

*Rosamond Community Services District
Regular Board Meeting – Agenda
Wednesday, March 27, 2024 @ 5:30 PM*

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

5:30 PM Regular Board Meeting
Wednesday, March 27, 2024
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference:
1-877-411-9748
Access Code: 5150560

Agenda

CALL TO ORDER Time: _____

ROLL CALL

Director Greg Washington
Director Alfred Wallis
Director Rick Webb
Vice President Ben Stewart
President Byron Glennan

General Manager (GM) Kim Domingo
Director of Public Works John Houghton
Director of Administration Sherri Timm
Legal Counsel, John Komar, Esq.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Motion: _____ Second: _____

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

CLOSED SESSION Time: _____

Motion _____ 2nd _____

CS 1. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation (Govt. Code, § 54956.9(d)(2)(3)).

CS 2. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Representative: Kim Domingo

Organization: American Federation of State, County and Municipal Employees (AFSCME), Local 1902

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Time Out of Closed Session: _____

Motion _____ 2nd _____

___ No Reportable Action ___ Reportable Action by: _____

6:00 P.M. OPEN SESSION Time: _____

CONSENT CALENDAR

CC 1. Review and approve the check/voucher register dated March 5, 2024 through March 18, 2024 | Payroll (Direct Deposit) dated March 13, 2024. | Payroll (Checks) dated March 13, 2024.

Motion: _____ Second: _____

MINUTES

- M1.** Approve March 12, 2024 Finance Committee Meeting Minutes.
- M2.** Approve March 13, 2024 Regular Board Meeting Minutes.
- M3.** Approve March 18, 2024 Government & Community Relations Minutes.

Motion: _____ Second: _____

PRESENTATIONS

P 1. Presentation to John Joyce, Rosamond News.

P 2. Hydrostor Project Update Presentation by Curt Hildebrand.

NEW BUSINESS

**NB 1. Approval of Consent to Limited Right of Entry with GEM A-CAES LLC
for APN's 431-022-15 and 252-060-05. (Presenter Kim Domingo)**

Motion: _____ Second: _____

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

GENERAL COUNSEL UPDATE

John Komar, Esq

GENERAL MANAGER UPDATE

Kim Domingo

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm

PUBLIC WORKS UPDATE

John Houghton

ADJOURNMENT Time: _____

Motion: _____ Second: _____

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District's web site.

STAFF REPORT

Rosamond Community Services District

DATE: March 27, 2024
TO: Board of Directors
FROM: Brad Rockabrand, CPA
Prepared by: Julie Lopez-Olmos, Senior Accounting Clerk
SUBJECT: Review of the check/voucher register dated March 5, 2024 through March 18, 2024 | Payroll (Direct Deposit) dated March 13, 2024 | Payroll (Checks) dated March 13, 2024

RECOMMENDATION:

By motion, receive and file.

EXECUTIVE SUMMARY:

The District's check/voucher register includes all disbursement transactions, actual checks as well as electronic, for the periods referenced above. Total disbursements were \$765,024.20 as follows:

Checks issued to vendors	\$706,422.05
Payroll direct deposit and checks	<u>58,602.15</u>
Total	\$765,024.20

Significant disbursements included the following payments:

- \$29,530.81 was paid to Eide Bailly LLP on March 6, 2024 for February 2024 Accounting Services, Transition Services and Management Analyst
- \$534,535.55 was paid to State Water Resources Control Board on March 6, 2024 for contract 08817
- \$15,288.14 was remitted to the CalPERS on March 13, 2024 for required contributions
 - \$10,032.75 (Employer portion)
 - \$ 5,255.39 (Employee portion)
- \$4,505.79 was remitted to the Employment Development Department on March 13, 2024
 - \$ 18.57 (Employer portion)
 - \$4,487.22 (Employee portion)

- \$23,163.48 was remitted to the Internal Revenue Service on March 13, 2024
 - \$ 6,937.90 (Employer portion)
 - \$16,225.58 (Employee portion)
- \$15,466.80 was paid to Quad Knopf, Inc. on March 13, 2024 for additional pipeline easements for the arsenic mitigation
- \$13,122.91 was paid to Southern California Edison on March 13, 2024 for electricity usage at Well 9

DISCUSSION/ANALYSIS:

The check/voucher register dated March 5, 2024 through March 18, 2024 includes check numbers 64037 (void), 64164 through 64217 (Attachment 1)

Payroll (Direct Deposit) number 26616 through 26618, 26620 (overflow), 26621 through 26631, 26632 (overflow), 26633 through 26640, 26641 (overflow), 26642 through 26644 were issued on March 13, 2024 in the amount of \$55,971.45. Payroll (Checks) 26615, 26619 and 26645 were issued on March 13, 2024 in the amount of \$2,630.70 (Attachment 2)

FISCAL IMPACT:

Not applicable

ENVIRONMENTAL IMPACT:

Not applicable

PRIOR BOARD REVIEW:

Not applicable

COMMISSION/COMMITTEE/BOARD REVIEW AND RECOMMENDATIONS:

Not applicable

NOTIFICATION:

Not applicable

ATTACHMENTS:

Attachment 1 – Check/voucher register dated March 5, 2024 through March 18, 2024

Attachment 2 – Payroll (Direct Deposit) dated March 13, 2024 and Payroll (Checks) dated March 13, 2024

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 3/5/2024 Through 3/18/2024

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
3/5/2024	64037	ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	(75.00)	(225.00)
3/5/2024		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	(75.00)	(225.00)
3/5/2024		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	(75.00)	(225.00)
3/6/2024	64164	SAVAGE, CHRISTINA	SEWER BASE FEE & SEWER HCF FEE REFUND	689.28	689.28
3/6/2024	64165	A-1 KLEAN RITE	PW BLD: JANITORIAL CLEANING	1,200.00	3,375.00
3/6/2024		A-1 KLEAN RITE	JANITORIAL CLEANING	1,200.00	3,375.00
3/6/2024		A-1 KLEAN RITE	RWW: JANITORIAL CLEANING	975.00	3,375.00
3/6/2024	64166	ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	75.00	450.00
3/6/2024		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	75.00	450.00
3/6/2024		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	75.00	450.00
3/6/2024		ANTELECOM, INC.	SOLAR WELL: 4G WIRELESS	75.00	450.00
3/6/2024		ANTELECOM, INC.	SOLAR ADMIN: 4G WIRELESS	75.00	450.00
3/6/2024		ANTELECOM, INC.	SOLAR POND: 4G WIRELESS	75.00	450.00
3/6/2024	64167	AUTOZONE	OIL FILTER, CABIN AIR FILTER & AIR FILTER	66.80	66.80
3/6/2024	64168	BURKE, WILLIAMS & SORENSEN, LLP	PROFESSIONAL SERVICES FOR 1990-2 THROUGH 01/31/2024	75.69	5,029.01
3/6/2024		BURKE, WILLIAMS & SORENSEN, LLP	PROFESSIONAL SERVICES FOR 1991-3 THROUGH 01/31/2024	4,953.32	5,029.01
3/6/2024	64169	DATAFLOW BUSINESS SYSTEMS	COPIER MAINTENANCE AGREEMENTS & OVERAGES	341.92	341.92
3/6/2024	64170	EIDE BAILLY LLP	FEB 2024 ACCOUNTING SERVICES	24,333.00	29,530.81
3/6/2024		EIDE BAILLY LLP	FEB 2024 TRANSITION SERVICES	530.00	29,530.81
3/6/2024		EIDE BAILLY LLP	FEB 2024 MANAGEMENT ANALYST	4,667.81	29,530.81
3/6/2024	64171	GLENNAN, BYRON	PER DIEM ALLOWANCE: SDRMA SPRING EDUCATION	185.00	185.00
3/6/2024	64172	GREATAMERICA FINANCIAL SERVICES	KYOCERA LEASE AGREEMENTS	395.11	395.11
3/6/2024	64173	INTERFACE SECURITY SYSTEMS LLC	FIRE ALARM MONITORING: 02/22/24 - 5/21/24	252.00	252.00
3/6/2024	64174	IRON MOUNTAIN INC.	STG & SHRED PKG B	319.00	319.00
3/6/2024	64175	KLEIN, DENATALE, GOLDNER, COOPER, ROSENLIEB & KIMBALL, LLP	GENERAL BUSINESS THROUGH 02/20/2024	1,387.50	1,387.50
3/6/2024	64176	LOOMIS	SAFEPOINT SERVICE	894.98	894.98
3/6/2024	64177	MILES CHEMICAL COMPANY	325 GAL SODIUM HYPOCHLORITE	2,214.06	2,214.06
3/6/2024	64178	OFFICE DEPOT BUSINESS SOLUTIONS LLC	LABELS, COPY PAPER, BOWLS & SEATCOVERS	204.77	248.26
3/6/2024		OFFICE DEPOT BUSINESS SOLUTIONS LLC	2 QTY HP 67 XL INK	30.29	248.26
3/6/2024		OFFICE DEPOT BUSINESS SOLUTIONS LLC	AA BATTERIES	13.20	248.26
3/6/2024	64179	DANIEL REID CONSULTING SERVICES	FEB 2024 SERVICES, SUPPORT & T&M INITIATIVES	2,550.00	2,550.00
3/6/2024	64180	ROSAMOND CSD	2700 20TH ST	174.00	174.00
3/6/2024	64181	ROSAMOND CSD	3179 35TH ST W	2,556.37	2,556.37
3/6/2024	64182	ROSAMOND CSD	WWTP (PHYDRO)	306.68	507.88
3/6/2024		ROSAMOND CSD	SEWER PLANT B POND	201.20	507.88
3/6/2024	64183	SANI-STAR	FEB 2024 SERVICE FEE	200.00	200.00
3/6/2024	64184	SEQUOIA EQUIPMENT COMPANY, INC.	REPAIR TRACTOR	7,323.26	7,323.26
3/6/2024	64185	STATE WATER RESOURCES CONTROL BOARD	CONTRACT NO. 08817 PROJECT NO. 4148-110	534,535.55	534,535.55
3/6/2024	64186	THE GATE DOCTOR	WWTP: REMOVAL OF EXISTING GATE OPERATOR & INSTALL NEW	4,750.00	4,750.00
3/6/2024	64187	TIMM, SHERRI	PER DIEM ALLOWANCE: SDRMA SPRING EDUCATION	185.00	185.00
3/6/2024	64188	USA BLUEBOOK	LAB SUPPLIES	1,204.00	1,204.00
3/6/2024	64189	VULCAN MATERIALS COMPANY	COLD MIX	2,588.60	2,588.60
3/6/2024	64190	WASTE MANAGEMENT-KERN COUNTY	3179 35TH ST W: TRASH SERVICE	482.80	1,393.10

Rosamond Community Services District
Check/Voucher Register
10101 - General Checking - Wells Fargo
From 3/5/2024 Through 3/18/2024

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
3/6/2024		WASTE MANAGEMENT-KERN COUNTY	875 PATTERSON RD: TRASH SERVICE	482.80	1,393.10
3/6/2024		WASTE MANAGEMENT-KERN COUNTY	875 PATTERSON RD: TRASH SERVICE	247.50	1,393.10
3/6/2024		WASTE MANAGEMENT-KERN COUNTY	PORT-O-LET	180.00	1,393.10
3/13/2024	64191	ARAMARK	EMPLOYEE UNIFORMS, MATS, TOWELS & 1ST AID KITS	1,151.52	1,151.52
3/13/2024	64192	AT&T TELECONFERENCE SERVICES	TELECONFERENCE	100.83	100.83
3/13/2024	64193	AT&T	STP	85.32	567.72
3/13/2024		AT&T	FAX	112.73	567.72
3/13/2024		AT&T	MAIN OFFICE	283.17	567.72
3/13/2024		AT&T	SCADA	57.15	567.72
3/13/2024		AT&T	TANK# 4	29.35	567.72
3/13/2024	64194	AUTOZONE	OIL ABSORBENT	18.69	102.25
3/13/2024		AUTOZONE	OIL ABSORBENT	18.69	102.25
3/13/2024		AUTOZONE	DIESEL EXHAUST FLUID & OIL ABSORBENT	64.87	102.25
3/13/2024	64195	BABCOCK LABORATORIES, INC.	SYSTEM TESTS	300.00	300.00
3/13/2024	64196	CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	PAYROLL REMITTANCE	15,288.14	15,288.14
3/13/2024	64197	CALPERS SUPPLEMENTAL INCOME 457 PLAN	PERS 457 & ROTH	4,830.46	4,830.46
3/13/2024	64198	CA STATE DISBURSEMENT UNIT	WITHHOLDING ORDER	424.60	424.60
3/13/2024	64199	CUSI	SENDGRID UNLIMITED EMAILS	100.00	100.00
3/13/2024	64200	DIGITECH	875 PATTERSON RD: SECURITY MONITORING	31.99	131.97
3/13/2024		DIGITECH	MAIN BLD: SECURITY MONITORING	31.99	131.97
3/13/2024		DIGITECH	OPER. BLD: SECURITY MONITORING	31.99	131.97
3/13/2024		DIGITECH	WWO: SECURITY MONITORING	36.00	131.97
3/13/2024	64201	EMPLOYMENT DEVELOPMENT DEPARTMENT	EMPLOYMENT TRAINING TAX	0.62	4,505.79
3/13/2024		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE DISABILITY INSURANCE	952.87	4,505.79
3/13/2024		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE INCOME TAX	3,534.35	4,505.79
3/13/2024		EMPLOYMENT DEVELOPMENT DEPARTMENT	STATE UNEMPLOYMENT TAX ACT	17.95	4,505.79
3/13/2024	64202	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAX	9,287.68	23,163.48
3/13/2024		INTERNAL REVENUE SERVICE	MEDICARE	2,630.06	23,163.48
3/13/2024		INTERNAL REVENUE SERVICE	SOCIAL SECURITY	11,245.74	23,163.48
3/13/2024	64203	IVR TECHNOLOGY GROUP	IVR FEES	263.02	263.02
3/13/2024	64204	KARL'S HARDWARE	GRAFFITI	235.70	3,949.28
3/13/2024		KARL'S HARDWARE	MAINTENANCE	1,198.83	3,949.28
3/13/2024		KARL'S HARDWARE	SEWER	2,427.62	3,949.28
3/13/2024		KARL'S HARDWARE	WATER	87.13	3,949.28
3/13/2024	64205	KENNEDY/JENKS CONSULTANTS	2020 UWMP 05/31/2022 - 1/26/2024	5,318.75	5,318.75
3/13/2024	64206	LEGAL SHIELD	LEGAL SHIELD	21.95	21.95
3/13/2024	64207	PROACTIVE WORK HEALTH SERVICES	3 QTY DMV/DOT PHYSICAL	207.00	207.00
3/13/2024	64208	QUAD KNOPF, INC.	ADDITIONAL PIPELINE EASEMENTS FOR ARSENIC MITIGATION	15,466.80	15,466.80
3/13/2024	64209	RADER, CATHY	PER DIEM ALLOWANCE: BASIC LEADERSHIP CLASS	166.50	166.50
3/13/2024	64210	SOUTHERN CALIF. EDISON	WELLS & TANKS	384.11	384.11
3/13/2024	64211	SOUTHERN CALIF. EDISON	2707 DIXIE ST	14.97	14.97
3/13/2024	64212	SOUTHERN CALIF. EDISON	5702 GASKELL RD WELL 9	13,122.91	13,122.91
3/13/2024	64213	SOUTHERN CALIF. EDISON	ST. LIGHTS & LLAD	9,480.61	9,480.61
3/13/2024	64214	SPARKLETTS	WATER	9.99	9.99

Rosamond Community Services District
 Check/Voucher Register
 10101 - General Checking - Wells Fargo
 From 3/5/2024 Through 3/18/2024

Date	Check No.	Vendor Name	Transaction Description	Amount	Total
3/13/2024	64215	THE TIRE STORE	#42 FLAT TIRE REPAIR	20.00	20.00
3/13/2024	64216	WALLIS, ALFRED	MILEAGE REIMBURSEMENT: TO/FROM AV EDGE LUNCHEON	29.87	29.87
3/13/2024	64217	Z AXIS IMAGES	FEB 2024 PR	<u>4,178.04</u>	4,178.04
Report Total				<u>706,422.05</u>	

Rosamond Community Services District
Summary Check/Transaction Register
From 3/12/2024 Through 3/13/2024

<u>Document Date</u>	<u>Document Number</u>	<u>Type of Payment</u>	<u>Amount</u>
3/13/2024	26615	Check	975.08
3/13/2024	26616	Check	683.39
3/13/2024	26617	Check	683.39
3/13/2024	26618	Check	341.69
3/13/2024	26619	Check	1,025.08
3/13/2024	26620		0.00
3/13/2024	26621	Check	3,125.47
3/13/2024	26622	Check	1,854.53
3/13/2024	26623	Check	2,950.45
3/13/2024	26624	Check	4,475.78
3/13/2024	26625	Check	2,093.04
3/13/2024	26626	Check	1,184.63
3/13/2024	26627	Check	1,441.62
3/13/2024	26628	Check	1,621.42
3/13/2024	26629	Check	2,013.22
3/13/2024	26630	Check	3,575.53
3/13/2024	26631	Check	2,286.84
3/13/2024	26632		0.00
3/13/2024	26633	Check	2,591.14
3/13/2024	26634	Check	2,077.67
3/13/2024	26635	Check	2,892.99
3/13/2024	26636	Check	1,689.87
3/13/2024	26637	Check	1,365.35
3/13/2024	26638	Check	2,251.20
3/13/2024	26639	Check	1,957.05
3/13/2024	26640	Check	2,938.65
3/13/2024	26641		0.00
3/13/2024	26642	Check	3,608.77
3/13/2024	26643	Check	3,629.42
3/13/2024	26644	Check	2,638.34
3/13/2024	26645	Check	630.54
Report Total			58,602.15

PAYROLL 3/13/2024

Document Date	Document Number	Amount
3/13/2024	26616	683.39
3/13/2024	26617	683.39
3/13/2024	26618	341.69
3/13/2024	26620	0.00
3/13/2024	26621	3,125.47
3/13/2024	26622	1,854.53
3/13/2024	26623	2,950.45
3/13/2024	26624	4,475.78
3/13/2024	26625	2,093.04
3/13/2024	26626	1,184.63
3/13/2024	26627	1,441.62
3/13/2024	26628	1,621.42
3/13/2024	26629	2,013.22
3/13/2024	26630	3,575.53
3/13/2024	26631	2,286.84
3/13/2024	26632	0.00
3/13/2024	26633	2,591.14
3/13/2024	26634	2,077.67
3/13/2024	26635	2,892.99
3/13/2024	26636	1,689.87
3/13/2024	26637	1,365.35
3/13/2024	26638	2,251.20
3/13/2024	26639	1,957.05
3/13/2024	26640	2,938.65
3/13/2024	26641	0.00
3/13/2024	26642	3,608.77
3/13/2024	26643	3,629.42
3/13/2024	26644	<u>2,638.34</u>
Total Direct Deposit		55,971.45
3/13/2024	26615	975.08
3/13/2024	26619	1,025.08
3/13/2024	26645	<u>630.54</u>
Total Checks Issued		2,630.70

Total 58,602.15

FINANCE COMMITTEE MEETING OF THE BOARD OF DIRECTORS ROSAMOND COMMUNITY SERVICES DISTRICT

2:00 PM Finance Committee Meeting
Tuesday March 12, 2024
District Conference Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

President Byron Glennan called the meeting to order at 2:00 PM.

ROLL CALL

President Byron Glennan Present
Director Rick Webb Present

General Manager (GM) Kim Domingo Present via teleconference
Board Secretary/Director of Administration Sherri Timm Present
Finance Contractor Eide Bailly Senior Associate Sadye Greenwalt Present
Finance Contractor Eide Bailly Partner Dr. Brad Rockabrand Present

PUBLIC COMMENTS

(At this time, any person may address the Committee on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board or Committee meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Committee on any agenda matter at the time that matter is discussed, prior to Committee consideration and action. Speakers are requested to limit comments to five (5) minutes.)

None.

DISCUSSION

D 1. Budget process update for FY 2024-2025.

Senior Eide Bailly Associate Sadye Greenwalt presented information on changes made to the 2024-2025 budget process, the current status and timeline of the budget and where we go from here.

The District is bringing back the 5 year CIP budget, which will project funding over 5 years. This will help to provide a better budgeting process and increase transparency.

Other changes include getting more vendor and contractor quotes versus using historical trends.

The cost of new development and how we market the water we have available was discussed by GM Domingo.

The finance team has met with staff 5 times so far this year and plan to provide an additional budget update to the Finance Committee the week of May 6th. The budget adoption is scheduled for May 22nd. Dr. Rockabrand informed the committee the District is in great shape financially.

ADJOURNMENT

A motion to adjourn the meeting at 2:48 PM was made by Director Webb and seconded by President Glennan.

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560. Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at [3179 35th Street West, Rosamond, CA 93560](#). In addition, any such writing may also be posted on the District's web site.

Respectfully submitted:

RCSD Board of Directors

RCSD Board Secretary

*Rosamond Community Services District
Regular Board Meeting – Minutes
Wednesday, March 13, 2024 @ 6:00 PM*

**REGULAR MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

6:00 PM Regular Board Meeting
Wednesday, March 13, 2024
District Board Room
3179 35th Street West
Rosamond, CA 93560

Teleconference:
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order by President Glennan at 6:00 PM

ROLL CALL

Director Greg Washington	Present
Director Alfred Wallis	Present
Director Rick Webb	Present
Vice President Ben Stewart	Present
President Byron Glennan	Present

General Manager (GM) Kim Domingo	Present
Director of Public Works John Houghton	Present
Director of Administration Sherri Timm	Present
Legal Counsel, John Komar, Esq.	Present via teleconference

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Webb and seconded by VP Stewart.
Motion passed 5/0, all ayes.

PUBLIC COMMENTS

(At this time, any person may address the Board on any subject within the District’s jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Board meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Board on any agenda matter at the time that matter is discussed, prior to Board consideration and action. Speakers are requested to limit comments to five (5) minutes.)

Comments were made by Byron Glennan, as a member of the public.

VOLUNTARY PUBLIC ROLL-CALL VIA TELECONFERENCE

(If any member of the public on the teleconference/video conference wishes to identify themselves as present for this meeting, please do so for the records/minutes)

Amanda Garcia – Rosamond News
Natalie Willis - Hydrostor

CONSENT CALENDAR

CC 1. Review and approve the check/voucher register dated February 20, 2024 through March 4, 2024 | Payroll (Direct Deposit) dated February 28, 2024.

A motion to approve CC 1 was made by Director Wallis and seconded by VP Stewart.

Motion passed 5/0, all ayes.

MINUTES

M 1. Approve February 26, 2024 Finance Committee Meeting Minutes.

M 2. Approve February 28, 2024 Regular Board Meeting Minutes.

Director Washington requested a correction to M 2, Director Reports/Comments. The community garden information and update on the Rosamond Foundation was made by Director Webb and not by Director Washington.

A motion to approve M 1 and with a correction to M 2 as stated above was made by Director Webb and seconded by VP Stewart.

Motion passed 5/0, all ayes.

PRESENTATIONS

P 1. Antelope Valley Resource Conservation District (AVRCD) Lawn Rebate Program. Presentation by Vickie Rausch.

Ms. Rausch presented a PowerPoint presentation about the history and mission statement of the AVRCD and informed the Board about the Lawn Reduction Rebate Program that is now in effect. The rebate offered is \$1 per square foot of lawn replaced for eligible applicants and is funded by Prop 1. Also provided in the program are free plants provided by the AVRCD nursery based upon the size of your lawn removal area. There is also an optional landscape design assistance rebate of \$300 upon completion of the project. More information about the program is available on their website at www.avrcd.org.

NEW BUSINESS

NB 1. Approval of Task Order 2024-1 (GEI) with GEI for the Arsenic Consolidation Project Rosamond High School Connection.

A motion to approve Task Order 2024-1(GEI) with GEI for the Arsenic Consolidation Project Rosamond High School Connection was made by VP Stewart and seconded by Director Webb.

Motion passed 5/0, all ayes.

NB 2. Approval of Master Services Agreement with NBS and Task Order 2024-1 (NBS) with NBS for the Water and Sewer Connection/Capacity Fee Study Update.

A motion to approve the Master Services agreement with NBS and Task Order 2024-1(NBS) with NBS for the Water and Sewer Connection/Capacity Fee Study update was made by Director Wallis and seconded by Director Stewart.

Motion passed 5/0, all ayes.

NB 3. Approval of Master Services Agreement with Rincon and Task Order 2024- 1 (RINCON) with Rincon for the Wastewater Treatment Plant Monitoring Well Project CEQA Compliance

A motion to approve the Master Services Agreement with Rincon and Task Order 2024- 1 (RINCON) with Rincon for the Wastewater Treatment Plant Monitoring Well Project CEQA Compliance was made by VP Stewart and Seconded by Director Webb.

Motion passed 5/0, all ayes.

DIRECTOR REPORTS/COMMENTS/FUTURE AGENDA ITEMS

Director Washington – In recognition of Women’s History Month, Director Washington honored RCSD Director of Administration Sherri Timm.

Director Webb - thanked Ms. Rausch for the AVRCD presentation. He also asked staff to look into options to make RCSD Board meetings easier to access. He expressed appreciation to RCSD for creating a good working environment for all staff.

GENERAL COUNSEL UPDATE

John Komar, Esq
No report.

GENERAL MANAGER UPDATE

Kim Domingo reported on a proposal from the Chiquita Canyon Landfill to assist with their need to take excess leachate offsite for treatment . The proposal would include removing our sludge, reconstructing ponds with a new plastic barrier and provide us steady income for 5-10 years for accepting their sludge. The proposal also includes cleanup of residue at the end of the project timeframe. Talks are ongoing and have included a conference call with Lahontan Regional Water Quality Control Board.

DIRECTOR OF ADMINISTRATION UPDATE

Sherri Timm reported a total of 14 accounts were shutoff in March for non-payment. Three were payment arrangement accounts.
RCSD has received 9 graffiti reports since March 1st. Three have been reported on our Website using the new online form.
Public Works staff have received several compliments from customers regarding their courtesy, helpfulness and professionalism.
The LIHWAP program expires this month. Last day to apply is March 24th.
Kern County will once again use our board room as a polling location on March 19th.

PUBLIC WORKS UPDATE

John Houghton presented his Field Operations Report.

ADJOURNMENT

A motion to adjourn at 7:01 PM was made by Director Webb and seconded by Director Washington.

Motion passed 5/0, all ayes.

Requirements Regarding Disabled Access: In accordance with Government Code §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-3411, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 3179 35th Street West, Rosamond, CA 93560. In addition, any such writing may also be posted on the District’s web site.

Respectfully submitted:

RCSD Board of Directors

RCSD Board Secretary

**GOVERNMENT/COMMUNITY RELATIONS COMMITTEE
MEETING OF THE
BOARD OF DIRECTORS
ROSAMOND COMMUNITY SERVICES DISTRICT**

4:00 PM Government/Community Relations Committee Meeting
Monday March 18, 2024
District Conference Room
3179 35th Street West
Rosamond, CA 93560

Teleconference #
1-877-411-9748
Access Code: 5150560

Minutes

CALL TO ORDER

The meeting was called to order by Director Wallis at 4:00 PM.

ROLL CALL

Director Al Wallis Present
Director Rick Webb Present

General Manager Kim Domingo Present via teleconference
Dir. of Admin/Board Secretary Sherri Timm Present

PUBLIC COMMENTS

(At this time, any person may address the Committee on any subject within the District's jurisdiction which is not on the agenda. However, any non-agenda matter will be referred to staff for a report and/or action at a subsequent Committee meeting and no action can be taken on any such item discussed unless the action has been authorized under §54954.2(b) of the Government Code. Any person may also address the Committee on any agenda matter at the time that matter is discussed, prior to Committee consideration and action. Speakers are requested to limit comments to five (5) minutes.

None.

DISCUSSION-

DI 1. Discuss Update to the Housing Element of the Kern County 2024-2031 General Plan. (Kim Domingo, Presenter)

GM Domingo explained the County of Kern is undertaking an update of the Housing Element of the General Plan for the planning period of 2024-2031. Kern County is seeking comments that may be considered when their staff formulates its recommendations. The Housing Element of the General Plan has two purposes:

1. To provide an assessment of both current and future housing needs and constraints in meeting resident’s needs.

2. To provide a strategy that establishes housing goals, policies, and programs.

Kern County is generally conservative but must follow state housing guidelines which could take more decision making authority away from localities.

We need to determine how the County’s actions will affect the District’s Policy and Vision. The County may pass policies, based on state mandates, that do not agree with those of the District.

Director Wallis and Webb each expressed concerns regarding how we can navigate the impact on existing rate payers.

GM Domingo will draft a response letter to Kern County which will state the RCSD is supportive of their efforts but will also express concerns regarding RCSD staying ahead of services needed and ensuring everyone pays their fair share of the cost to acquire sufficient water rights.

ADJOURNMENT

A motion to adjourn the meeting at 4:31PM was made by Director Wallis and seconded by Director Webb.

Requirements Regarding Disabled Access: In accordance with §54954.2(a), requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the RCSD Board Secretary at least 48 hours in advance of the meeting to ensure availability of the requested service or accommodation. Please contact the Board Secretary by telephone at (661) 256-5808, Email: stimm@rosamondcsd.com or in writing at the Rosamond Community Services District, Attn: Board Secretary 3179 35th Street West, Rosamond, CA 93560.

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Respectfully submitted:

RCSD Board of Directors

RCSD Board Secretary

STAFF REPORT

Rosamond Community Services District

DATE: March 27, 2024

TO: Board of Directors

FROM: Kim Domingo, General Manager

Subject: Approval of Consent to Limited Right of Entry with GEM A-CAES LLC for APN's 431-022-15 and 252-060-05

RECOMMENDATION:

At Board discretion, approve the Consent to Limited Right of Entry (CLRE) for two District-owned parcels contingent upon acceptance of District Counsel recommendations. Authorize General Manager to execute.

BACKGROUND:

The proposed project location and power transmission alignment is shown below. The alignment runs along the Dawn Road access for Well 5 and along Mojave-Tropico Road where it traverses through the District property near the Tropico Gold Mine.



Tank 5 Site



Near the Tropico Gold Mine.



The CLRE allows consultant personnel access to perform environmental surveys along the proposed alignment. The surveys proposed are biological, archeological, and paleontological in nature and will inform the California Environmental Quality Act documents to be prepared.

ANALYSIS:

The approval of the CLRE does not constitute an endorsement of the overall project, but it does provide pertinent information to Hydrostor and the District regarding the environmental impact potential on District properties. Approval of the CLRE, subject to District Counsel approval, will result in minimal risk to the District.

FISCAL REVIEW:

Minimal legal costs.

LEGAL REVIEW:

Subject to District Counsel acceptance.

CONCLUSION:

Approval is recommended, subject to District Counsel acceptance.



Kim Domingo, General Manager



Sherri Timm, Director of Administration

ATTACHMENTS:

Consent to Limited Right of Entry (Draft)

CONSENT TO LIMITED RIGHT OF ENTRY

This consent to limited right of entry (the “**Consent**”) is entered into by Rosamond Community Serv Dist (“**Landowner**”) and GEM A-CAES LLC, a Delaware limited liability company (“**GEM**”).

- A. Landowner is the owner of that certain real property commonly referred to as APN 431-022-15; 252-060-05 in the County of Kern, State of California (the “**Property**”).
- B. Landowner and GEM wish to execute this Consent to grant GEM and its contractors a right to enter the Property for the limited purposes described below.

NOW THEREFORE, in consideration of the mutual promises made herein, the sufficiency of which are hereby acknowledged, Landowner and GEM, intending to be legally bound, agree as follows:

- 1. Landowner hereby grants GEM and GEM’s agents, employees, contractors and invitees (“**GEM’s Agents**”), a right to enter, walk across and otherwise access the Property at times to be mutually agreed upon by Landowner and GEM, acting reasonably, solely to conduct a review and survey of the biological (plants and animals), archeological, paleontological and other Property resources.
- 2. GEM shall indemnify, defend and hold harmless Landowner from and against any damages or other costs to the extent GEM or GEM’s Agents cause any physical damage to Landowner’s Property or physical injury to any person on Landowner’s Property while conducting said reviews and inspections.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Consent effective as of the date of the final signature written below.

LANDOWNER:

[Name]

Date: _____

GEM:

GEM A-CAES LLC,
a Delaware limited liability company

By: Hydrostor USA Holdings Inc., a Delaware corporation, its Manager

By: _____

Name: Patrick Moyer _____

Title: Secretary _____

Date: _____

Field Operations Report Sewer – March 20, 2024

FID	MH From	MH To	LENGTH	Date_clean	CLEAN_NOTE
634	1051	1088	199.05	3/13/2024	Light debris/grit
635	1091	1051	250.69	3/13/2024	Clear
636	1090	1091	299.71	3/13/2024	Clear
637	1098	1090	299.68	3/13/2024	Clear
638	1052	1089	268.72	3/13/2024	Clear
639	1088	1050	263.12	3/13/2024	Light debris/grit
95	1053	1094	312.87	3/6/2024	Clear
96	1094	1092	312.08	3/6/2024	Clear
97	1092	1093	298.03	3/6/2024	Clear
98	1093	1050	397.28	3/6/2024	Light debris

Sewer Report: 2,897 feet cleaned Period 3/6 – 3/20

1. Repairs – 0
2. Calls from customers – 0
3. Sewer Camera footage – 1,193 ft
4. Illicit discharges -0
5. FOG inspections – 0
6. Pest Control measures – Boric acid
7. SSO 's – 0
8. Manhole inspections - 12
9. We are still communicating with Edison to have Apple blossom lift station power upgraded. We had our field meet with the Edison engineer and they will be designing a new transformer station.
10. The Public Works dept prioritized lowering manholes on the Rosamond Blvd project.

Field Operations Report Water – March 20, 2024

LEAKS REPAIRED

2024 Colleen St.	3/6/24
1440 Sweetgum St.	3/7/24
3300 Poplar St.	3/9/24
3300 Poplar St.	3/15/24
1433 Ridgecrest Ave.	3/18/24
3001 Melvin St.	3/19/24

1. Work Orders- 58
2. Meter Reading - 3/14
3. Lock Offs - 4
4. Door Tags - 0
5. USA Dig Alert - 20
6. Main Breaks - 0
7. System Flushing - None
8. Graffiti - 4 Locations
9. Asphalt Patching - 1
10. Lead and Copper Rule service line investigations - 515/515 addresses. Completed
11. Rosamond Blvd. Project: 21/23 Sewer manholes, 30/33 Water valve cans lowered. All that is left is the intersection of 25th St. We will be contracting traffic control for the date of March 20th to complete the lowering of our facilities.



Staff operating skid steer hydraulic hammer



Staff covering lowered facilities with cold patch asphalt





Staff working on the intersection of 35th and Rosamond blvd



Staff working on 35th and Rosamond blvd

Development and Construction

1. Hill View Homes is continuing tract 6306 next to our public works bldg. They have started the next phase of construction with 6 more homes that just had meters installed and passed sewer lateral inspection.
2. K. Hovanian and will be continuing development as planned on tract 7391. They just paid fees for 2 lots to have meters installed where they will be building their model homes on.
3. Legacy Homes is continuing tract 6455 development as planned. They are building new homes on lots 1-8 on Sonya Ave. They have completed the sewer mains and just ran water mains on Pamela and Christy Ave and are currently preparing for the hydrostatic pressure test There has recently been 8 meters installed on Andrew Ave.
4. Tropic Middle School is continuing development to the school addition. New portable buildings are being set. No new reportable action to our infrastructure.
5. The Crossings condominium park is currently expanding on Sedona and Rosamond Blvd. There is construction going on now and will soon be tying into our sewer and water system. They are adding 18 units. No new reportable action.
6. Rosamond school district is planning to tie into our water system at the High School. The Public Works staff has potholed our water main in multiple areas to determine size in preparation.