

16.7 Severability. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed in all respects as if any invalid or unenforceable provision were omitted.

16.8 Preparation of Agreement. All provisions of this Agreement have been subject to full and careful review by and negotiation between Consultant and District. Each such party has availed itself of such legal advice and counsel as it, respectively, has deemed appropriate. The parties hereto agree that neither one of them shall be deemed to be the drafter or author of this Agreement, and in the event this Agreement is subject to interpretation or construction by a court of law or panel of arbitration, such court or panel shall not construe this Agreement or any portion hereof against either party as the drafter of this Agreement.

16.9 Entire Agreement. This Agreement embodies the entire agreement and understanding between the parties pertaining to the subject matter of this Agreement, and supersedes all prior agreements, understandings, negotiations, representations and discussions, whether verbal or written, of the parties pertaining to that subject matter.

DISTRICT

CONSULTANT

Byron Glennan, Board President

Daniel Cronquist, Project Director

Date

Date

Attachment A

TASK ORDER _____

This Task Order is made this _____ day of _____, _____ by and between the parties per the terms and conditions set forth in the Master Services Agreement executed between the parties with the effective date of _____ ("Agreement"), which incorporated this Task Order by reference.

1. The Consultant Contract Number for this Task Order is _____. The Consultant Job Number for this Task Order is _____. The Consultant Contract Number and Job Number shall be referenced in each invoice submitted by Consultant to District under this Task Order.

2. The Services to be performed by Consultant under this Task Order are as follows:

3. The Project Schedule is as follows:

4. The Compensation to be paid to Consultant for the performance of the Services under this Task Order is set forth as follows (appropriate rate sheet attached herein):

5. Deliverables to be provided under this Task Order are as follows:

DISTRICT

CONSULTANT

Kim Domingo, General Manager

<<Name, Title>>

Date

Date

Attachment B
CHANGE ORDER

In accordance with Article 7 of the Master Services Agreement dated _____ ("Agreement") between Rosamond Community Services District ("District") GEI Consultants, Inc. ("Consultant"), this Change Order modifies the Agreement as follows:

1. Change in Services:

2. Change in time of Performance (attach schedule if appropriate):

3. Change in Consultant's Compensation:

All other terms and conditions remain unchanged.

DISTRICT

CONSULTANT

Kim Domingo, General Manager

<<Name, Title>>

Date

Date

ATTACHMENT C

SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit **\$1,000,000** per accident for bodily injury and property damage.

3. **Workers’ Compensation** insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of **\$1,000,000** per accident for bodily injury or disease. *(Not required if consultant provides written verification it has no employees.)*

4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the Consultant’s profession, with limit **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate.

Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

Additional Insured Status

The Entity, its officers, officials, employees, and volunteers are to be included as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used).

Primary Coverage

For any claims related to this contract, the **Consultant’s insurance coverage shall be primary and non-contributory** and at least as broad as ISO CG 20 01 04 13 as respects the Entity, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Entity, its officers, officials, employees, or volunteers shall be excess of the Consultant’s insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.

Umbrella or Excess Policy

The Consultant may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true “following form” or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Consultant’s primary and excess liability policies are exhausted.

Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the District.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance, except for Professional Liability insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Self-Insured Retentions

The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or District. Any and all deductibles and SIRs shall be the sole responsibility of Consultant or subconsultant or subcontractor of Consultant who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. The District reserves the right to obtain a copy of any endorsements for verification.

Acceptability of Insurers

Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause **and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements.** All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by the District before work commences.

However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require endorsements required by these specifications, at any time. District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Subcontractors

Consultant shall require and verify that all subcontractors of any kind maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that District is an additional insured on insurance required from subcontractors.

Duration of Coverage

CGL & Excess liability policies **for any construction related work, including, but not limited to, maintenance, service, or repair work**, shall continue coverage for a minimum of 5 years for Completed Operations liability coverage. Such Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***

Special Risks or Circumstances

District reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.



AECOM 661.283.2323 tel
 5001 E. Commercenter Drive, 661.395.0359 fax
 Suite 100
 Bakersfield, CA 93309
 www.aecom.com

21 November 2023

Kim Domingo, General Manager
 Rosamond Community Services District
 3179 35th Street
 Rosamond, CA 93560

Dear Kim,

Subject: Proposal for Civil Engineering Services – Trakel Tract Water Services Replacement

Thank you for giving us the opportunity to propose services for the subject project. We look forward to working for you and again for the Rosamond Community Services District.

As we understand the project, our services are to prepare plans and specifications for replacement of the water service connections to 101 existing single-family homes in the Trakel Tract just south of Rosamond Boulevard and east of 35th Street West. The work will in general consist of preparing a key style map of the tract to identify the approximate locations of the existing services, details of the service pipe replacements (replacing HDPE services with Type K copper tubing), street excavations and backfill/pavement repair, and preparation of technical specifications. Services will also consist of assistance during advertising and engineering services during construction. These are described in the scope of work items below:

SCOPE OF SERVICES

Task 1 – Preliminary Phase- Project administration, kickoff meeting immediately followed by site visit. Following the initial meeting, we will prepare an e-mail covering the scope as refined during the meeting and will also request for information the District has for the project. Since the water services are visible, we are not recommending a topographic survey. We would appreciate a copy of the tract improvement plans so we can confirm pipeline information and convey it to the contractor on the plan set we will provide. Pipe locations can also be determined from surface features such as valves, USA markings and/or locator wire as well.

Task 2 – Design Phase -

1. Plans will be prepared from Google Earth Pro images and subdivision improvement plans. Details will be prepared from standard details modified to serve as water service line – only replacements. The corporation stop and curb stops should remain, but the contractor should be prepared to replace those that are damaged or broken. Meters and meter boxes shall remain, however there should be a provision to replace broken meters and meter boxes with District provided ones. Our design services will also consist of identifying utility locations as provided on the subdivision improvement plans and as provided by the utility companies.

2. Prepare plans with the following estimated sheet count:

- | | |
|--|----------------|
| • Cover Sheet | 1 sheet |
| • Notes symbols and legend | 1 sheet |
| • Small Scale Plan Sheet (1"=60 feet) | 1 sheet |
| • Details (typical replacement, excavation and backfill, other.) | <u>1 sheet</u> |

Total Estimated Sheet Count 4 sheets

3. Prepare project technical specifications and bid item list.
4. Provide plans and specifications transmitted in PDF for review and comment. Final plans and specifications will be signed and provided on PDF for your use in providing copies to contractors.
5. Plans and specifications will be delivered at a 60%, 90% and at Issue for Construction (IFC).
6. Plans will be prepared in AECOM's standard CAD blocks and templates. Technical specifications will be provided in AECOM's CSI Standard format.

Task 3 - Bidding Phase

AECOM will assist the District during bidding with the following services.

1. Answer RFI's (3 assumed)
2. Assist in addendum preparation – (1 assumed)
3. Attend one pre-bid meeting and site visit with bidders as lead by the District.

Task 4 – Construction Phase Engineering Services

AECOM will assist the District during the construction phase with the following services.

1. Attend pre-construction conference lead by the District.
2. Answering RFI's (2 assumed)
3. Review of submittals (Up to 3 assumed)
4. Weekly Site visits (5 assumed, consisting of 4 during construction + one for punch list preparation)
5. Review and provide recommendations for addressing change orders (2 estimated).
6. Prepare record drawings.

Additional work such as additional site visits will be negotiated as an additional service.

Items excluded but offered as additional services.

1. Stormwater Pollution Prevention Plan (SWPPP). – Assumed to be addressed by contractor.
2. Geotechnical or soils work as needed for grading and pavement design. For pavement, we will assume a structural section that is more conservative than the existing pavement.
3. Plan check or processing fees of any kind.
4. Meetings with CSD board or other public agency.
5. Permitting.
6. Meetings beyond those stated above.
7. Flood Plain studies or calculations.
8. Dust control permitting support.
9. Construction cost estimates.
10. Preparation of multiple bid packages. Additional phases are excluded but will be offered as a contract amendment.

Items to be provided by the RCSD.

1. Water plans for the Tract.
2. Contracting Front End Documents.
3. Geotechnical engineering support for compaction and materials testing.
4. Daily inspection and testing.

Schedule

AECPM is available to commence the work upon written authorization to proceed. We propose the following schedule and are open to discussions should there be a need to deliver the project ahead of what is proposed. This can be discussed during the project kick off meeting.

1. Preliminary Phase	2 Weeks
2. Design Phase – 60%	4 Weeks
• District Review	2 Weeks
3. Design Phase - 90%	4 Weeks
• District Review	2 Weeks
4. Issue For Construction Documents	2 Weeks
5. Bidding Phase	6 Weeks
6. Construction Phase	6 Months

Compensation

AECOM will provide the above-stated services on a lump sum basis according to the following schedule:

7. Preliminary Phase Patio Drainage at the Admin Building	\$ 3,900
8. Design Phase	22,600
9. Bidding/Advertising Phase	4,000
10. Engineering Services during Construction Phase	<u>12,600</u>

Total **\$43,100**

For a further cost breakdown, please refer to the attached staffing plan. The above stated fee is based on the understanding that our services for the contract will conclude within two years of this offering.

We look forward to working with you on this project and thank you for giving us the opportunity to present this proposal. Please let us know at your earliest convenience if you agree with our scope and fee. We will begin work following your written authorization.

Very sincerely yours,

William C. Black, P.E.
Principal Engineer

Daniel Cronquist, P. E.
Project Director

Attachment: Staffing Plan

Trakel Tract Water Services Replacement

Project Staffing Plan

Rosamond CSD

Task Description	Personnel Hours						Budget				
	Project Director	PM Principal	Senior II Engineer	Associate Engineer	CADD Supervisor	Administrative Specialist	Total Hours	Labor	Subconsultant	Other Direct Costs	Total
Task 1 - Preliminary Phase											
Kickoff meeting followed by site visit		5		4		2	11	\$ 2,195	\$ -	\$ 255	\$ 2,450
							0	\$ -	\$ -	\$ -	\$ -
Project Administration	2	2				4	8	\$ 1,450	\$ -	\$ -	\$ 1,450
Subtotal	2	7	0	4	0	6	19	\$ 3,645	\$ -	\$ 255	\$ 3,900
Task 2 - Design Phase											
Research and Data Acquisition (Subdivision Plans, standard details, etc.)				5			5	\$ 725	\$ -	\$ 15	\$ 740
Utility Research		1		12			13	\$ 2,015	\$ -	\$ 40	\$ 2,055
Plan Preparation							0	\$ -	\$ -	\$ -	\$ -
Cover sheet		1		2	4		7	\$ 1,325	\$ -	\$ 27	\$ 1,352
Notes Symbols and Legend		2		6	8		16	\$ 2,940	\$ -	\$ 35	\$ 2,975
Small Scale Plan Sheet (1"= 60' or 1"= 80') to fit on a single sheet		1		4	10		15	\$ 2,755	\$ -	\$ 55	\$ 2,810
Details and sections		2		8	10		20	\$ 3,610	\$ -	\$ 72	\$ 3,682
Technical Specifications and bid Item List		7		8		6	21	\$ 3,805	\$ -	\$ 76	\$ 3,881
Preliminary Opinion of Probable Construction Cost		1		4	2		7	\$ 1,235	\$ -	\$ 25	\$ 1,260
Meeting to review plans with District - virtual meeting		1		1			2	\$ 420	\$ -	\$ 8	\$ 428
Plan Revisions		2		4	6		12	\$ 2,270	\$ -	\$ 45	\$ 2,315
Quality Control			4			2	6	\$ 1,080	\$ -	\$ 22	\$ 1,102
Subtotal	0	18	4	54	40	8	124	\$ 22,180	\$ -	\$ 420	\$ 22,600
Task 3 - Bidding Phase											
Attend Pre-Bid conference				4			4	\$ 580	\$ -	\$ 150	\$ 730
Answer RFI's (Up to 3)		3		6		1	10	\$ 1,815	\$ -	\$ 36	\$ 1,851
Addenda assistance (Up to 2)		2		4		2	8	\$ 1,370	\$ -	\$ 49	\$ 1,419
Subtotal	0	5	0	14	0	3	22	\$ 3,765	\$ -	\$ 235	\$ 4,000
Task 4 - Construction Phase											
Attend pre-construction conference		4		4			8	\$ 1,680	\$ -	\$ 147	\$ 1,827
Answer RFI's (up to 2)		2		4		2	8	\$ 1,370	\$ -	\$ 27	\$ 1,397
Review submittals (Up to 3)		3		6		2	11	\$ 1,935	\$ -	\$ 39	\$ 1,974
Weekly site visits (Up to 4)				20			20	\$ 2,900	\$ -	\$ 434	\$ 3,334
Review and provide recommendations for addressing change orders (up to 2)		2		6	2	2	12	\$ 2,040	\$ -	\$ 41	\$ 2,081
Punch List site walk (1) District to follow up to see that punch list items were resolved.				5			5	\$ 725	\$ -	\$ 145	\$ 870
Prepare record drawings				1	5		6	\$ 1,095	\$ -	\$ 22	\$ 1,117
Subtotal	0	11	0	46	7	6	70	\$ 11,745	\$ -	\$ 855	\$ 12,600
Total	2	41	4	118	47	23	235	\$ 41,335	\$ -	\$ 1,765	\$ 43,100

STAFF REPORT

Rosamond Community Services District

DATE: December 13, 2023
TO: Board of Directors
FROM: Kim Domingo, General Manager
Subject: Approval of Task Order 2023-3 (KJ) – Monitoring Wells Design Update Services with Kennedy Jenks

RECOMMENDATION:

Approve Task Order 2023-3 for Monitoring Wells Design Update Services and Authorize the General Manager to Execute.

BACKGROUND:

On July 26, 2023, the Board approved a Master Services Agreement (MSA) with Kennedy Jenks for miscellaneous consultant services to be performed on a Task Order basis. The Task Order under consideration (2023-3) is to update and complete the design of two monitoring wells needed to evaluate groundwater impacts in and around the Wastewater Treatment Plant, OMW-1 and OMW-3. The anticipated schedule to bring this project back to the Board to approve advertising for bids is Spring 2024

Kennedy Jenks prepared an initial design package based upon off-site access negotiations with affected property owners. Since that effort, an update is needed to finalize the actual location of OMW-3, which was determined in a May 24, 2023 Board approval of a Monitoring Well Access Agreement. The proposed Task Order 2023-3 (KJ) will update the design documents on a time-and-expense reimbursement basis not to exceed \$49,286.

ANALYSIS:

The consultant services are needed to comply with regulatory requirements. Having the current consultant update the design is the most cost effective way to advance the project to bid advertisement.

FISCAL REVIEW:

The costs for Task Order 2023-3 (KJ) are budgeted under Capital Project 02244.

LEGAL REVIEW:

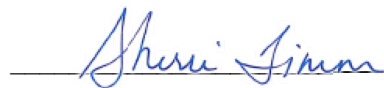
Not required, the MSA has already been reviewed by Counsel. The Task Order is authorized under the MSA.

CONCLUSION:

Approval is recommended.



Kim Domingo, General Manager



Sherri Timm, Director of Administration

ATTACHMENTS:

Task Order 2023-3 (KJ)

Attachment A

TASK ORDER 2023-3 (KJ)

This Task Order is made this 13th day of December, 2023 by and between the parties per the terms and conditions set forth in the Master Services Agreement executed between the parties on the 28th day of July, 2023. ("Agreement"), which incorporated this Task Order by reference.

1. The Consultant Contract Number for this Task Order is _____. The Consultant Job Number for this Task Order is _____. The Consultant Contract Number and Job Number shall be referenced in each invoice submitted by Consultant to District under this Task Order.

2. The Services to be performed by Consultant under this Task Order are as follows:

Revised Contract Documents for Groundwater Monitoring Wells

3. The Project Schedule is as follows:

This Task Order shall be in effect for the term of the Master Services Agreement. Schedule for the Services per the attached Proposal, and modified between the parties on a mutual basis.

4. The Compensation to be paid to Consultant for the performance of the Services under this Task Order is set forth as follows (appropriate rate sheet attached herein):

On a time-and-materials basis not to exceed \$49,286, including Optional Services in accordance with the attached Proposal.

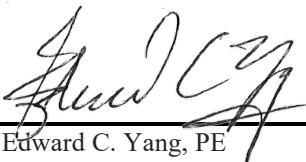
5. Deliverables to be provided under this Task Order are as follows:

In accordance with the attached Proposal

DISTRICT

CONSULTANT

Kim Domingo



Edward C. Yang, PE

Date

December 5, 2023

Date

October 25, 2023

Mr. Kim Domingo
General Manager
Rosamond Community Services District
3179 35th Street West
Rosamond, CA 93560

Subject: Proposal to Provide Professional Services for the Revision of Contract Documents for Monitoring Wells for Rosamond Community Services District

Dear Mr. Domingo:

Kennedy Jenks (KJ) is pleased to submit this proposed scope of work, schedule, and fee schedule to assist in the Revision of Contract Documents for Monitoring Wells of Rosamond Community Services District's (District).

Thank you for considering us for this work. We look forward to discussing this important project with you and answering any questions you may have about our scope of work to serve your needs.

We look forward to providing assistance to the District on this important compliance project. Please contact Ron Walz at (206) 753-3425 or Sachi at (650) 852-2817 if you have any questions.

Very truly yours,

KENNEDY/JENKS CONSULTANTS



Sachiko Itagaki
Project Manager

Cc: Ron Walz, KJ

Background

KJ prepared draft final contract documents for the construction of 3 monitoring wells and submitted to the District in December 2022. Since then, we understand that the District has explored drilling of nested wells, as required by their discharge permit, and found that there are no drillers who can provide the service. The District has discussed that it is infeasible to drill nested wells with the Regional Water Quality Control Board-Lahontan Region (Lahontan Water Board) and Lahontan Water Board has acknowledged that non-nested wells are acceptable. A permit clarification letter documenting the infeasibility is provided as Task 3. We understand that the final property easements or ownership for Monitoring Wells 1 and 3 are available while the property access for Monitoring Well 2 is underway. Therefore two bid packages are planned.

Scope of Work

The following Scope of Work is proposed to revise the contract documents for the monitoring wells.

Task 1 – Project Management, QA/QC and Meetings

Task 1.1 – Project Management and QA/QC

This task includes activities related to project management, coordination with RCSD and quality assurance and quality control of the work performed and application deliverables.

1.1 – Project Management

This task includes activities related to project control, internal work coordination, monthly invoicing and progress reporting. Additionally, we will hold up to 6 conference calls (as described below) to communicate our progress to RCSD.

1.2 – QA/QA

This subtask includes ongoing QA/QC of the work performed by our project team and technical review of project deliverables by a technical advisor.

Deliverables:

- Monthly invoices; e-mail meeting/call agendas and summaries

Task 2 – Design Update

This task includes activities related to the update of the contract documents for the offsite monitoring wells.

2.1 –Review Previous Design Documents

Kennedy Jenks will review both the specifications and drawings prepared and submitted in December 2022 for the construction of the offsite monitoring wells and identify the information needed to be modified to reflect the two bid packages.

2.2 – Design (Bid Documents)

Kennedy Jenks will prepare general update of specifications and drawings to reflect changes such as removal of nested wells, and add easement information, and preparation of Bid Package 1 for Monitoring Wells 1 and 3 and Bid Package 2 for Well 2. This task includes up to 3 coordination calls to review District comments, and get District direction/feedback. Submittals will be electronic and RCSD will handle advertising and electronic bid document distribution.

Deliverables:

- Electronic copies of plans, specifications, and OPCC for Final submittal

Task 3 – Regional Board Permit Clarification Letter

This task includes preparation of a draft and final permit clarification letter to provide documentation of the infeasibility of nested wells and requesting confirmation by Lahontan Water Board of this change. This includes up to 2 coordination calls to review District comments and get District direction/feedback.

Task 4 – Optional Services

This task is to provide up to 20 hours of effort to address matters not described in Tasks 1-3

Budget and Terms

KJ proposes to provide the scope of these services on a time and expense reimbursement basis. The scope of work for Tasks 1 through 3 is proposed for an estimated fee of \$44,424. With Task 4 for optional services the fee is \$49,286.

A summary of the cost breakdown for Tasks 1 through 3 is shown in Table 1 below. An estimate for Task 4 Optional Services is also provided below. A fee spreadsheet with cost details is attached hereto.

Table 1. Updated Proposed Fee

Task	Description	Proposed Fee
Task 1	Project Management, QA/QC and Meetings	\$11,212
Task 2	Design Update	\$26,569
Task 3	Regional Board Permit Clarification Letter	\$ 6,571
	Tasks 1 - 3:	\$44,352
Task 4	Optional Services	\$4,934
	Tasks 1 - 4:	\$49,286

Schedule

We propose a schedule of 8 weeks from Notice to Proceed to Bid Package 1 and 3 weeks after receipt of easement confirmation to prepare Bid Package 2.

Proposal Fee Estimate



CLIENT Name: Rosamond Community Services District

PROJECT Description: Monitoring Well Design Revision

Proposal/Job Number: 1944527*00 Date: 10/25/2023

January 1, 2023 Rates	Eng-Sci-8	Eng-Sci-7	Eng-Sci-5	Eng-Sci-3	Sr. CAD-Design	Project Assistant	Total	Total Labor	Total Labor + Subs + Expenses
Classification:							Hours		Fees
Hourly Rate:	\$305	\$285	\$240	\$200	\$185	\$140			
Task 1 - Project Management									
PM Communications	4	6	6	2			18	\$4,913	\$4,913
Project Status Updates	1	3	5	2			11	\$2,843	\$2,843
Project Set-up and invoicing		1	4			2	7	\$1,571	\$1,571
QA/QC	6						6	\$1,885	\$1,885
Task 1 - Subtotal	11	10	15	4	0	2	42	\$11,212	\$11,212
Task 2 Design Update									
Review previous design documents	2	4	6	2	2		16	\$4,079	\$4,079
Update specification package	1	2	4	6			13	\$3,126	\$3,126
Update Drawings	1	2	4	6	6		19	\$4,269	\$4,269
Prepare Bid Package 1 for MW 1 and 3	1	2	6	8	2		19	\$4,414	\$4,414
Prepare Bid Package 2 for MW 2	1	2	4	6	2		15	\$3,507	\$3,507
Review calls (up to 3)	3	3	5				11	\$3,059	\$3,059
Bid support	1	2	8	6			17	\$4,115	\$4,115
Task 2 - Subtotal	10	17	37	34	12	0	110	\$26,569	\$26,569
Task 3 -Regional Board Permit Clarification Letter									
Prepare draft letter	1	4	6				11	\$2,972	\$2,972
Review calls (up to 2)	2	2	2				6	\$1,710	\$1,710
Prepare final letter	1	2	4				7	\$1,890	\$1,890
Task 3 - Subtotal	4	8	12	0	0	0	24	\$6,571	\$6,571
Task 4 - Optional Services									
Optional Services	2	4	6	8			20	\$4,934	\$4,934
Task 4 - Subtotal	2	4	6	8	0	0	20	\$4,934	\$4,934
All Tasks Total	27	39	70	46	12	2	196	\$49,286	\$49,286

Field Operations Report Sewer – December 6, 2023

Monthly Sewer Report: 9,536 feet cleaned Period 11/16 – 12/4

1. Repairs – 0
2. Calls from customers – 0
3. Footage camera-ed – 1995
4. Illicit discharges -0
5. FOG inspections – 0
6. Pest Control measures – Boric acid
7. SSO 's – 0
8. Manhole inspections - 56
9. We are still communicating with Edison to have Apple blossom lift station power upgraded. We had our field meet with the Edison engineer and they will be designing a new transformer station.

FID	MH From	MH To	LENGTH	Date_clean	CLEAN_NOTE
727	202	206	332.87	12/4/2023	Clear
729	205	280	350.39	12/4/2023	Clear
733	126	212	331.17	12/4/2023	Clear
734	212	211	353.13	12/4/2023	Clear
735	211	279	348.51	12/4/2023	Clear
738	280	281	329.26	12/4/2023	Clear
739	197	210	250.38	12/4/2023	Clear
740	210	209	253.32	12/4/2023	Clear
741	209	208	253.02	12/4/2023	Clear
742	208	278	277.49	12/4/2023	Clear
779	125	197	294.53	12/4/2023	Clear
1180	278	279	262.51	12/4/2023	Clear
728	206	205	348.72	45264	Clear
49	451	449	307.29	11/28/2023	Medium debris/grit in channel
140	330	495	399.56	11/28/2023	Heavy grease lading into lift station
316	306	326	142.86	11/28/2023	Clear
317	326	327	273.88	11/28/2023	Clear
318	327	328	288.43	11/28/2023	Clear
319	328	329	272.73	11/28/2023	Clear

320	329	330	193.16	11/28/2023	Light grease
321	308	328	85.25	11/28/2023	Clear
322	309	328	83.66	11/28/2023	Clear
323	307	326	128.61	11/28/2023	Clear
1209	495	1271	41.29	11/28/2023	Heavy grease; treated with degreaser
730	204	281	349.14	11/21/2023	Medium debri/grit in channel
731	207	204	349.20	11/21/2023	Clear
732	131	207	333.15	11/21/2023	Clear
137	130	203	101.08	11/16/2023	Clear
138	203	131	233.01	11/16/2023	Medium grit
139	201	202	55.96	11/16/2023	Clear
743	131	126	360.00	11/16/2023	Medium grit/debri (cleaned 2x)
780	198	199	165.15	11/16/2023	Clear
781	199	200	402.76	11/16/2023	Debris on shelf
782	200	127	155.36	11/16/2023	Clear
1022	127	201	266.38	11/16/2023	Clear
777	129	213	302.80	11/16/2023	Clear
778	213	1315	275.00	11/16/2023	Clear

We cleaned approximately 19 miles of sewer this year which is roughly 25 % of our system. We also have been able to start utilizing our sewer camera truck.

Field Operations Report Water – December 6, 2023

Monthly Water Report: Period – 11/15 – 12/4

ADDRESS	Date
3833 Scherer	11/15/2023
3548 Roxbury	11/16/2023
2457 Travertine St	11/20/2023
3307 Jahon	11/20/2023
3453 Quiet Splendor	11/20/2023
3320 Glendower St.	11/21/2023
2942 Desert St.	11/21/2023
3566 Glenridge	11/27/2023

8 Leaks reported and repaired

1. Service line leaks – 8
2. Main Breaks – 0
3. New Service Installs – 0
4. Non-Payment Lock offs – 12 on Dec 5th
5. Door Tags – 112 Nov 16th
6. Meter Reading – None this period
7. Work Orders – 54
8. USA Dig Alerts – 21
9. Hot Patching – 2 Locations
10. Sink Holes – 0
11. Graffiti Removed – 2 Locations



New rear gate entrance installation





Our Bulk Water station was vandalized. The card reader was stolen and wires taken. It will be down and out of service until we receive the new card reader.



Weed abatement and clean-up on our 20th st property executed by public works staff.



New Sewer Camera Truck

Development and Construction

1. Hill View Homes is continuing tract 6306 next to our public works bldg. They have begun construction on our new rear entrance gate. Tejon Construction ran the 12" water line and has completed tie in to our system on Rosamond blvd.
2. Frontier Homes has sold tract 7391 to K. Hovanian and will be continuing development as planned. No new reportable action to our infrastructure.
3. Legacy Homes is continuing tract 6455 development as planned. They are currently paving Sonya ave , Andrew ave and Howard st.
4. Tropico Middle School is continuing development to the school addition. New portable buildings are being set. No new reportable action to our infrastructure.
5. The Crossings condominium park is currently expanding on Sedona and Rosamond Blvd. There is excavation going on now and will soon be tying into our sewer and water system. They are adding 18 units.